UBC Signage

Interior Signage Guidelines
2020

VERSION 3.0

Amendments

As sign types are amended or added to, this document will be updated. A list of amendments will be included at the front of the manual.

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Amendments

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VERSION 2.0	21 JAN 20	DOCUMENT TITLE CHANGED (REMOVED WAYFINDING)// EL	ALL
VERSION 2.0	21 JAN 20	INTRODUCTION REVISED// EL	7-10
VERSION 2.0	21 JAN 20	PROCEDURES REVISED// EL	11-16

UBC Signage

Interior Signage Guidelines

2020

VERSION 3.0

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1.0
Introduction

The Interior Signage Guidelines document provides mandatory standards and guidelines for the creation, installation, and repair of permanent interior signage in academic and institutional (including student residence) areas of the UBC campuses. The Guidelines are intended to ensure a consistent signage system that reflects and conforms to UBC's visual identity. The individual signage elements, strategically arranged, are key to an effective wayfinding system.

Guidance on appropriate building signage in the Point Grey campus University Neighborhoods is provided in the relevant Neighbourhood Plan documents.

Additional Information Sources for UBC Signage

Brand Identity:
Consult http://brand.ubc.ca/guidelines/visual-identity/ and UBC Brand Identity Policy GA7
https://universitycounsel-2015.sites.olt.ubc.ca/files/2019/08/Visual-Identity-Policy_GA7.pdf?file=2011/10/policy94.pdf

Non-permanent Signage:
Consult UBC Signage Policy UP8.
https://universitycounsel-2015.sites.olt.ubc.ca/files/2019/08/Signage-Policy_UP8.pdf

Naming Policy:
Consult UBC Naming Policy GA6
https://universitycounsel-2015.sites.olt.ubc.ca/files/2019/08/Naming-Policy_GA6.pdf

UBC Vancouver Campus Exterior Signage:
https://planning.ubc.ca/planning-development/permits-and-business-licenses/development-permits/exterior-signage-standards-and-guidelines

UBC Okanagan Campus Exterior Signage:
UBC Okanagan signs must also comply with the City of Kelowna Sign Bylaw and secure a sign permit where applicable.

Contacts

Contacts for additional information.

UBC Vancouver Campus

Signage for New Construction, Renewals or Major Renovations
Contact the Project Manager for the project:

UBC Project Services
http://infrastructuredevelopment.ubc.ca/project-services/
Project Services: 604 827 4546

UBC Properties Trust
https://www.ubcproperties.com
Properties Trust: 604 731 3103

Signage in Existing Buildings
Contact the building's Zone Facility Manager   :

UBC Building Operations
https://www3.buildingoperations.ubc.ca/facility-manager-search/

Exterior Signs

Campus and Commuity Planning
Planning Assistant: 604 822 0454

General Inquiries
Contact Facilities Information and Inventory Systems:

UBC Infrastructure Development
records.section@ubc.ca

UBC Okanagan Campus

General Inquiries

UBC Infrastructure Development
Facilities Planning
https://facilitiesplanning.ok.ubc.ca/
Facilities Planning: 250 807 8182
facilities.planning@ubc.ca

Exterior Signs

Campus Planning
Campus Planning and Development
campus.planning@ubc.ca

Amendments

As sign types are amended or added to, this document will be updated. A list of amendments will be included at the front of the manual, and amended pages will be issued to holders of the manual to allow them to keep up to date.

Please refer to the front of the Interior Signage Guidelines for a complete list of changes.

2.0

Signage Principles and Procedures

UBC Vancouver Campus and UBC Okanagan Campus

Adherence to these Interior Signage Guidelines and specifications is mandatory for all those wishing to erect new signs on the UBC campuses. Requests to use alternative materials to those specified for any signage type must be submitted to and approved by UBC prior to fabrication and installation. Utilization of painted acrylic, and affixing signs using alternative tape products and/or silicon is prohibited.

Where typical N6a signage type is included in a signage package, a sample must be submitted to UBC and approval obtained prior to fabrication and installation.

Submit N6a signage type samples or alternative materials requests to:

UBC Vancouver Campus

Building Operations New Building Transition Team Architect
University Services Building
2329 West Mall V6T 1Z4
604 822 2172

UBC Okanagan Campus

Infrastructure Development Facilities Planning
https://facilitiesplanning.ok.ubc.ca/
250 807 8182

These Interior Signage Guidelines provide descriptions, intent, construction and installation specifications for a range of signage types. The requirement, quantity and arrangement of these signage elements in any particular building will depend on the specifics of the building and the activities therein. For new construction, renewal, and major renovation projects that significantly alter the existing signage and wayfinding, the project is responsible for supply and installation of all room identification signage and wayfinding signage to facilitate use of the building.

It is the Project Manager's responsibility to engage an appropriate consultant to develop a comprehensive signage package with the input of the project's Working Committee or relevant user group, and UBC Facilities Planning.

Refer also to 2.1 Creation of New Signs

Building occupants or administrators may wish to replace or modify existing interior signs to reflect changes in use or occupancy. In these circumstances, the unit initiating the change is responsible for funding the supply and installation of the signage.

Replacement or modification of existing interior signage requires formal approval, as follows:

UBC Vancouver Campus

Submit a Service Request to the relevant Building Operations Zone Facility Manager. The Facility Manager will consult with Facilities Planning, and approve or request revisions to the proposed signage change. Once the request is approved, the Facility Manager will notify the requestor and relevant Building Operations personnel. Refer also to 2.1 Creation of New Signs

Existing signs that have been damaged must be repaired or replaced in accordance with 4.0 Interior Signage specifications. Contact the relevant Building Operations Zone Facility Manager.

UBC Okanagan Campus

Submit requests to alter or repair interior building signage to Facilities Planning for review and approval prior to implementation.

Signage Principles and Procedures
2.4   Special Signage

This section refers to any special signage specific to a building, for example Donor Walls.

New Construction, Renewals or Major Renovations

Special signage will be developed as part of the comprehensive signage package for the project. Development of Donor Walls must be based on consultation with UBC Development and Alumni Engagement.

Contact:
info@support.ubc.ca
invest.okanagan@ubc.ca

Existing Buildings

To install special signage in existing buildings, contact the following:

UBC Vancouver Campus
Contact the relevant Building Operations Zone Facility Manager.
https://www3.buildingoperations.ubc.ca/facility-manager-search/

UBC Okanagan Campus

Contact Facilities Planning.

To initiate discussions on Donor Walls, contact the UBC Okanagan Development Office:
Elizabeth Kershaw
elizabeth.kershaw@ubc.ca
250 807 8436

Accessibility Standards

The goal for all wayfinding systems is to be universal in their usefulness. Wayfinding systems should be legible, readable and understandable to as wide a range of users as possible— including wayfinders with various physical disabilities. This can be achieved in part by keeping signs simple and intuitive, by using non-text cues to advantage, by ensuring signs use high contrast graphics to assist persons with low vision, and that signs are located where persons in wheelchairs can easily read them from a distance.

While it is ideal to maintain one universal system, UBC's complex and diverse campus poses specific accessibility challenges for persons with disabilities. There is a need for supplemental signage specifically to assist the disabled user. These access signs form part of the wayfinding system but are customized and applied to suit the specific accessibility needs.

Access signage must meet the requirements of British Columbia Building Code 2018 Part 3.8.3, as well as the Building Access Handbook 2014 Illustrated Commentary on Access Requirements in the 2012 BCBC (refer to updated Access Handbook when issued).

All Braille applied to tactile signage will conform to the following standards:

• Grade 2 Braille font to display room number

• The inscribed Braille strip shall be 25 mm (1") high and may vary in width as required.

• Each Braille field should consistently be vertically centred and located no further than 19 mm (3/4") from the left margin.

Please note that the white font for Braille is for visual representation of the location only.

For further information on Braille, visit:

http://www.brailleliteracycanada.ca/CMFiles/Accessible_Signage_Guidelines_BLC-PrintFormatted.pdf

All tactile letters and pictograms should conform to the following standards:

• Raised minimum 1 mm (1/32") and maximum 1.5 mm (3/72")

• Gently rounded edges

• Height between 16 mm (5/8") and 50 mm (2")

• Raised characters should not be near raised sign borders as this may cause confusion.

• Scribing around the letters.

• Text stroke thickness 2 mm (3/32") to 7 mm (9/32").

3.0

Graphic Elements

Communicating across UBC's diverse media channels requires both a sound communications strategy and an integrated visual identity program. In order to deliver a consistent user experience through UBC's many signage touch points, all consultants are asked to familiarize themselves with the UBC Brand by visiting http://brand.ubc.ca/

The UBC Visual Identity System standards can be viewed at: http://brand.ubc.ca/brand-toolkit/visual-identity/

UBC Logo

Use of the UBC Logo on all signs shall adhere to the UBC Visual Identity System prepared by UBC Communication and Marketing. Only versions of the UBC Signature and UBC Logo available for download from http://brand.ubc.ca/brand-toolkit/templates-and-assets/logos-signatures-and-visual-identity-assets/ are to be used.

The UBC Logo, its placement, size and other specifications are defined specifically for each sign.

UBC Logo
UBC Blue and white positive and reverse versions only, as shown.

The Hoefler & Co. font "Whitney" is used in all UBC Brand Signatures and signage. All current UBC Brand Signatures can be downloaded at:
http://brand.ubc.ca/brand-toolkit/templates-and-assets/
logos-signatures-and-visual-identity-assets/

Whitney Semibold will be used for all interior wayfinding signage.

Whitney Semibold

abcdefghijklmnopqrstuvwxyz ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890 !@£$%ˆ&*()_+?

The key criterion for selection of the sign colours is to achieve a high level of contrast between the foreground graphics (text and symbols) and the background field. Achieving a high level of contrast maximizes both the visibility and readability of signs. The BC Building Code recommends a colour contrast between 85% and 95% between the colour of the graphics and the background. Given that the highest level of contrast are signs with white graphics against a dark background, UBC blue (or similar) or black are the colour combinations that are recommended.

Other colour combinations are possible, but they must provide a high level of contrast. It is recommended that white graphics are used with dark background colours. Alternative colour combinations must be approved by the Building Operations New Building Transition Team Architect .

Beacon Blue
C75–M37–Y0–K0

White
C0–M0–Y0–K0

UBC Blue
PMS 282
C100–M87–Y42–K52

Black
C60–M40–Y40–K100

A consistent set of icons and arrows are used across all signage.

When a new sign design is created icons should be selected from the palette below. If you require an icon that is not shown here, please contact UBC Brand and Marketing.

With the exception of some vehicular signage, UBC signs should use the specified style of arrows. The arrows are used at fixed angles of 45° shown below.

Note the 45° angle chamfer on the bottom right-hand corner which is 10% of the measured width of the sign.

UBC Brand Icon Library

Men's Washroom	Women's Washroom	All Gender Washroom	Accessible Men's Washroom	Accessible Women's Washroom	Accessible Washroom
Accessibility	Accessible Pathway	Area of Refuge	Accessible Route		
Shower	Nursing	Change Tables	Change Room		
Water Fountain/ Filling Station	Food Outlets	Coffee Bar	Informal Study Space	Attractions	Library
Text Telephone	Volume Control Telephone	Hearing Loss	Help Phone	Help Phone (alternate)	ATM

UBC Brand Icon Library

Hospital/
First Aid

Hospital

Help

Local
Information

Security
Camera

Parking

Translink Bus
Stop / Loop

Fire
Extinguisher

Fire Hose

AED

Eyewash
Station

Printer

Elevator
(alternate)

Elevator

Other Signage Icons

No Smoking

Smoking
Area

Aquatic Centre Icons

No Cell
Phones

No Cameras

No Roller
Blading

No Skate
Boarding

No Bicycles

No Smoking

No Dogs

No Spitting

No Street
Shoes

Strollers

Warning

UBC Arrows

4.0
Interior Signage

Signs are given a sign code based on the following classification system. Each installed sign will have a unique number attached to its sign code. For Interior signs, the sign code includes the building code.

Lower case letters (e.g., N2a) refer to sub-types.

This number will be associated with specification drawings and can also be attached to the sign itself to aid in identification.
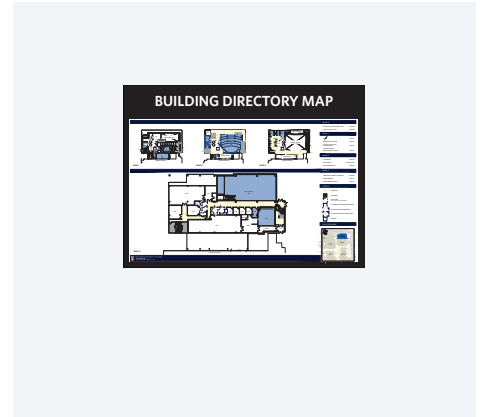
N2a - BIOL - 024

| TYPE | BUILDING | IDENTIFIER |

N2 and N3 Map and Directory Signs

N2a Building Map/ Directory Pylon

N2b Building Map/ Directory Pylon
(Small Version)

N2c Wall-Mounted
Building Directory Map

N2d Building Map/ Directory
Exterior Pylon

N2e Building/ Floor Directory
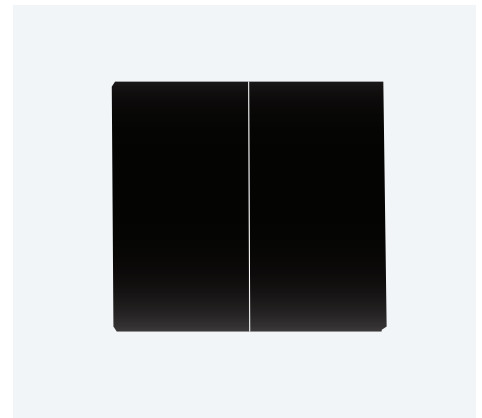
N2f Display Case

N3a Orientation Map: Building/ Floor

N4 Directional Signs
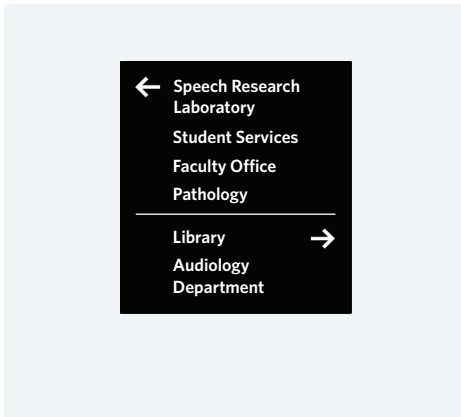
N4a Small Directional
Page 47
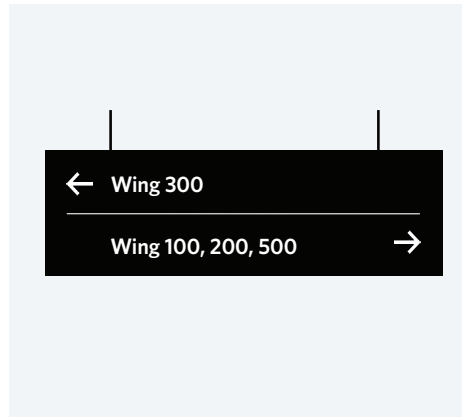
N4b Wall-mounted or Suspended
Directional - Wing/ Block
Page 48

N4c Large Wall-mounted or Suspended
Directional
Page 49
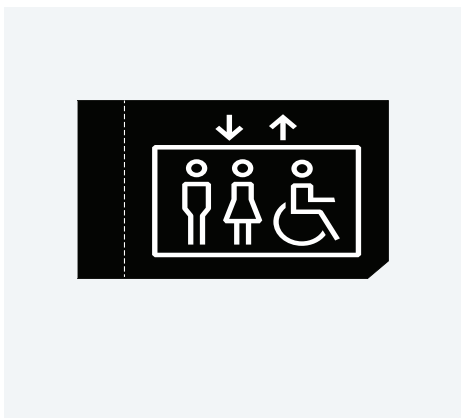
N4d Perpendicular Elevator
Page 50

N4e Perpendicular Washroom
Page 51

N4f Symbol Only Accessible Route
Page 52
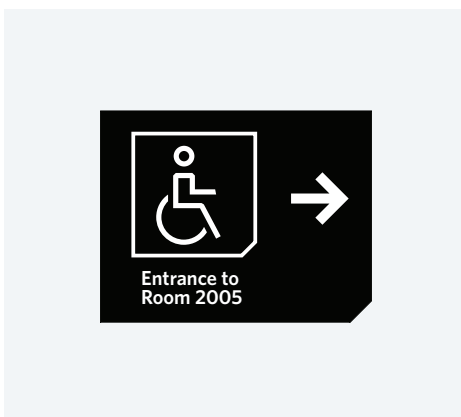
N4g Symbol and Text Accessible Route
Page 53

N5 Room Signs

2108

**RESEARCH
LABORATORY**

N5a Room Identification
Page 55

2108

JANITOR ROOM

N5b No Insert Room Identification Sign,
Room Name Option
Page 59

2108

N5b No Insert Room Identification Sign,
Blank Option
Page 59

2108
RESEARCH
LABORATORY

N5c Large Room Identification
Page 62

2108
RESEARCH
LABORATORY
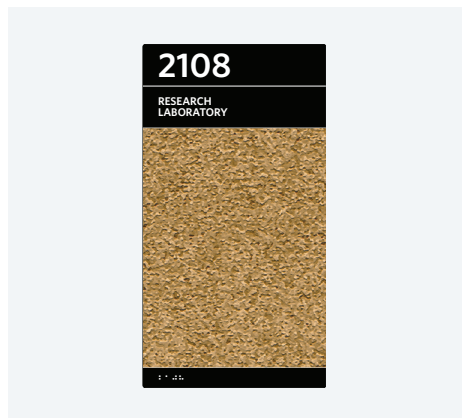
N5d Office Identification
Cork Board
Page 66

N6 Classroom Signs
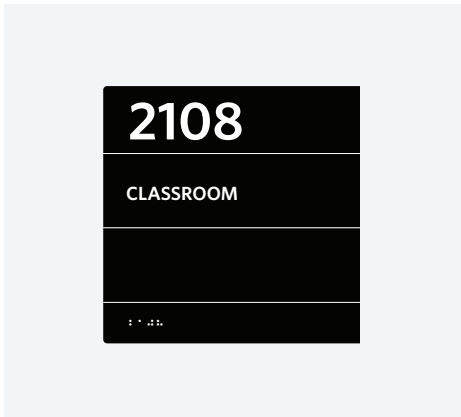
2108

CLASSROOM

N6a No Insert Classroom
Identification Sign
Page 71

2108

CLASSROOM

N6b Large Insert Classroom
Identification Sign
Page 75

2108

Buchanan Building, Block B
1866 Main Mall
Seating Capacity 20

Do not remove furniture or equipment
from this room.
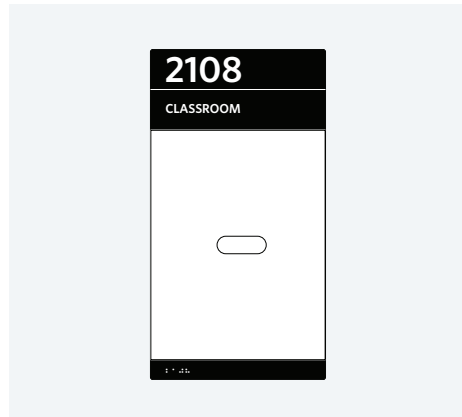
N6c Classroom Identification Sign
(Interior)
Page 79

AV Helpdesk 8am - 8pm, M - F	604 822 7956 av.helpdesk@ubc.ca
Building Operations Service Centre	604 822 2173 servicecentre.buildingops@ubc.ca twitter: @UBCFixMySpace
Campus Security	604 822 2222
UBC Learning Spaces	learning.spaces@ubc.ca
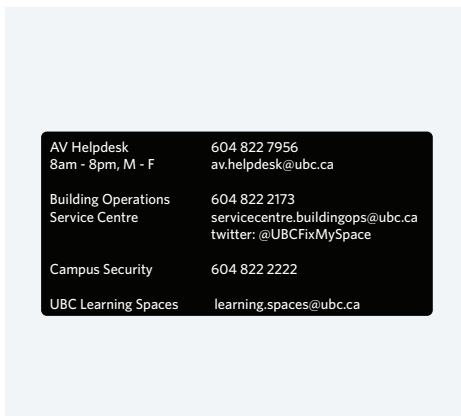
N6d Classroom Contact
Information Sign
Page 83

N7 Washroom Signs

N7a Men | Non-Accessible Washroom
Page 85

N7b Women | Non-Accessible Washroom
Page 86

N7c All Gender | Non-Accessible Washroom
Page 87

N7d Men | Accessible Washroom
Page 88

N7e Women | Accessible Washroom
Page 89

N7f Gender Neutral | Accessible Washroom
Page 90

N8 Life Safety Signs
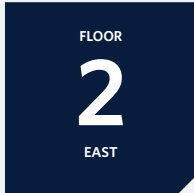
N8a Floor ID
Page 92

N8b Floor ID
(Elevator Lobby)
Page 93
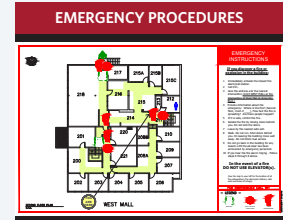
N8c Emergency Procedures
Page 94

N8d Laboratory Hazard Warning
Page 95

N8e Stairs
Page 96

N8f Exit Stairs
Page 97

N8g Exit
Page 98

N8h Keep Fire Door Closed
Page 99

N8i Fire Extinguisher
Page 100

N8 Life Safety Signs

N8j Fire Hose
Page 101

N8k AED
Page 101

N8l Eyewash Station
Page 101

N9, and N10 Accessible Access Signage

N9   Area of Refuge
Page 103

N10a   Assistive Listening Device
Page 104

N10b   Assistive Listening Device
Page 105

N10c   Assistive Listening Device
Page 105

N11 General Information Signs
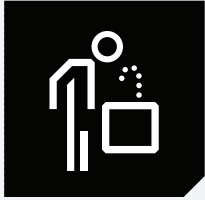
N11a Water Fountain Page 107	**N11b** Food Outlet Page 108	**N11c** Coffee Bar Page 108
N11d Accessible Page 108	**N11e** Accessible Lift Page 108	**N11f** Nursing Page 108
N11g Change Table Page 108	**N11h** Shower Page 108	**N11i** Change Room Page 108
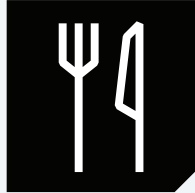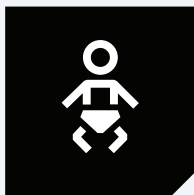
N11 General Information Signs

N11j   Printer
Page 108

Map and Directory Signage

N2a   Building Map/ Directory Pylon

Definition and Intent
Building Map/Directory Pylons are double-sided, floor-mounted, modular convex signs that can exhibit orientation maps, directory inserts, directional and other information.

These are based on Vista System V400 Double-Sided Pylon (Slim Design)

Sign Content
Text for vinyl insert directory shall be limited to faculties, departments, other tenants, and building facilities and their floor/room number. This sign is not intended for listing individual personnel. Vinyl map inserts show the floor layouts of the building and the locations of principal departments and facilities.

Design Specification
Depicted:
600 mm x 1827 mm (24" x 72")
Numerous variations available.

Materials
- Aluminum frame, various panel substrates
- Lexan lenses
(placed over vinyl inserts)

Typefaces:
For headers: Whitney Semibold.

Colour
- Approved sign system colour
- Vinyl characters: White
- Arrows: White

Mounting
Floor-mounted steel base.

Locations
Signs to be located in entrance areas or lobbies of major buildings.
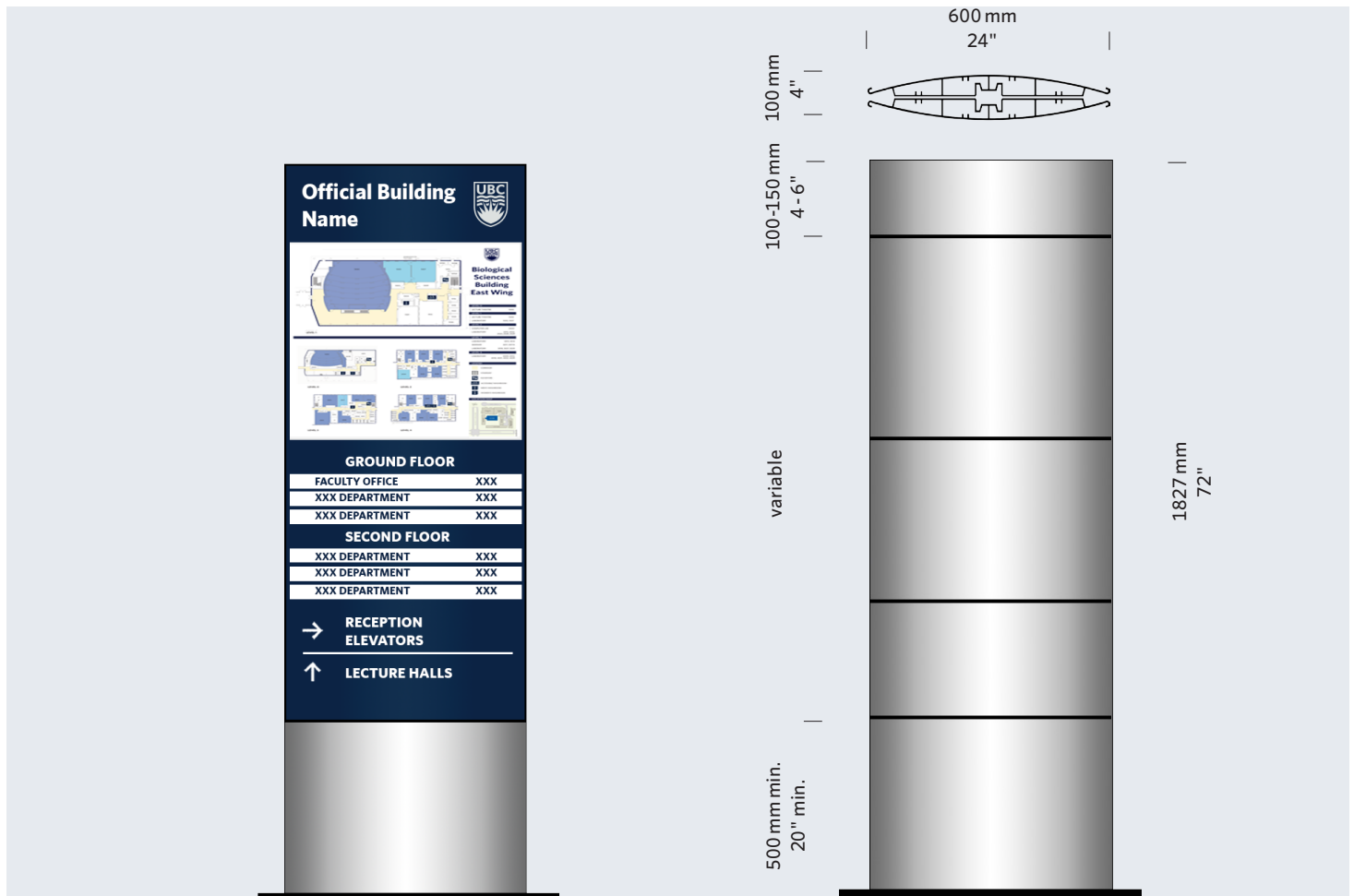
N2a Building Map/ Directory Pylon (Directional Information and Events Panel)

Directional Information

1. Building Name Panel:
600 mm (24") x 150 mm (6")
Coloured vinyl graphic on aluminum substrate

2. Letter Height: 38 mm (1.5")

3. Logo Height: 68 mm (2.5")
(min. 25 mm (1") margin to sign edge and between logo and text)

4. Map Insert: 600 mm (24") x variable height (covered with 0.25 mm (0.01") thick clear, non-glare Lexan lens - removable by suction tool)

5. Floor Title: Printed in white on sign

6. Divider: 6 mm thick white rule between each divider

7. Directory Inserts:
600 mm (24") x variable height (covered with 0.25 mm (0.01") thick clear, non glare Lexan lens)

8. Optional Directional Panel:
600 mm (24") x variable height
Coloured vinyl graphic on aluminum substrate

- Letter Height: 25 mm (1")
- Arrow Height: 50 mm (2")
- Line Spacing: 25 mm (1")
- Line Separator: 2 mm (1/16") thick white rule

9. Base Panel:
600 mm (24")x variable height
1 mm (1/32") thick brushed aluminum finish

10. Black Steel Base:
Floor-mounted with screws

Events Panel

1. Building Name Panel:
600 mm x 250 mm (24" x 10")
Coloured vinyl graphic on aluminum substrate;

2. Letter Height: 38 mm (1.5");

3. Logo Height: 68 mm (2.5");
(min. 25 mm (1") margin to sign edge and between logo and text);

4. Events Panel & Panel Insert:
600 mm x 305 mm (24" x 12");
Coloured vinyl graphic on aluminum substrate;

5. Letter Height: 25 mm (1") line spacing 50 mm (2") (insert panel covered with 0.25 mm (0.01") thick clear, non-glare Lexan lens - removable by suction tool);

6. Divider: 6 mm thick space (3/16");

7. Base Panel:
600 mm (24") x variable height
1 mm (0.03") thick brushed aluminum finish;

8. Black Steel Base:
Floor-mounted with screws.

Panel Insert Variation:
- Directional information can be added
- An events panel can be used that allows for daily updating

N2b
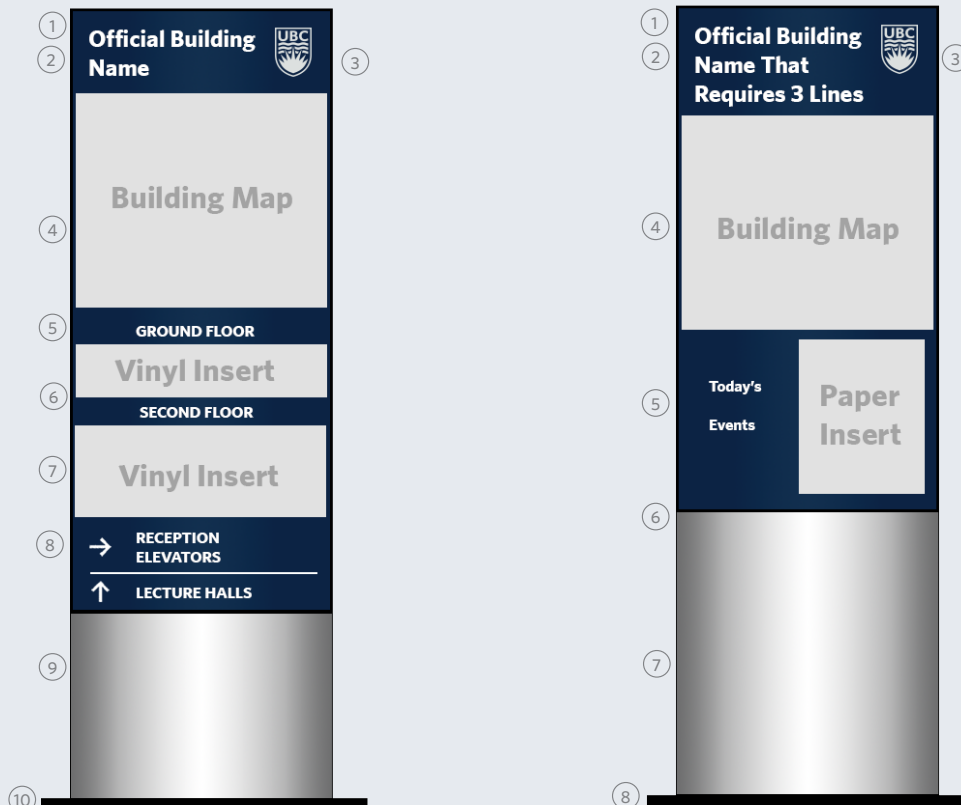
Building Map/ Directory Pylon (Small Version)

Definition and Intent

Building Map/Directory Pylons are double-sided, floor-mounted or free-standing, modular convex signs that can exhibit orientation maps, directory inserts, directional and other information.

These are based on Vista System V600 Double-Sided Pylon (Slim Design).

Content for maps and directories follow Sign Content for N2a.

Design Specification

Depicted
400 mm x 1522 mm (16" x 60")
Numerous variations available.
**Example shows 2-panel components*

Materials

- Aluminum frame, various panel substrates
- Lexan lenses over vinyl inserts

Typefaces

For headers: Whitney Semibold.

Colour

- Approved sign system colour
- White vinyl characters

Mounting

Floor-mounted steel base.

Locations

Signs to be located in entrance areas or lobbies of minor buildings.

400 mm
16"

100 mm
4"

100-150 mm
4 - 6"

variable

1522 mm
60"

Official Building Name

UBC
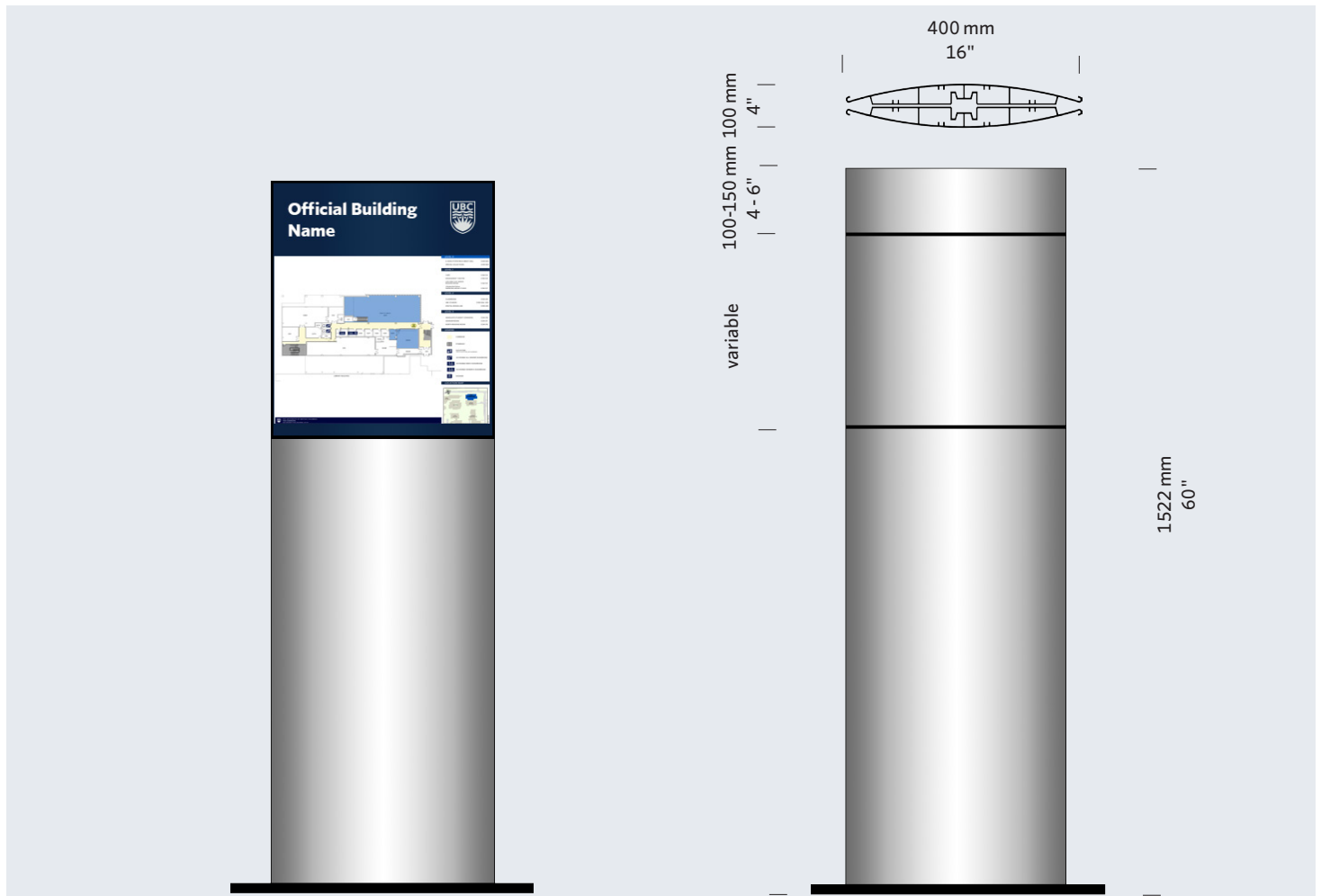
N2b Building Map/ Directory Pylon (Directional Information and Directory Insert)

Directional Information

1. Building Name Panel:
400 mm x 150 mm (16" x 6")
Coloured vinyl graphic on aluminum substrate

Letter Height: 25 mm (1")

3. Logo Height: 60 mm (2")
(min. 25 mm (1") margin to sign edge and between logo and text)

4. Map Insert: 400 mm (16") x variable height (covered with 0.25 mm (0.01") thick clear, non glare Lexan lens - removable by suction tool)

5. Optional Directional Panel
400 mm x variable height
Coloured vinyl graphic on aluminum substrate

- Letter Height: 19 mm (3/4")
- Arrow Height: 50 mm (2")
- Line Spacing: 25 mm (1")
- Line Separator: 1.6 mm (1/16") thick in white

6. Divider: 6 mm (1/4") thick between each divider

7. Base Panel:
400 mm (16") x variable height
0.8 mm(1/32") thick brushed aluminum finish

8. Black Steel Base:
Floor-mounted with screws

Directory Insert

1. Building Name Panel
400 mm x 150 mm (16" x 6")
Coloured vinyl graphic on aluminum substrate;

Letter Height: 25 mm (1");

3. Logo Height: 60 mm (2")
(min. 25 mm (1") margin to sign edge and between logo and text);

4. Map Insert:
 400 mm (16") x variable height (covered with 0.25 mm (0.01") thick clear, non glare Lexan lens - removable by suction tool);

5. Directory Insert:
Letter Height: 19 mm (3/4");

6. 400 mm (16") x variable height
Coloured vinyl graphic on aluminum substrate;

7. Base Panel:
400 mm (16") x variable height
0.8 mm (1/32") thick brushed aluminum finish;

8. Black Steel Base:
Floor-mounted with screws.

Panel Insert Variations
- Directional Information can be added
- Directory Insert can be added

N2c

Wall Mounted
Building Directory Map

Definition and Intent

Wall-mounted Building Directory Maps are intended for use in lobbies and entrances of buildings. They exhibit a combined orientation map and directory for the building.

Content to be developed in accordance with the Signage Principles and Procedures.

Content for maps and directories follow Sign Content for N2a.

Design Specification

Size dependent on the predetermined size and orientation of maps provided.
Borders: will remain the same height/width as mentioned regardless of map size or orientation.

Materials
- Black Sintra® 3mm (1/8") backing
- White vinyl characters
- Map (Digital graphics using Roland colour system)
- Matte finish laminate

Typefaces
For headers: Whitney Semibold
Letter height: 44.4 mm (1.75")

Colours
- Approved sign system colour
- White vinyl characters

Mounting
- Tape with 12 mm (1/2") 3M Scotch® brand #4032 foam tape as per N6a mounting instructions

Locations
Signs to be located in highly visible area of lobbies or main entrances to a building

Position
Centre line 1350 mm (53") above finished floor

BUILDING DIRECTORY MAP
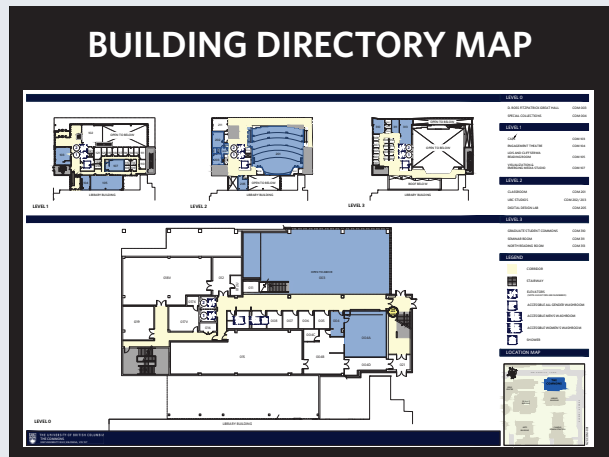
127 mm / 5"

N2d   Building Map/ Directory Exterior Pylon

Definition and Intent

Building map/directory exterior pylons are double-sided, floor-mounted, modular convex signs that can exhibit orientation maps, directory inserts, directional and other information.

These are based on Vista System V600 Double-Sided Pylon (Slim Design)

Content for maps and directories follow Sign Content for N2a.

Design Specification

Numerous variations available.

Materials
- Aluminum frame, aluminum substrate
- Laminated exterior-grade vinyl graphics glued to aluminum substrate

Typefaces:
For headers: Whitney Semibold.

Colour
- Approved sign system colour
- Vinyl characters: White

Mounting
Floor-mounted steel base.

Locations
Signs to be located in covered exterior area near building entrances.
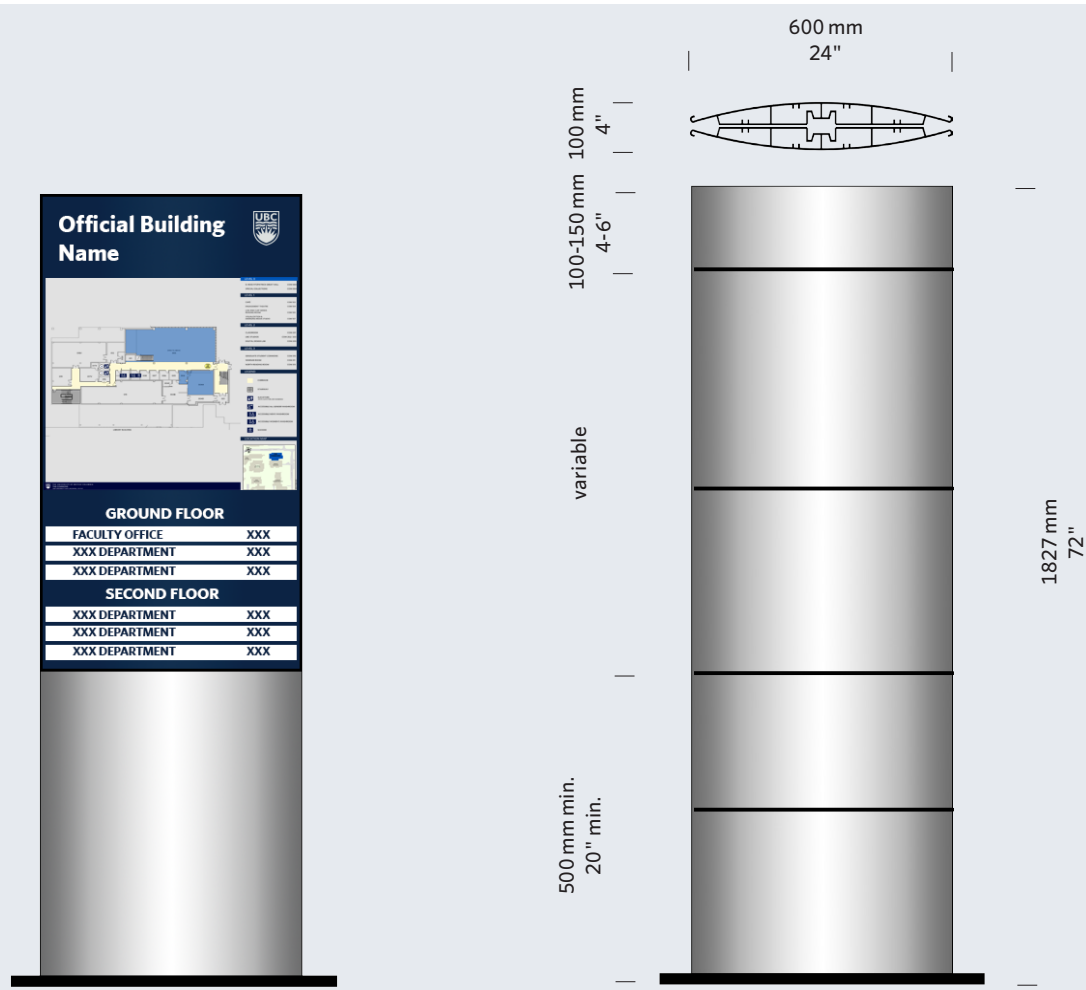
N2e   Building/ Floor Directory

Definition and Intent

Building directories list building tenants and their locations within the building. Type N2e is intended for use in entrance areas or lobbies of minor buildings where there is available wall space. This sign type may also be used as a floor directory. It is a modular sign with a paper insert.

Content for maps and directories follow Sign Content for N2a.

Design Specification

Materials
-Faceplate: Clear non-glare matte finish acrylic 1.6 mm (1/16"). Matte side out
-Backing plate: Black Sintra® 3 mm (1/8")
- Spacer strips: 12 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032
- Digitally printed header black with white character
- Black vinyl footer
- Paper insert:
280 mm x 430 mm (11" x 17")

Typefaces
For headers: Whitney Semibold
Letter height: 25 mm (1")

Mounting
Wall-mounted as per N6a Room Identification Sign mounting detail instructions.

Locations
Signs to be located in highly visible areas or in elevator lobbies.

Position
Centre line 1350 mm (53") above finished floor.

432 mm
17"

64 mm
2.5"

280 mm
11"

355 mm
14"

12 mm
1/2"
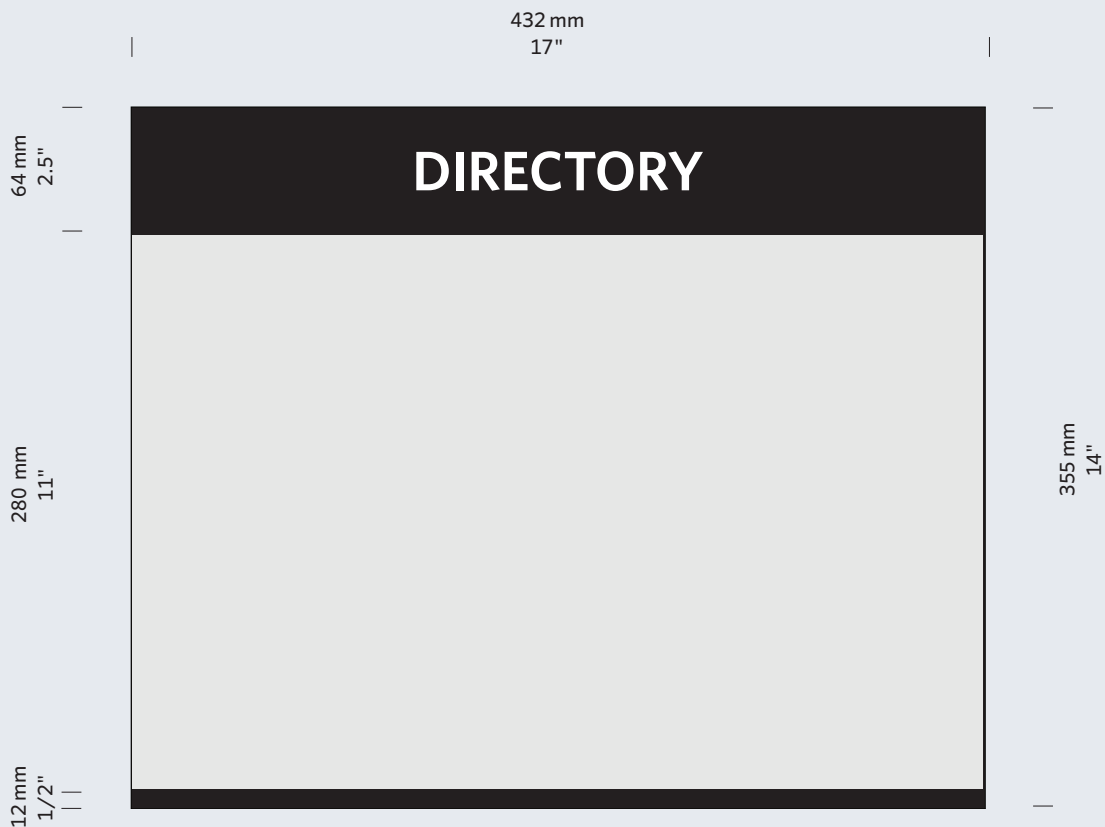
DIRECTORY

N2f   Display Case

Definition and Intent

Building Map/Directory cases are wall-mounted steel cases with glass doors. Cases can contain building directories and maps.

Content to be developed in accordance with the Wayfinding Principles and Procedures.

Content for maps and directories follow Sign Content for N2a.

Design Specification
Materials
Steel frame case with hinged or sliding glass doors.

Mounting
Wall-mounted with screws

Location

Signs to be located wherever N2e directory sign is not suitable.

no set width

no set height

N3a
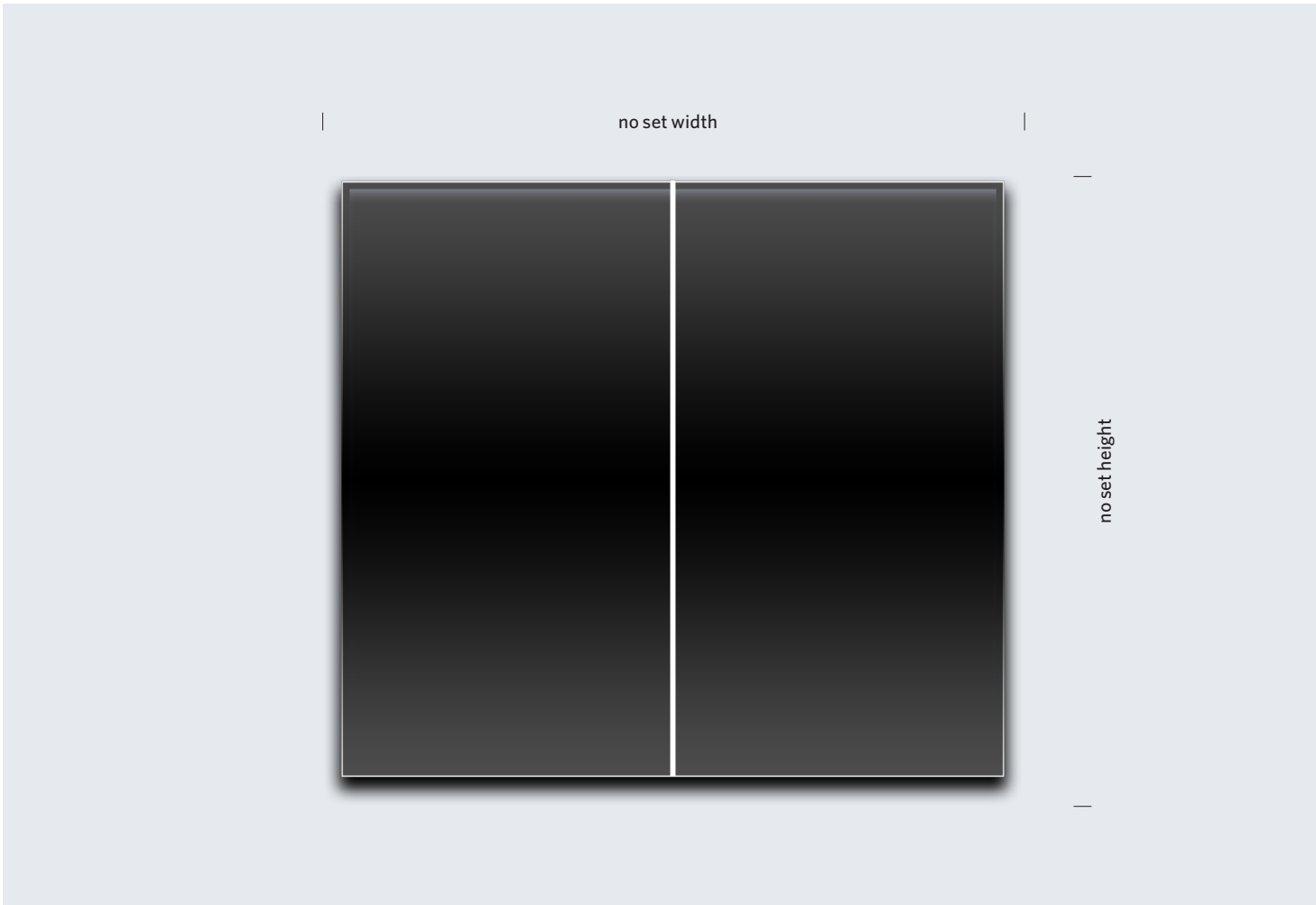
Orientation Map: Building Floor

Definition and Intent

Orientation maps graphically display and identify floor areas in map form to assist wayfinding. Type N3a is intended for use on individual floors where there is available wall space. This sign type may also help to orient visitors at main vertical circulation points to each floor, at high traffic, visible locations, and at junctions of wings/corridors in complex buildings.

Content for maps and directories follow Sign Content for N2a.

Design Specification

Materials
- Black Sintra® 3 mm (1/8") backing
- Bright White vinyl characters
- Map (Digital graphics using Roland colour system)
- Matte finish laminate

Typefaces
For headers: Whitney Semibold
Letter height: 25 mm (1")

Mounting
Wall-mounted as per N6a Room Identification Sign mounting detail

Location
Signs to be located at entrances to buildings or building levels, at main vertical circulation point to each floor and intersections of wings/ corridors in complex buildings.

Position
Centre line 1350 mm (53") above finished floor.

Directional Signage

Faculty Office
Large Sign Two-Line Text
Research Department

Rooms 1226 - 1230
Psychology Department
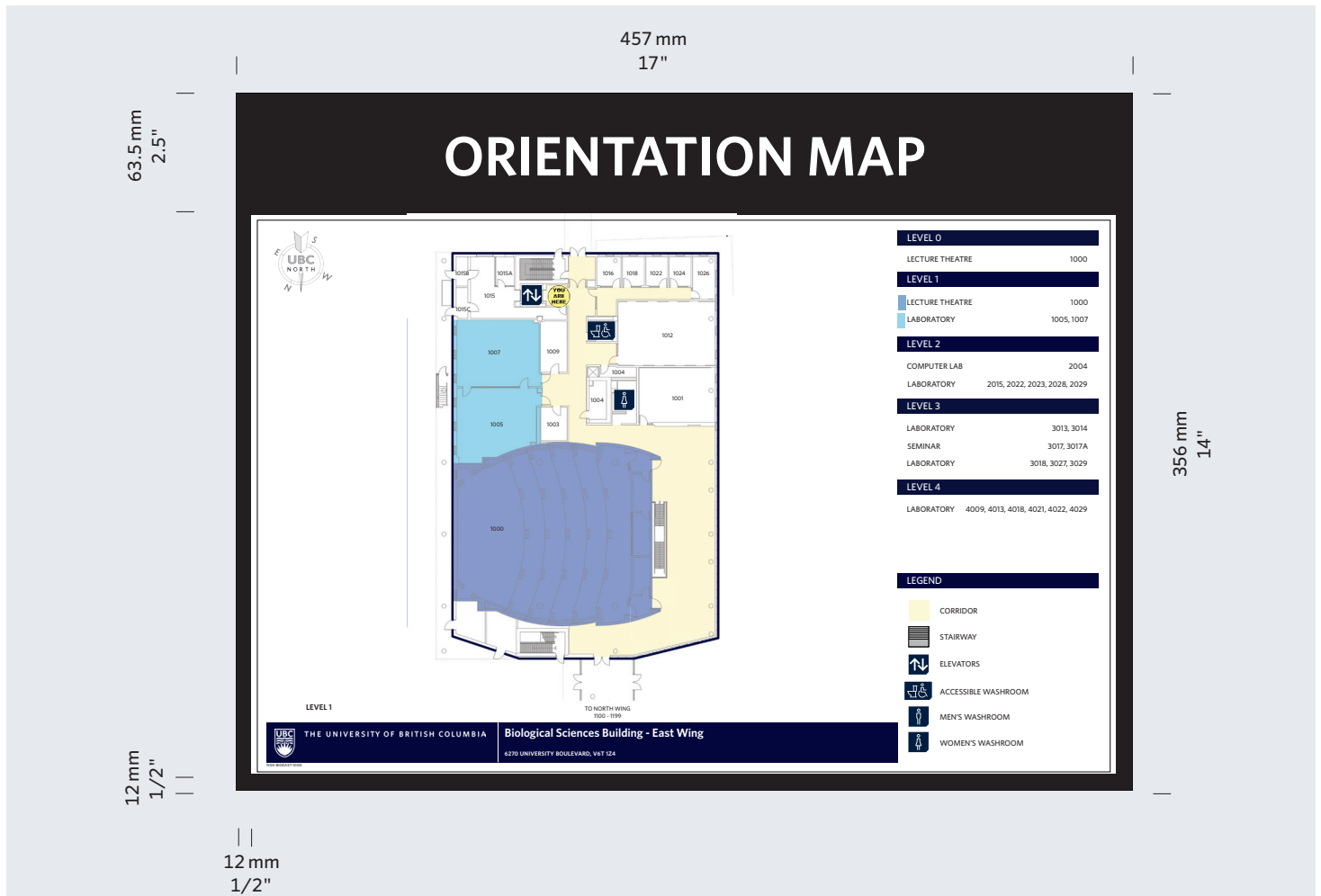
N4a Small Directional Sign

Definition and Intent
These wall-mounted signs provide direction to departments and offices.

Design Specification

Materials
- Black Sintra® 3 mm (1/8") backing
- Bright White vinyl characters

Typefaces
- Letter type: Whitney Semibold
- Letter height:
25 mm (1") - 38 mm (1.5")

Layout
1. 34 mm (1.3") left or up arrow always in top section of sign;

2. 90 ° corners;

3. 25 mm (1") space between arrows and text;

4. 25 mm (1") space between numbers and text;

5. 19 mm (3/4") between lines;

6. 1.6 mm (1/16") white line to separate direction groups;

7. 34 mm (1.3") right or down arrow always starts right at first line content;

8. Align text as illustrated;

9. 25 mm (1") space between arrows and edge of sign;

10. 12 mm (1/2") between two-line names.

Mounting
- Wall-mounted as per N6a mounting instructions

Locations
Signs to be located at decision-making points, e.g., intersections of corridors.

Position
- Mounted: Centre line 1350 mm (53") above finished floor.

---

350 mm - 610 mm
14 - 24"

② ③ ④

① ← 1300 **Welcome Centre Information Campus Tours**
   1400 **Library**

⑤
⑥ ——————————————————————

   1500 **Student Lounge** →
        Lecture Halls
        Computer Room
⑧   **Advising Appointments**

⑦

305 mm - 915 mm
12 - 36"

⑨

Wing 100, 200 →

115 mm
4.5"

350 mm - 610 mm
14 - 24"

350 mm - 610 mm
14 - 24"

← **Speech Research Laboratory**
  Student Services
  Faculty Office
  Pathology

———————————————————

  Library →
  Audiology Department

⑩

305 mm - 915 mm
12 - 36"

N4b Wall - Mounted or Suspended Directional Wing/ Block Sign

Definition and Intent

These overhead signs are to provide direction to major wings, annexes or blocks in complex buildings.

Design Specification

Materials
- Suspended: Black Sintra® 6 mm (0.25")
- Mounted: Black Sintra® 3 mm (1/8")
- Bright White vinyl characters (double-sided where required)

Typefaces
- Letter type: Whitney Semibold
- Letter height: 50 mm (2")

Layout
1. 90 ° corners;

2. Centre text vertically and horizontally;

3. 50 mm (2") left or right arrow placed accordingly;

4. 150 mm (6") from edge to cable;

5. 50 mm (2") left or up arrow always in top section of sign;

6. 1.6 mm (1/16") thick white rule to separate direction groups;

7. 50 mm (2") right or down arrow always starts right at first line of content;

8. Align text as illustrated;

9. 50 mm (2") between text and edge of sign .

Mounting
- Wall-mounted: as per N6a mounting instructions
- Suspended: using appropriate anchors with aircraft cable

Locations
Signs to be located at decision-making points, e.g., intersections of major wings, blocks or corridors.

Position
- Mounted: Centre line 1350 mm (53") above finished floor.
- Suspended: Bottom of sign 2133 mm min. (84" min.) - 3048 mm max.(120" max.) to centered to finish floor.

915 mm - 1015 mm
36-40"

① **Wing 100, 200** →

150 mm
6"

② ③

④

⑤ ← **Wing 300**

⑥

Wing 100, 200, 500 →

⑦

280 mm
11"

⑧ ⑨

N4c Large Wall-Mounted or Suspended Directional Sign

Definition and Intent
These provide direction to groups of rooms, department and faculty main offices only. They can be suspended overhead or wall-mounted at high level.

Design Specification
Materials
- Black Sintra® 3 mm (1/8") backing
- Bright White vinyl characters

Typefaces
- Letter type: Whitney Semibold
- Letter height:
25 mm (1") - 38 mm (1.5")

Layout
1. 150 mm (6") from edge of sign to cable;

2. 90 ° corners;

3. 50 mm (2") left or up arrows always in top section of page;

4. 16 mm (0.6") space between two-line text;

5. 6 mm (1/4") thick white rule line to separate direction groups;

6. 25 mm (1") space between lines;

7. 50 mm (2") right or down arrow always starts right at first line of content;

8. Align text as illustrated;

9. 50 mm (2") space between text and arrows;

10. 50 mm (2") space between arrows and edge of sign.

Mounting
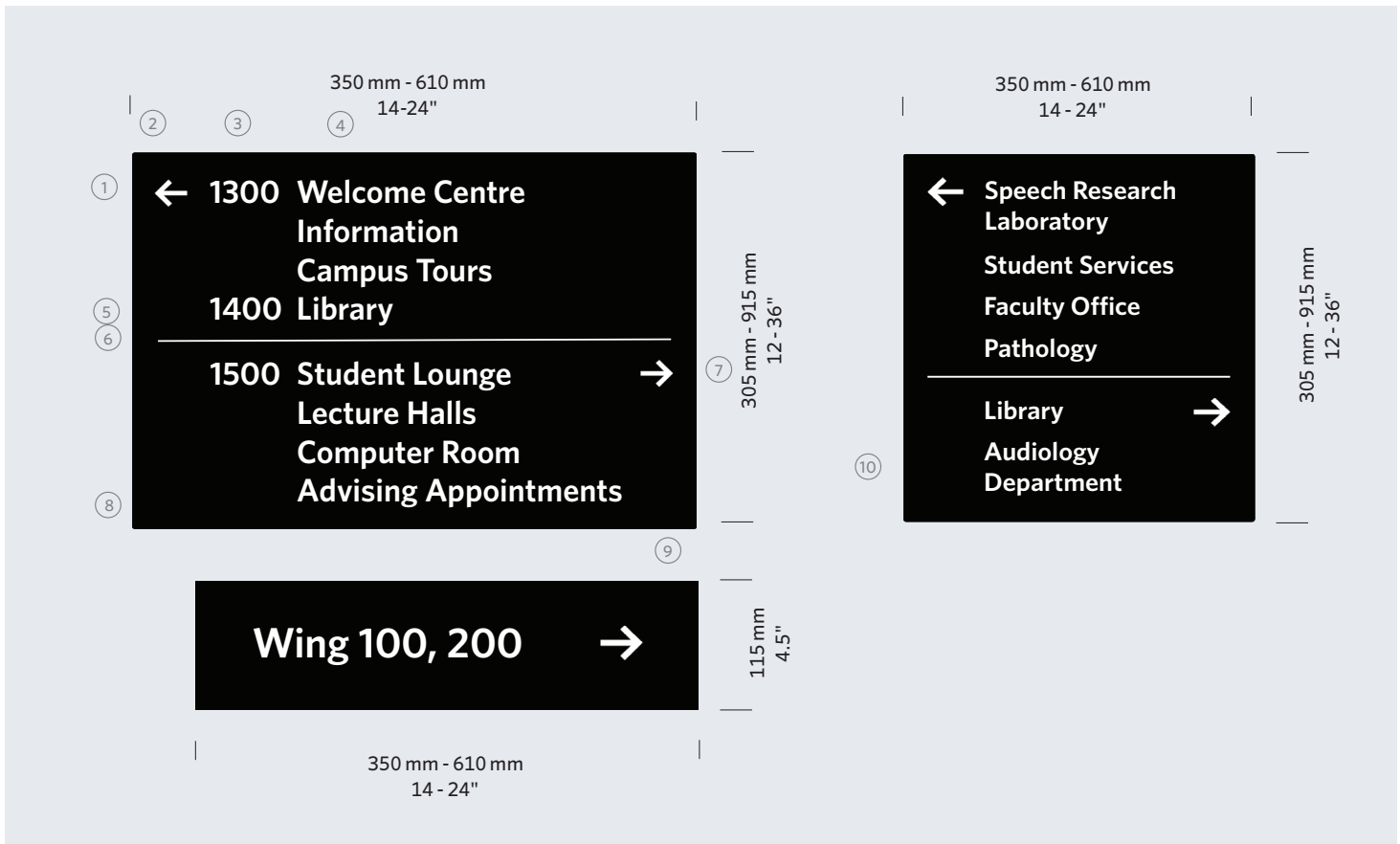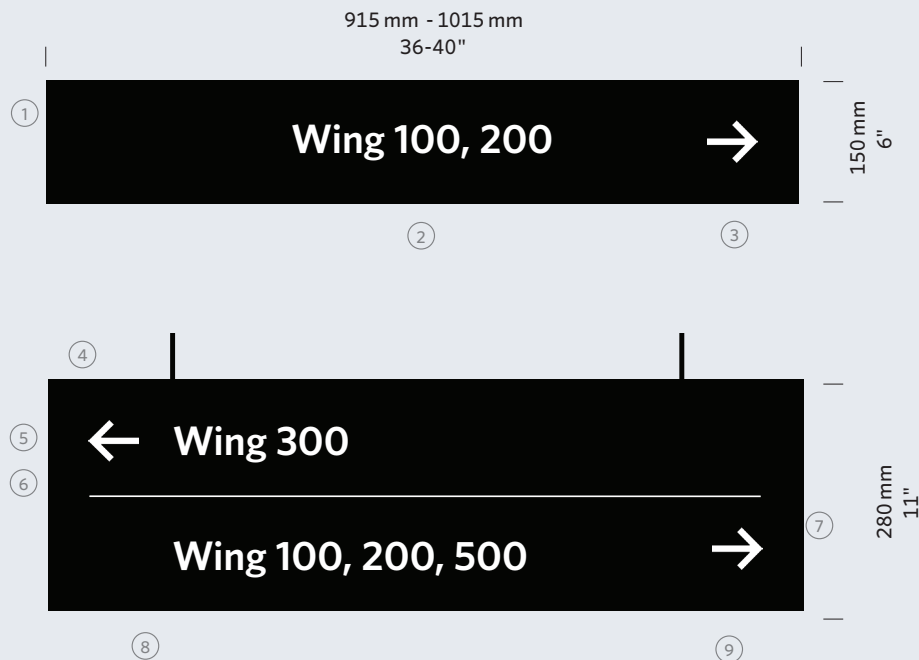- Suspended: using appropriate anchors with aircraft cable.
- Wall-mounted: as per N6a mounting instructions.

Locations
Signs to be located at decision-making points, e.g., intersections of corridors. When wall mounted, mount at high elevation

Position
Bottom of sign
2133 mm min. - 3048 mm max. (84" min. - 120" max.) to centered to finish floor.

915 mm - 1015 mm
36 - 40"

① ②

③ ← **Faculty Office**
Large Sign Two-Line Text
④ **Research Department**

⑤ **Rooms 1226 - 1230**   → ⑦
⑥ **Psychology Department**

⑧⑨   ⑩

variable
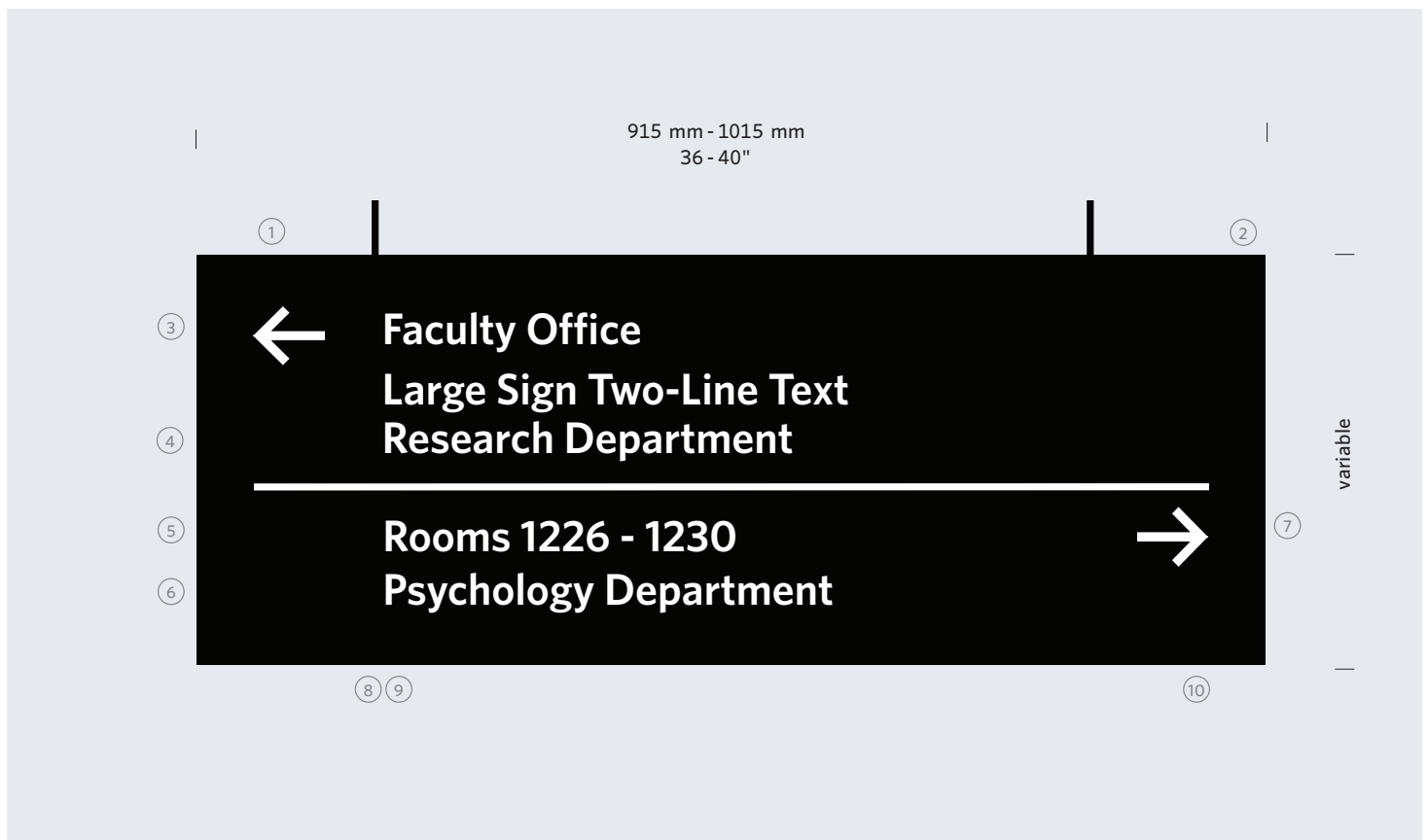
N4d   Perpendicular Elevator Sign

Definition and Intent
These perpendicular-mounted signs provide advance notification of elevators. They are designed to be viewed from a distance, typically down a corridor where elevator doors cannot be seen.

This sign must be provided at all elevator locations where elevator doors cannot be seen from a distance.

This bracket is used for all internal Perpendicular signage.

Design Specification
Materials
- Black Sintra® 3 mm (1/8") matte finish, double-sided
- Bright White vinyl graphics
- 12 mm (1/2") double-sided 3M Scotch® Brand Foam tape #4032

Layout
- White vinyl graphics centered on 8"x 10" portion of signage

Mounting
1. Foam tape along folded edge;

2. 90 ° heat bend

Locations
Signs to be located at all elevator locations where door-mounted elevator signs cannot be seen from a distance.

Position
Bottom of sign 2133 mm (84") to finish floor.

254 mm
12"

200 mm
8"

50.8 mm
2"

200 mm
10"

wall

① ②

top view

N4e
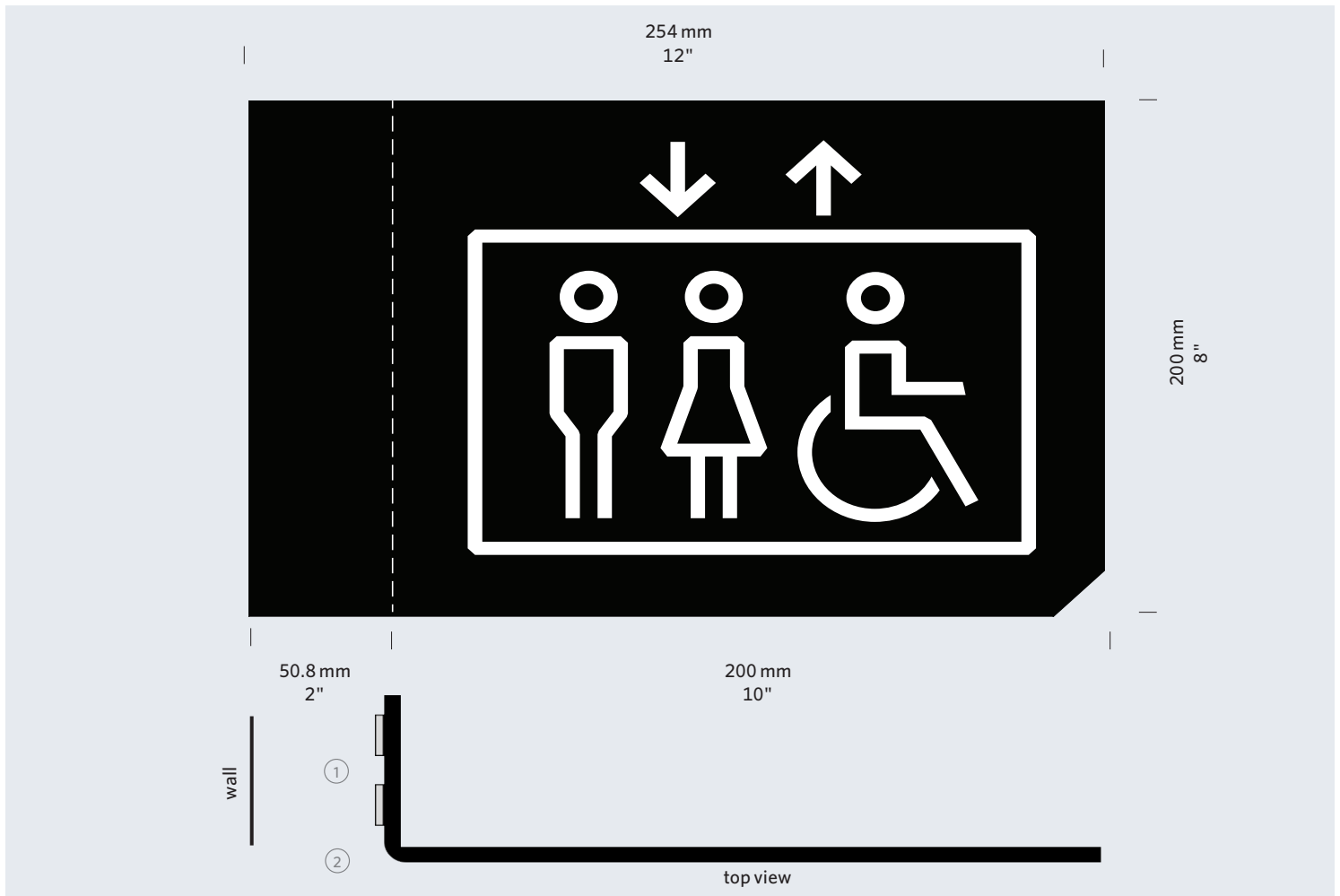
Perpendicular Washroom Sign

Definition and Intent

These perpendicular-mounted signs provide advance notification of washroom facilities. They are designed to be viewed from a distance, typically down a corridor where door-mounted washroom signs cannot be seen.

This sign must be provided at all washrooms locations where door-mounted washroom signs cannot be seen from a distance.

Use approved symbols in Section 4.7 Washroom Signage for other genders.

Design Specification
Materials
- Black Sintra® 3 mm (1/8") matte finish, double-sided
- Bright White vinyl graphics
- 12 mm (1/2") double-sided 3M Scotch® Brand Foam tape #4032

Layout
- White vinyl graphics centered on 8"x 10" portion of signage

Mounting
1. Foam tape along folded edge;

2. 90 ° heat bend

Locations
Signs to be located at all washroom locations where door-mounted washroom signs cannot be seen from a distance.

Position
Bottom of sign 2133 mm (84") to finish floor.

305 mm
12"

200 mm
8"

50.8 mm
2"

200 mm
10"

wall

top view

N4f

Symbol Only Accessible Route

Definition and Intent

To direct the user to accessible routes and destinations. Required especially at junctions of different routes and at inaccessible barriers.

An Accessible Route sign shall be provided where a specific accessible circulation path is defined.

Design Specification

Materials
- Black Sintra® 3 mm (1/8") matte finish, double-sided
- Bright White vinyl graphics and characters

Layout
White vinyl graphics centered on 200 mm x 254 mm (8" x 10") sign face

Mounting
Wall-mounted as per N6a Room Identification Sign mounting detail

Locations
Signs to be located on walls at hallway junctions along accessible routes.

Position
Centre line 1350 mm (53") above finished floor.

254 mm
10"

200 mm
8"

N4g   Symbol and Text Accessible Route

Definition and Intent
To direct the user to accessible routes and destinations. Required especially at junctions of different routes and at inaccessible barriers.

An Accessible Route sign shall be provided where a specific accessible circulation path is defined.

Design Specification
Materials
- Black Sintra® 3 mm (1/8") matte finish, double-sided
- Bright White vinyl graphics and characters

Typefaces
Letter type: Whitney Semibold (Upper and Lower Case)

Layout
- Letter height: 19 mm (3/4")
- 12 mm (1/2") spacing between text
- White vinyl graphics centered on 200 mm x 254 mm (8" x 10") sign face

Mounting
Wall-mounted as per N6a Room Identification Sign mounting detail

Locations
Signs to be located at on walls at hallway junctions along accessible routes.

Position
Centre line 1350 mm (53") above finished floor.

254 mm
10"

200 mm
8"

Entrance to Room 2005
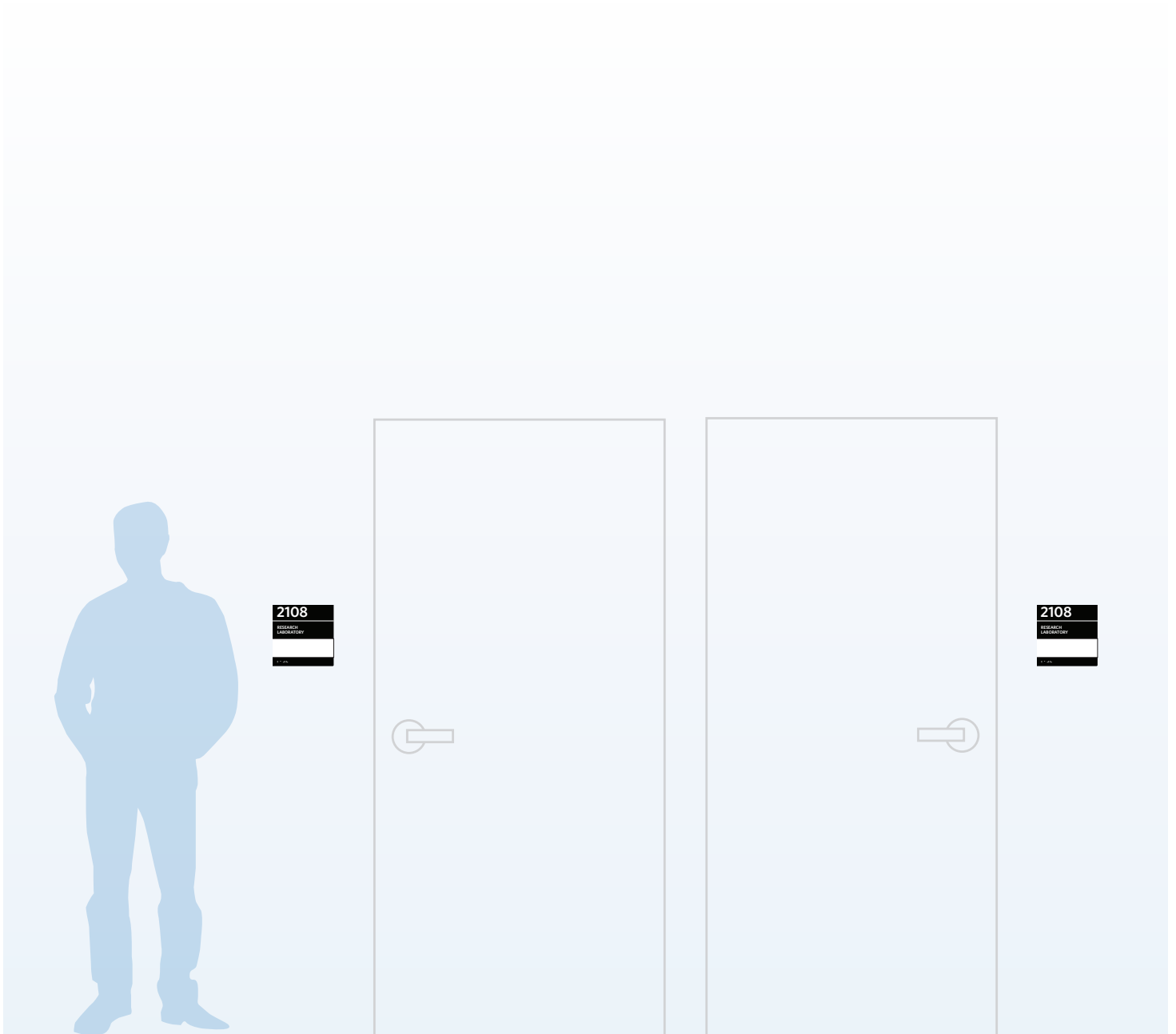
Room Signage

N5a   Room Identification Sign

Definition and Intent

These wall-mounted signs identify individual rooms and department offices. An insert window permits current room occupant to add their identification. (For room signs with no insert window use N5b). The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name if accessible to the public, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Materials
- Backing plate: White Sintra® 3 mm (1/8")
- Internal layer: 1.6 mm (1/16") clear, non-glare matte finish acrylic
- Faceplates: 3 separate and removable panels, 1.6 mm (1/16") matte finish Rowmark® Black ADA Alternative Substrate with chamfered edges
- Rowmark® Bright White ADA Alternative Appliqué Characters

Typefaces
- Letter type: Whitney Semibold (Upper-case only)
- Braille: Grade 2 braille

Layout
As per N5a Room Identification Sign Detail.

Mounting
As per N5a Room Identification Sign Mounting Detail.

Locations
As per N6a Room Identification Sign Mounting Detail.

Position
Centerline 1350 mm (53") above finished floor.

178 mm
7"

50 mm
2"

2108

50 mm
2"

RESEARCH LABORATORY

50 mm
2"

25.5 mm
1"

178 mm
7"

N5a	**Room Identification Sign Detail**

Definition and Intent

These wall-mounted signs identify individual rooms and department offices. An insert window permits current room occupant to add their identification. The sign is intended to conform to principles of universal access.

This sign shall be displayed where room is accessible to the public.

Sign N5b is used for room signs with no insert window.

Design Specification

Layout
1. 19 mm (3/4") margin for each panel;

2. Room Number Height : 32 mm (1.25");

3. Room Name: 13 mm (3/8");

4. Grade 2 Braille *(Use clear raster or colour of substrate - white font for visual representation only)*;

5. 3 mm (1/8") radius corners.

* Number, name and Braille characters vertically centered and left aligned.

Mounting
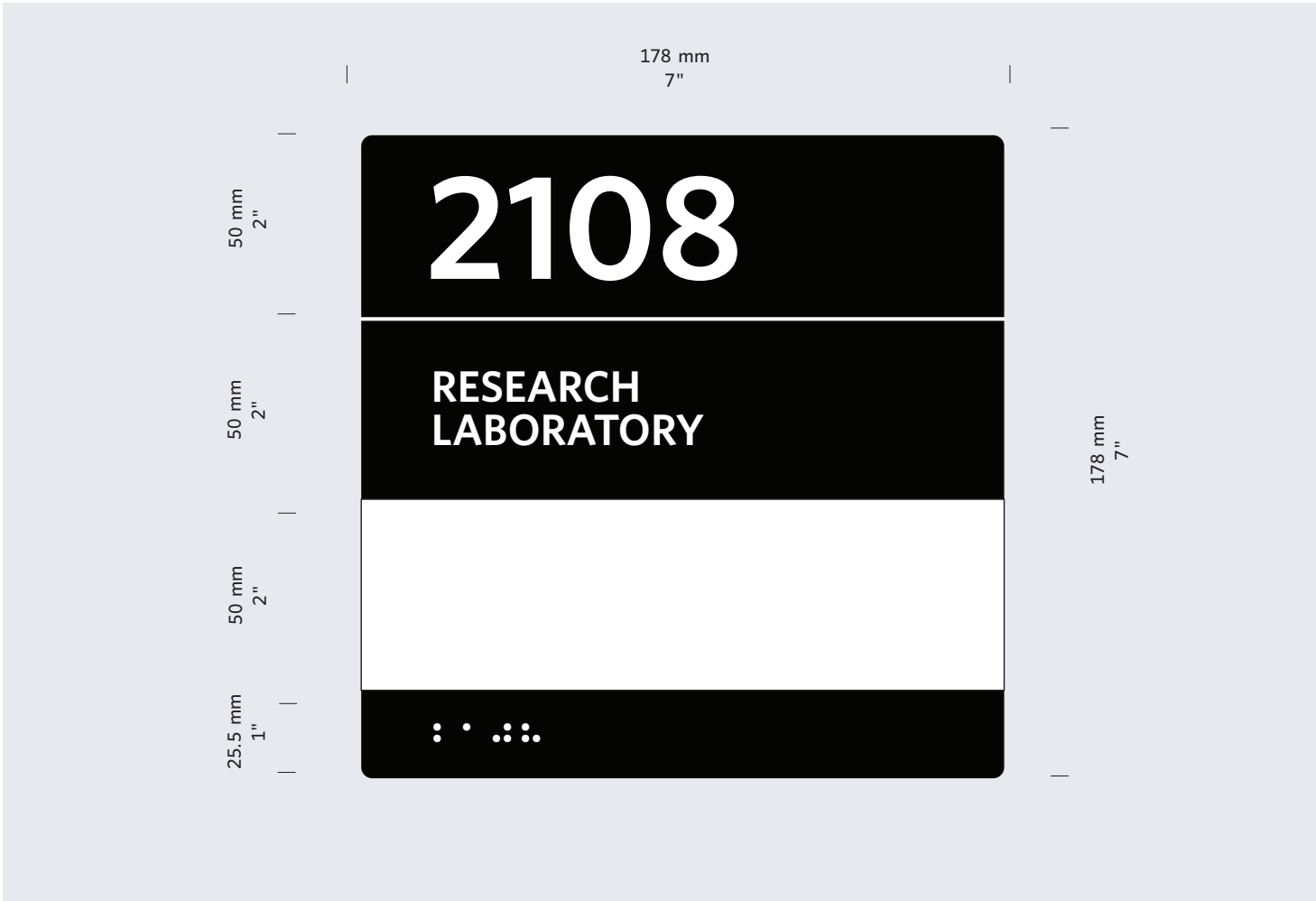As per N5a Room Identification Sign Detail.

Locations
As per N5a Room Identification Sign Detail

Position
Centerline 1350 mm (53") above finished floor.

178 mm
7"

①

50 mm
2"   ②

2108

50 mm
2"   ③

RESEARCH LABORATORY

50 mm
2"

25.5 mm
1"   ④
⑤

178 mm
7"

N5a   Room Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices. An insert window permits current room occupant to add their identification. The sign is intended to conform to principles of universal access.

This sign shall be displayed where room is accessible to the public.

Sign N5b is used for room signs with no insert window.

Design Specification

Layout

1. Rowmark® Bright White ADA Alternative Appliqué Characters;

2. Grade 2 Braille;

3. Rowmark® Black ADA Alternative Substrate
* All faceplate edges chamfered

4. 19.05 mm (3/4") double-sided masking tape;

5. 1.58 mm (1/16") Non Glare Acrylic (matte side out);

6. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032;

7. 3 mm (1/8") White Sintra® Substrate;

8. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Mounting
See tape patterns below.

tape patterns

TAPE PATTERN FOR SIDE TO WALL
(BACKING PLATE)

8

CRITICAL TAPE LINE AS BUSINESS CARD WILL REST ON THIS LINE

6

TAPE PATTERN FOR BACK OF ADA SUBSTRATE (FACEPLATES)

4

2108

RESEARCH LABORATORY

section

1   2   3   4   5   6   7   8

wall

N5a   Room Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices. An insert window permits current room occupant to add their identification. The sign is intended to conform to principles of universal access.

This sign shall be displayed where room is accessible to the public.

Sign N5b is used for room signs with no insert window.

Design Specification

Locations

1. Preferred placement on wall:
- Handle side, unless obstacles do not permit
- 50 mm (2") from door casing;

2. Alternative 1 on wall:
- On opposite side of door handle;

3. Alternative 2 on door:
- 76 mm (3") from edge of door (handle side).

* At double doors, locate to the right of doors

Position

Centerline 1350 mm (53") above finished floor.

1350 mm
53"

N5b   No Insert Room Identification Sign, Room Name Optional

Definition and Intent

These wall-mounted signs identify individual rooms which do not have changing occupants or which are not accessible to the public. The sign is intended to conform to principles of universal access.

Sign shall display the room number and optionally the room name, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Materials
- Backing plate: White Sintra® 3 mm (1/8")
- Faceplate: 1.6 mm (1/16") Matte finish Rowmark® Black ADA Alternative Substrate with chamfered edges and changeable face
- Rowmark® Bright White ADA Alternative Appliqué characters

Typefaces
- Letter type: Whitney Semibold (Upper-case only)
- Braille: Grade 2 braille

Layout
1. 19 mm (3/4") margin for each panel 3 mm (1/8 ") radius corners;

2. Room Number: 32 mm (1.25");

3. Room Name: 13 mm (3/8")

4. Grade 2 Braille *(Use clear raster or colour of substrate - white font for visual representation only)*;

5. 3 mm (1/8 ") radius corners.

* Number, name and Braille characters vertically centered and left aligned.
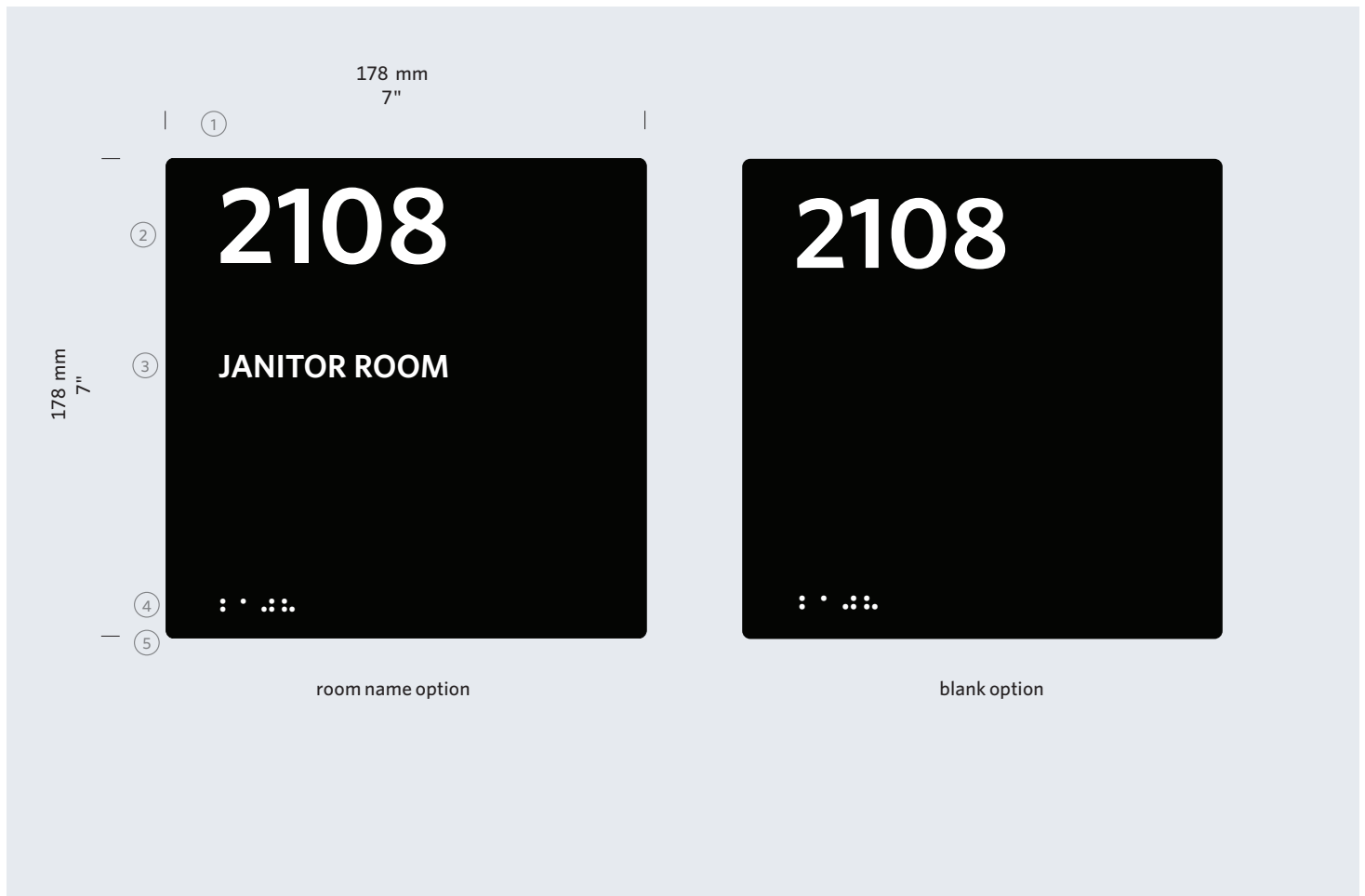
Mounting
As per N5b No Insert Room Identification Sign, Room Name Optional Mounting Detail

Locations
As per N5b No Insert Room Identification Sign, Room Name Optional Mounting Detail

Position
Centerline 1350 mm (53") above finished floor.

room name option

blank option

N5b   No Insert Room Identification Sign, Room Name Optional Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices. The sign is intended to conform to principles of universal access.

This sign shall be displayed where room is accessible to the public.

Design Specification

Layout

1. Rowmark® Bright White ADA Alternative Appliqué Characters ;

2. Grade 2 Braille using clear raster or colour of substrate;

3. Rowmark® Black ADA Alternative Substrate;

4. 19.05 mm (3/4") double-sided masking tape;

5. 3 mm (1/8") White Sintra® Substrate;

6. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Mounting

See tape patterns below.

tape patterns

TAPE PATTERN FOR SIDE TO WALL (BACKING PLATE)

⑥

④

2108

section

① ② ③ ④ ⑤ ⑥

wall

N5b   No Insert Room Identification Sign, Room Name Optional Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices. The sign is intended to conform to principles of universal access.

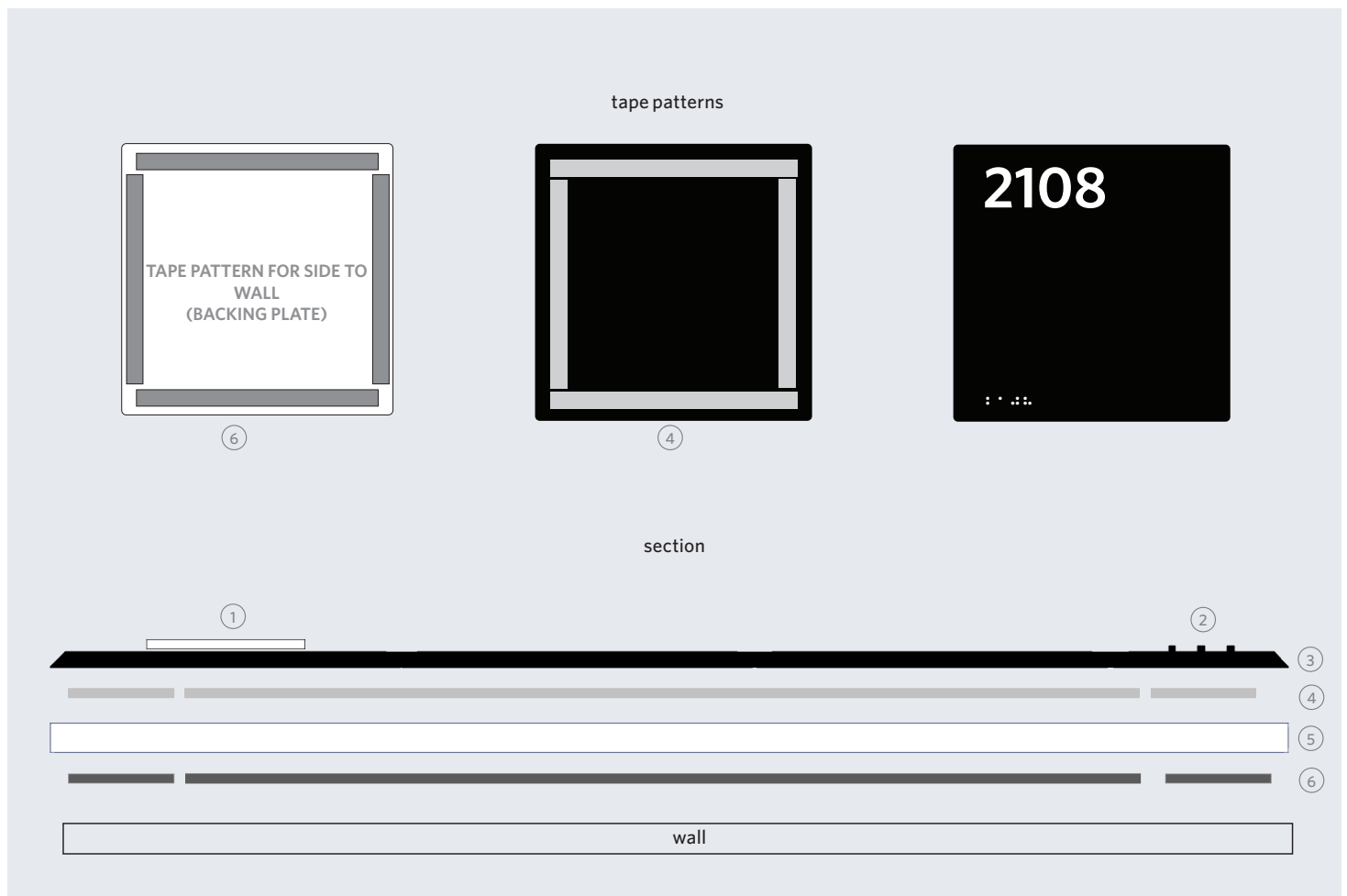This sign shall be displayed where room is accessible to the public.

Design Specification

Locations
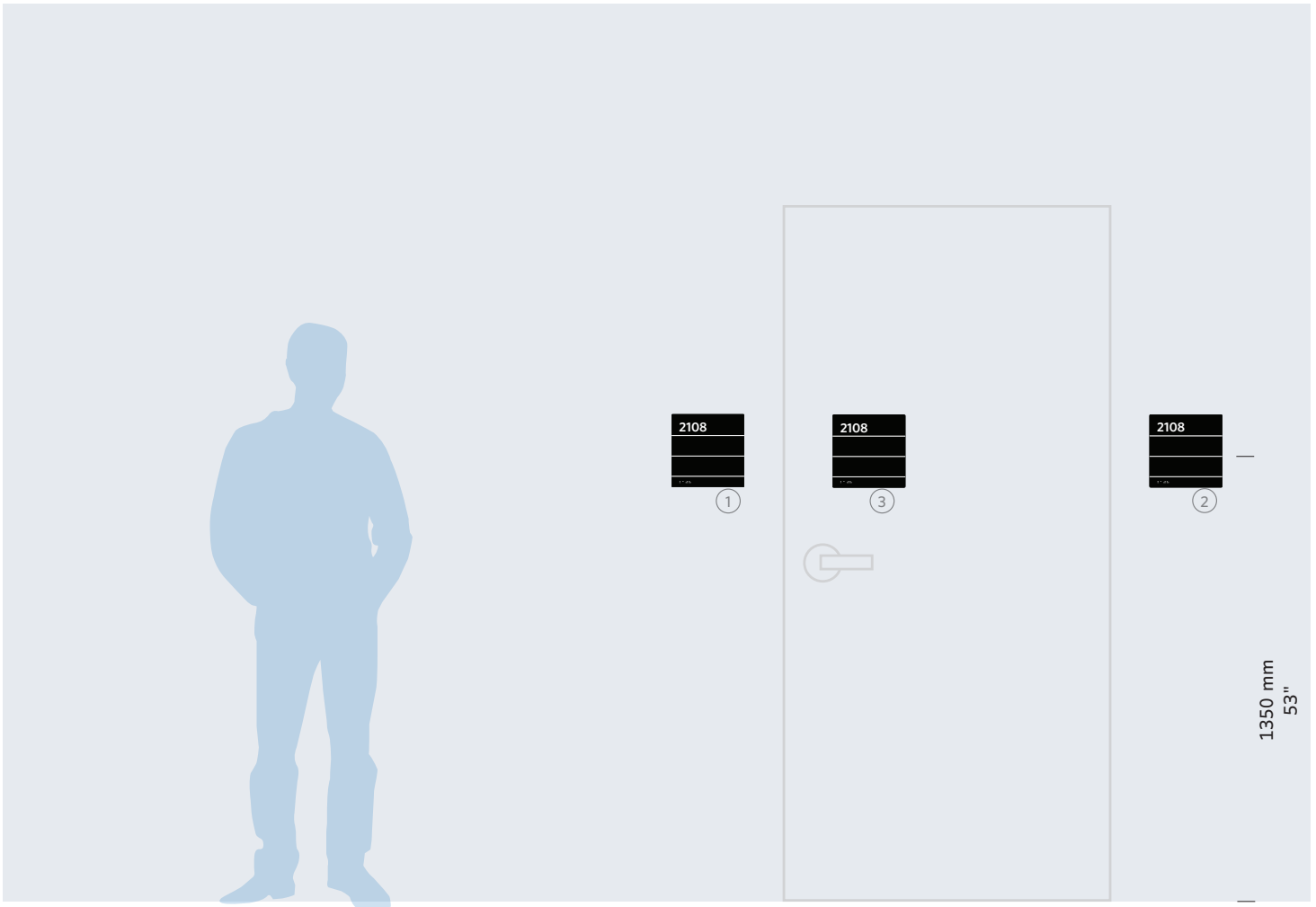
1. Preferred placement on wall:
- Handle side, unless obstacles do not permit
- 50 mm (2") from door casing;

2. Alternative 1 on wall:
- On opposite side of door handle;

3. Alternative 2 on door:
- 76 mm (3") from edge of door (handle side).

* At double doors, locate to the right of doors

Position

Centerline 1350 mm (53") above finished floor.

2108 ①

2108 ③

2108 ②

1350 mm
53"

N5c

Large Insert Room Identification Sign

Definition and Intent
These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below.

Design Specification
Materials
- Backing plate: White Sintra® 3 mm (1/8")
- Internal layer: 1.6 mm (1/16") clear, non-glare matte finish acrylic
- Faceplates: 3 separate and removable panels, 1.6 mm (1/16") single ply, engravable, non-glare, matte finish Rowmark® Black ADA alternative substrate with chamfered edges
- Rowmark® Bright White ADA Alternative Appliqué

Typefaces
- Letter type: Whitney Semibold (Upper-case only)
- Braille: Grade 2 braille

Layout
As per N5c Room Identification Sign (Large Insert) Detail

Mounting
As per N5c Room Identification Sign (Large Insert) Mounting Detail.

Locations
As per N5c Room Identification Sign (Large Insert) Mounting Detail

Position
Centerline 1350 mm (53") above finished floor.

216 mm
8.5"

50 mm
2"

2108

50 mm
2"

RESEARCH LABORATORY

280 mm
11"

406 mm
16"

25 mm
1"

: · .:.

N5c   Large Insert Room Identification Sign Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below. This sign shall be displayed where room is accessible to the public.

Design Specification

Layout

1. 19 mm (3/4") margin for each panel;

2. Room Number: 32 mm (1.25");

3. Room Name: 13 mm (3/8");

4. Paper Insert Window: 215.9 mm x 279.4 mm (8.5" x 11")
Finger slot cut out for ease of paper insertion and removal.

5. Braille: as per Grade 2 Braille *(Use clear raster or colour of substrate - white font for visual representation only);*

6. 3 mm(1/8") radius corners.

* Number, name and Braille characters vertically centered and left aligned.

Mounting

As per N5c Room Identification Sign Detail.

Locations

As per N5c Room Identification Sign Detail

Position

Centerline 1350 mm (53") above finished floor.

216 mm
8.5"

①

50 mm
2"

②

2108

③

RESEARCH LABORATORY

50 mm
2"

280 mm
11"

④

406 mm
16"

25 mm
1"

⑤

⑥

N5c   Large Insert Room Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below.

Design Specification

Layout

1. Rowmark® Bright White ADA Alternative Appliqué Characters;

2. Grade 2 Braille;

3. Rowmark® Black ADA Alternative Substrate
* All faceplate edges chamfered;

4. 19.05 mm (3/4") double-sided masking tape;

5. 1.58 mm (1/16") Non Glare Acrylic (matte side out);

6. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032;

7. 3 mm (1/8") White Sintra® Substrate;

8. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Mounting
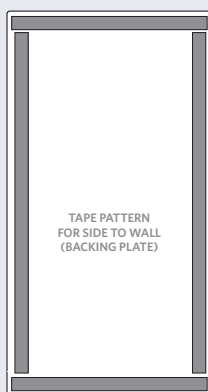See tape patterns below.

Position
Centerline 1350 mm (53")above finished floor.

tape patterns

TAPE PATTERN
FOR SIDE TO WALL
(BACKING PLATE)

⑧

TAPE PATTERN
FOR SIDE FACING
NON-GLARE ACRYLIC
(BACKING PLATE)

CRITICAL TAPE LINE
AS PAPER INSERT
WILL REST ON THIS LINE

⑥

TAPE PATTERN
FOR BACK OF
ADA SUBSTRATE
(FACEPLATES)

④

2108

**RESEARCH
LABORATORY**

②

section

① ② ③ ④ ⑤ ⑥ ⑦ ⑧

wall

N5c

Large Insert Room Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.
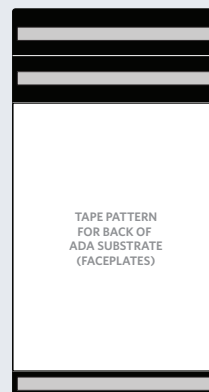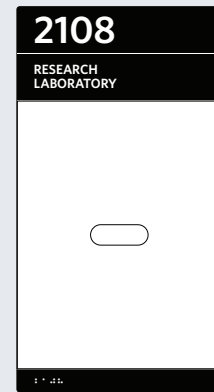
Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below.

Design Specification

Locations
1. Preferred placement on wall:
- Handle side, unless obstacles do not permit
- 50 mm (2") from door casing;

2. Alternative 1 on wall:
- On opposite side of door handle;

3. Alternative 2 on door:
- 76 mm (3") from edge of door (handle side).

* At double doors, locate to the right of doors

Position
Centerline 1350 mm (53") above finished floor.

2108
RESEARCH LABORATORY

1350 mm
53"

N5d | Office Identification Cork Board

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below.
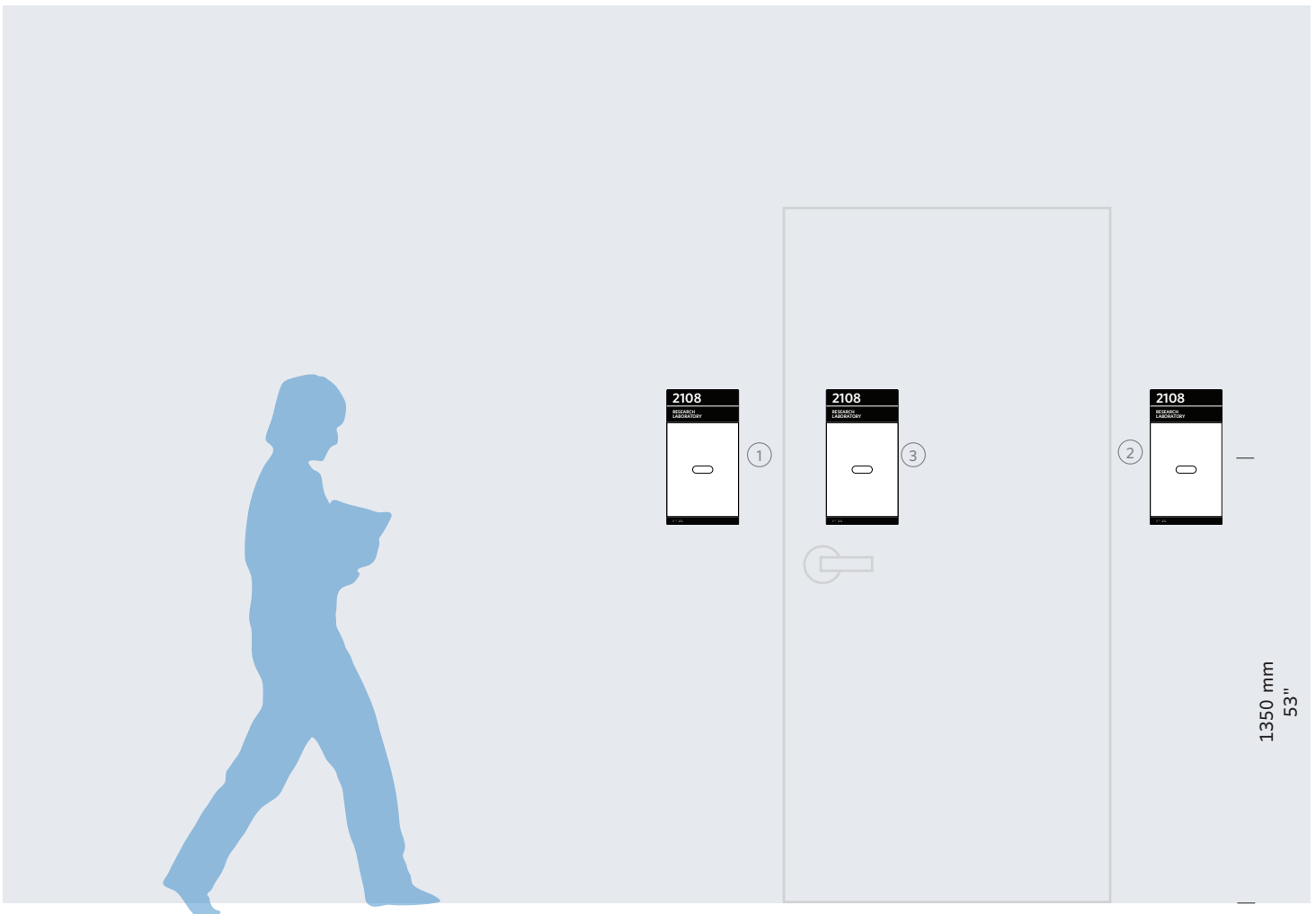
Design Specification

Materials
- Backing plate: White Sintra® 3 mm (1/8")
- Faceplates: 3 separate and removable panels, 1.6 mm (1/16") single ply, engravable, non-glare, matte finish Rowmark® Black ADA alternative substrate with chamfered edges
-]Rowmark® Bright White ADA Alternative Appliqué

Typefaces
- Letter type: Whitney Semibold (Upper-case only)
- Braille: Grade 2 braille

Layout
As per N5d Office Identification (Cork Board) Detail

Mounting
As per N5d Office Identification (Cork Board) Mounting Detail.

Locations
As per N5d Office Identification (Cork Board) Mounting Detail

Position
Centerline 1350 mm (53") above finished floor.

216 mm
8.5"

50 mm
2"

50 mm
2"

2108

RESEARCH LABORATORY

280 mm
11"

406 mm
16"

25 mm
1"
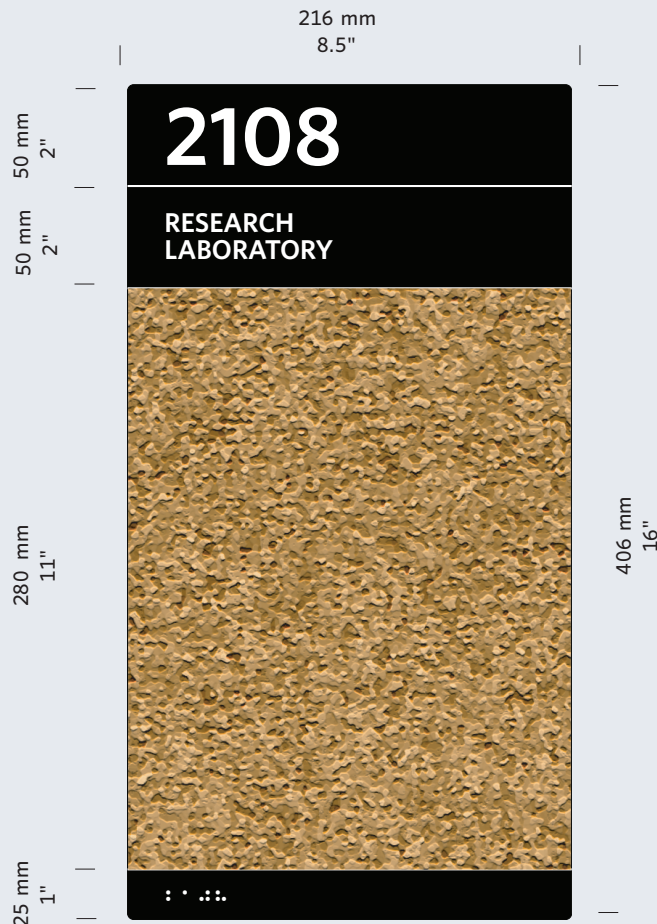
N5d   Office Identification Cork Board Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below.

Design Specification

Layout

1. 3 mm (1/8") radius corners;

2. Room Number: 32 mm (1.25");

3. Room Name: 13 mm (3/8");

4. 12 mm (1/2") thick 215.9 mm x 279.4 mm (8.5" x 11") cork board;

5. Grade 2 Braille *(Use clear raster or colour of substrate - white font for visual representation only)*;

6. 19 mm (3/4") margin for each panel.

** Number, name and Braille characters vertically centered and left aligned.*
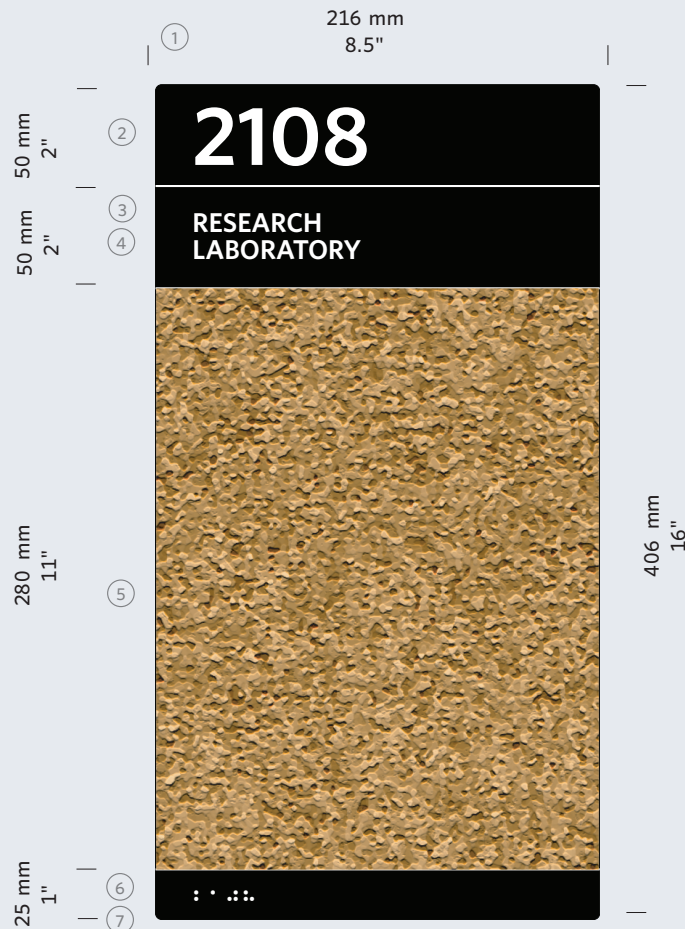
Mounting

As per N5d Office Identification (Cork Board) Mounting Detail.

Locations

As per N5d Office Identifcation (Cork Board) Mounting Detail

Position

Centerline 1350 mm (53") above finished floor.

N5d   Office Identification Cork Board Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below.

Design Specification

Layout

1. Rowmark® Bright White ADA Alternative Appliqué Characters;

2. 12 mm (1/2") thick 215.9 mm x 279.4 mm (8.5" x 11") cork board;

3. Grade 2 Braille;

4. Rowmark® Black ADA Alternative Substrate;
* All faceplate edges chamfered

5. 19 mm (3/4") double-sided masking tape;

6. 3 mm (1/8") White Sintra® Substrate;

7. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Mounting
See tape patterns below.

Position
Centerline 1350 mm (53")above finished floor.

tape patterns

TAPE PATTERN FOR SIDE TO WALL (BACKING PLATE)

⑦

TAPE PATTERN FOR BACK OF ADA SUBSTRATE (FACEPLATES)

⑤

2108
RESEARCH LABORATORY

section

① ② ③ ④ ⑤ ⑥ ⑦

wall

N5d   Office Identification Cork Board Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of universal access.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications below.

Design Specification

Locations
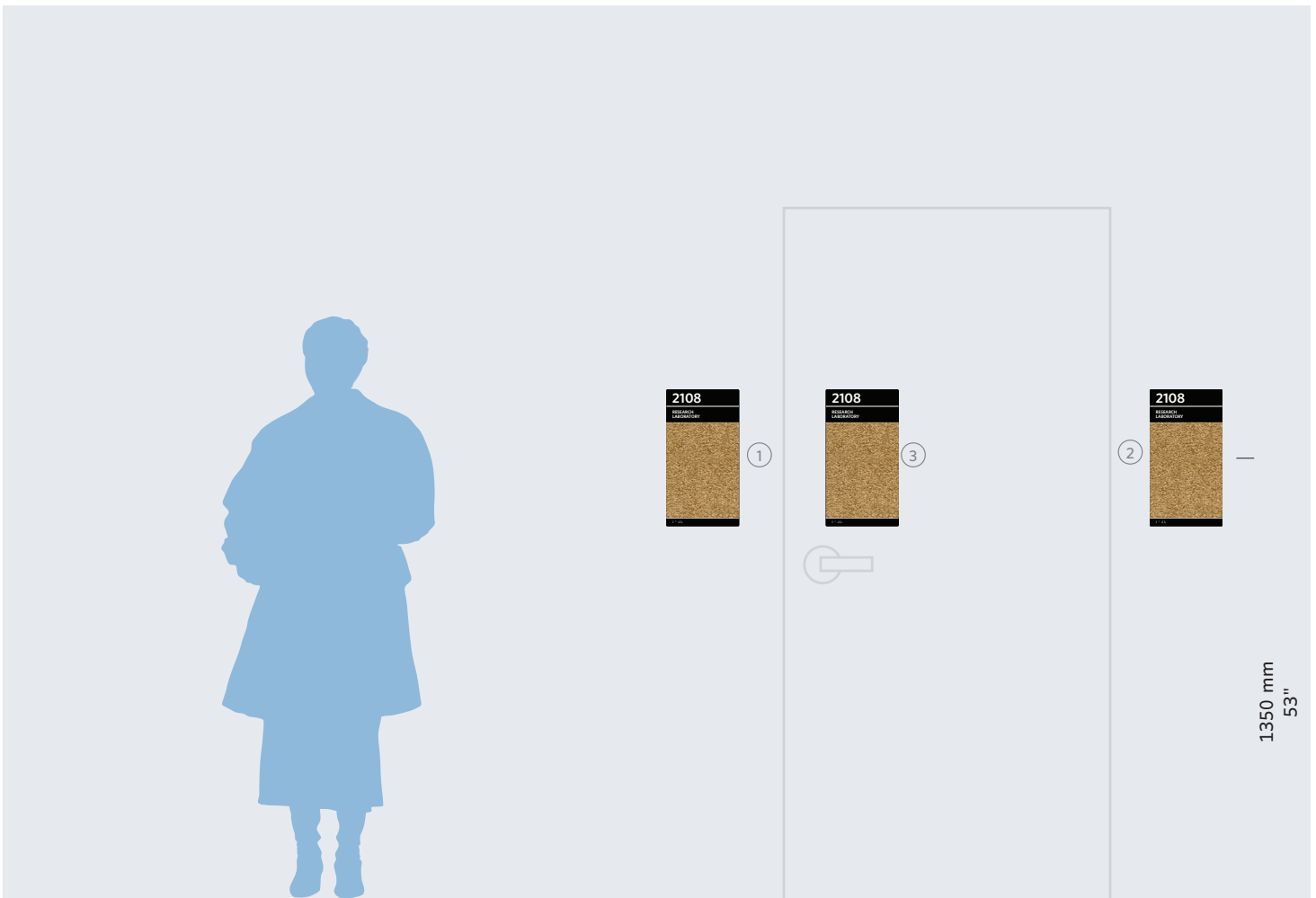1. Preferred placement on wall:
- Handle side, unless obstacles do not permit
- 50 mm (2") from door casing;

2. Alternative 1 on wall:
- On opposite side of door handle;

3. Alternative 2 on door:
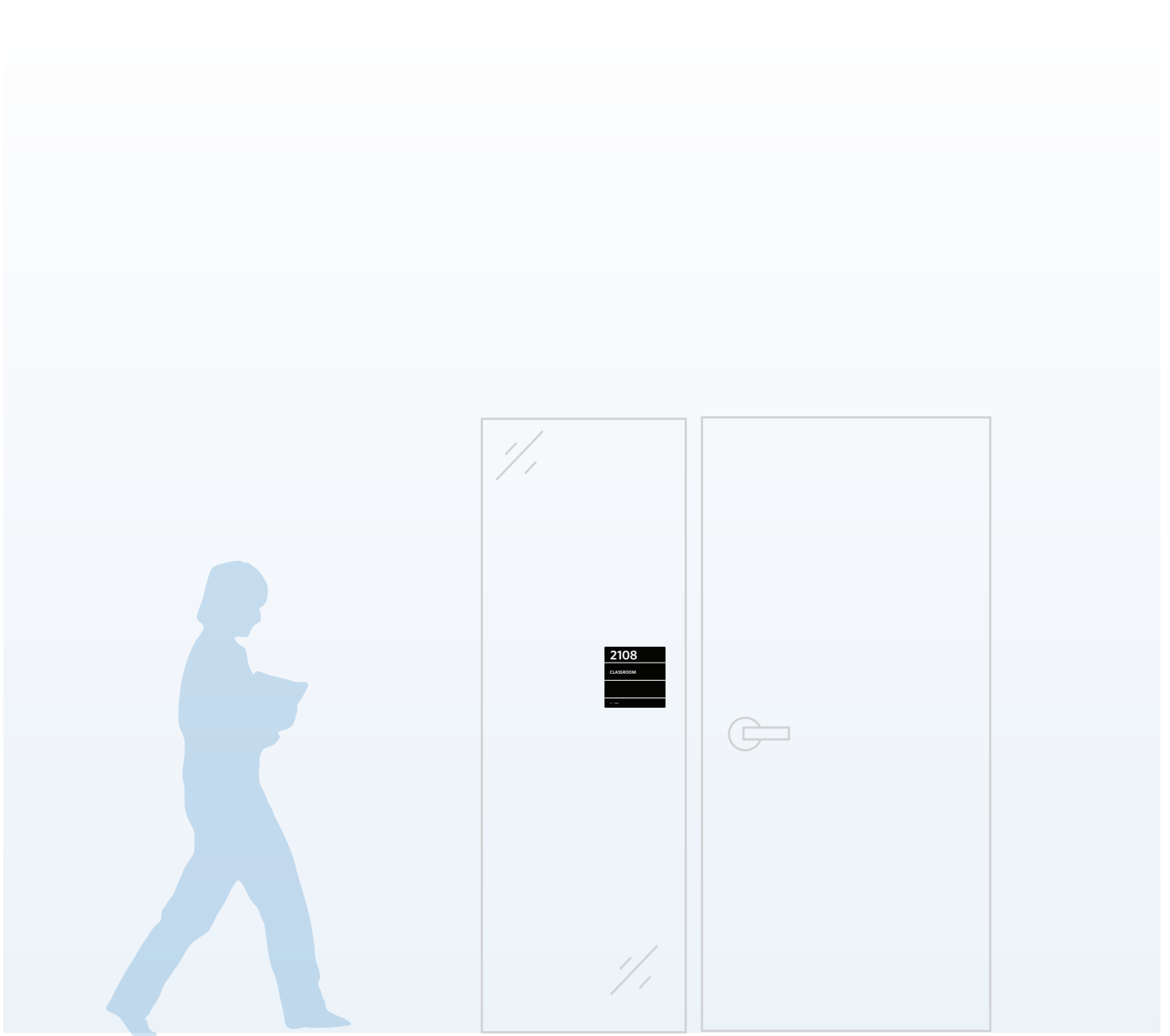- 76 mm (3") from edge of door (handle side).

* At double doors, locate to the right of doors

Position
Centerline 1350 mm (53") above finished floor.

Classroom Signage

2108

CLASSROOM

N6a   No Insert Classroom Identification Sign

Definition and Intent

These wall-mounted signs identify classrooms which do not have changing occupants or which are not accessible to the public. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and"CLASSROOM", with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Materials
- Backing plate: White Sintra® 3 mm (1/8")
- Faceplates: 4 separate/ removable panels, Encore laser engravable Lamacoid "Lasercore" black/ white product #552-229

Typefaces
- Letter type: Whitney Semibold (Upper-case only)
- Braille: Grade 2 braille

Layout
As per N6a No Insert Classroom Identification Sign.
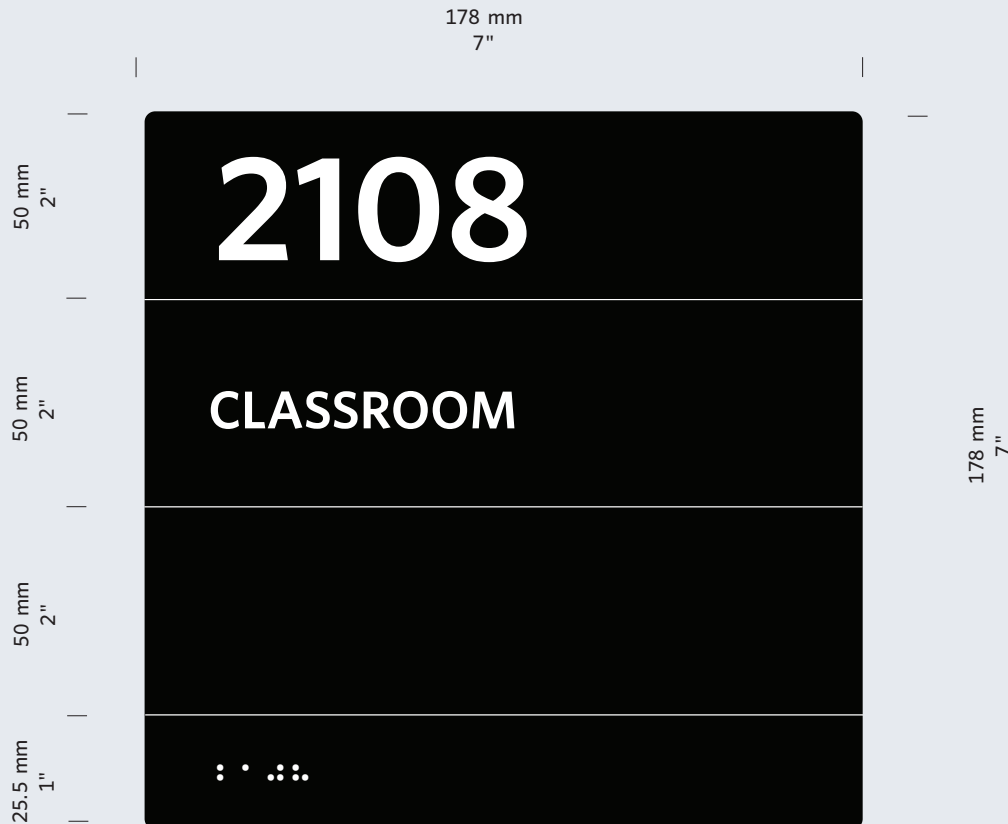
Mounting
As per N6a Room Identification Sign Mounting Detail.

Locations
As per N6a No Insert Classroom Identification Sign Mounting Detail.

Position
Centerline 1350 mm (53") above finished floor.

178 mm
7"

50 mm
2"

2108

50 mm
2"

CLASSROOM

50 mm
2"

25.5 mm
1"

178 mm
7"

N6a No Insert Classroom Identification Sign Detail

Definition and Intent

These wall-mounted signs identify individual rooms which do not have changing occupants or which are not accessible to the public. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and optionally the room name, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Layout

1. 19 mm (3/4") margin for each panel 3 mm (1/8 ") radius corners;

2. Room Number: 32 mm (1.25");

3. Room Name: 19 mm (3/4")

4. Top and bottom edges beveled;

5. Bottom edge beveled only;

6. Braille: as per Grade 2 Braille *(Use black raster - white font for visual representation only)*;

8. 3 mm (1/8 ") radius corners.

* Number, name and Braille characters vertically centered and left aligned.
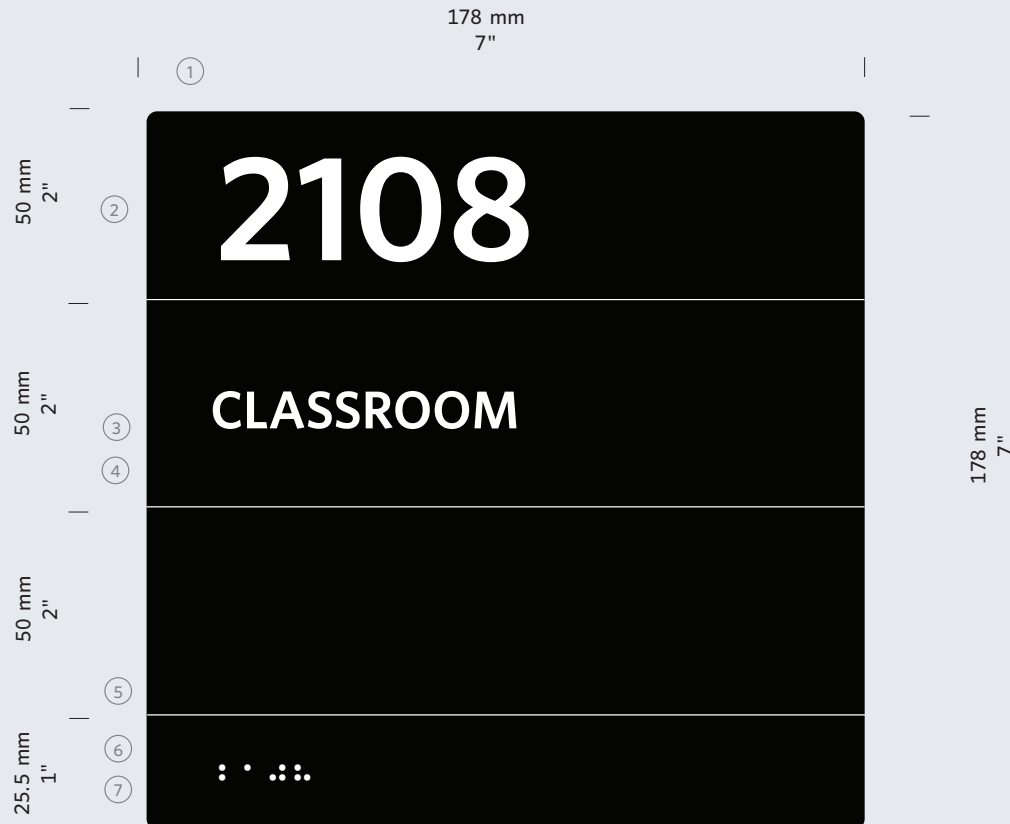
Mounting

As per N6a No Insert Classroom Identification Sign Mounting Detail.

Locations

As per N6a Classroom Identification Sign Mounting Detail.

Position

Centerline 1350 mm (53") above finished floor.

178 mm
7"

①

50 mm
2"

②

2108

50 mm
2"

③
④

CLASSROOM

50 mm
2"

⑤

25.5 mm
1"

⑥
⑦

:· .:.

178 mm
7"

N6a   No Insert Classroom Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify classrooms. An insert window permits current room occupant to add their identification. The sign is intended to conform to principles of classroom specific text.

This sign shall be displayed where room is accessible to the public.

Design Specification

Layout

1. Engraved Lamacoid for all four panels;
* Note chamfered edges on select panels only

2. Braille: as per Grade 2 Braille *(Use black raster - white font for visual representation only)*;

3. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032;

4. 3 mm (3/32") White Sintra® Substrate;

5. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Mounting

See tape patterns below.

tape patterns

TAPE PATTERN FOR SIDE TO WALL
(BACKING PLATE)

2108

CLASSROOM

section

① ② ③ ④ ⑤

glazing or wall

N6a   Classroom Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify classrooms. The sign is intended to conform to principles of classroom specific text

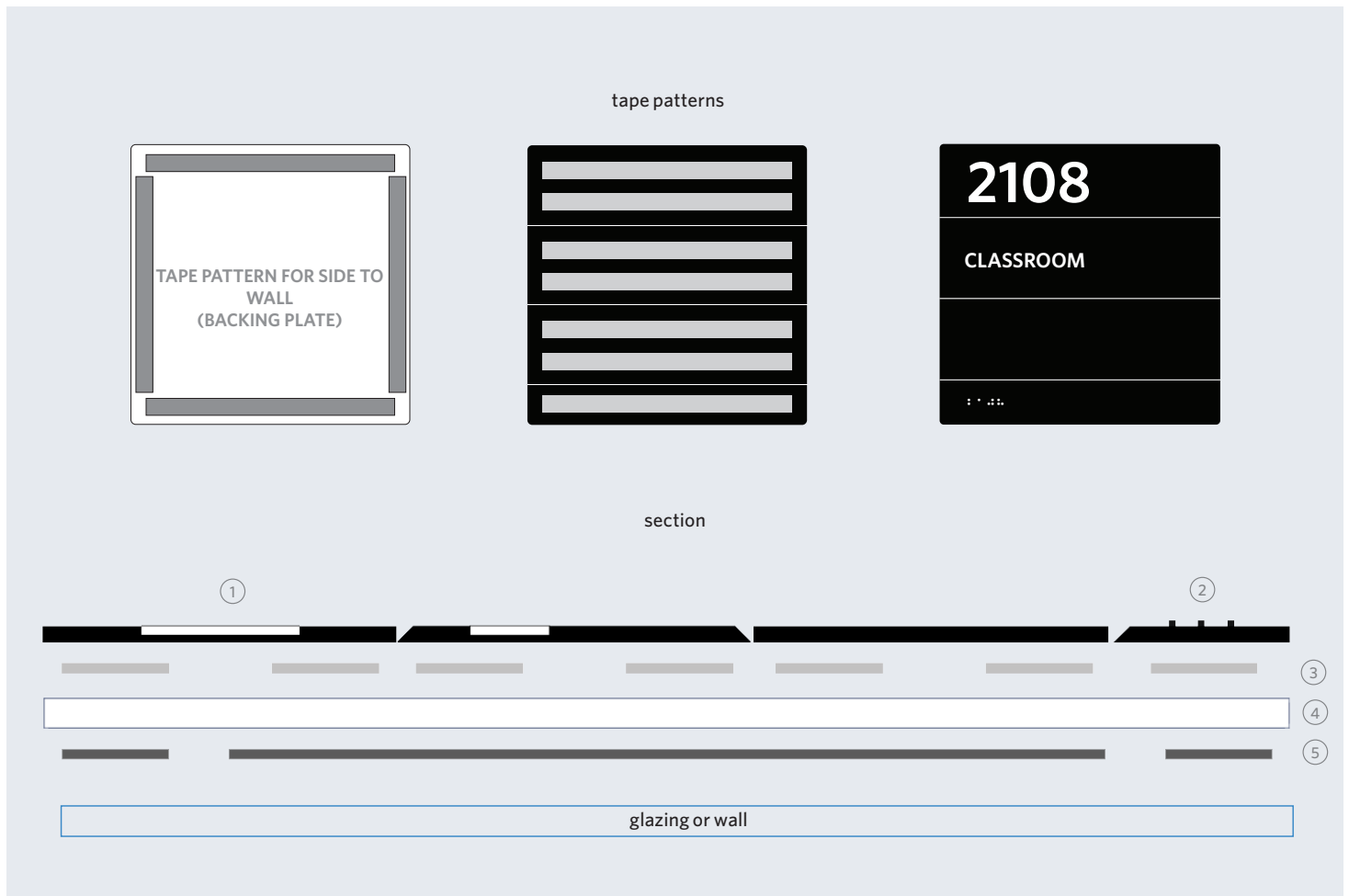This sign shall be displayed where room is accessible to the public.

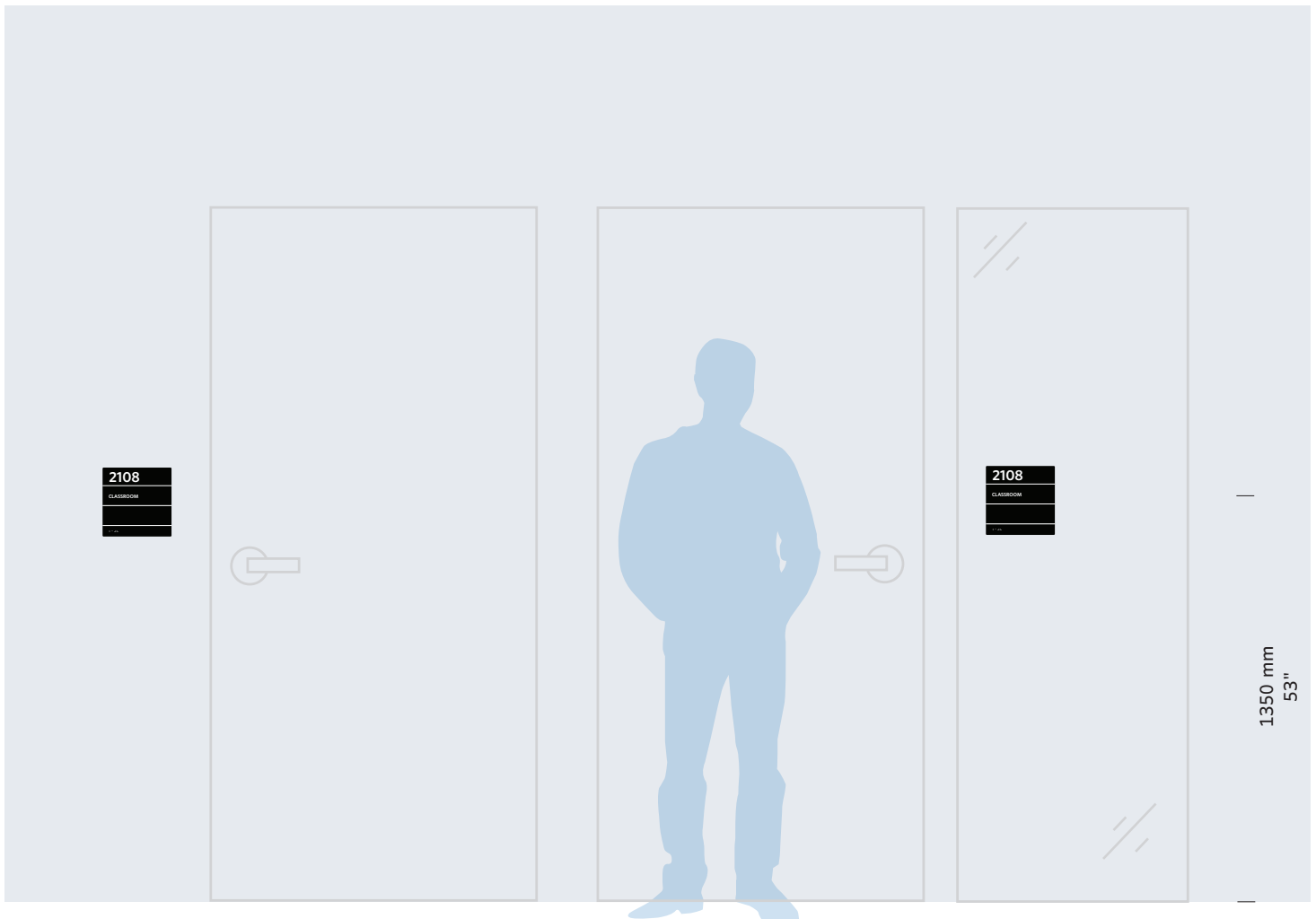**Design Specification**

Locations
- On handle side of door, unless obstacles do not permit
- 50 mm (2") from glazing casing or door frame;

Position
Centerline 1350 mm (53") above finished floor.

2108
CLASSROOM

2108
CLASSROOM

1350 mm
53"

N6b

Large Insert Classroom Identification Sign

Definition and Intent

These wall-mounted signs identify individual classrooms, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of classroom specific text.

N7b is only used when permitted and approved by FP Learning Spaces.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Materials
- Backing plate: White Sintra® 3 mm (1/8")
- Internal layer: 2 mm (1/16") clear, non-glare matte finish acrylic
- Faceplates: 3 separate and removable panels, 1.6 mm (1/16") Encore laser engravable lamacoid "Lasercore" black/ white product #552-229

Typefaces
- Letter type: Whitney Semibold (Upper-case only)
- Braille: Grade 2 braille

Layout
As per N6b Large Insert Classroom Identification Sign Detail.

Mounting
As per N6b Large Insert Classroom Identification Sign Mounting Detail.

Locations
As per N6b Large Insert Classroom Identification Sign Mounting Detail.

Position
Centerline 1350 mm (53") above finished floor.

216 mm
8.5"

50 mm
2"

2108

50 mm
2"

CLASSROOM

280 mm
11"

406 mm
16"

25 mm
1"

N6b — Large Insert Classroom Identification Sign Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Layout

1. 19 mm (3/4") margin for each panel;

2. Room number: 32 mm (1.25");

3. Room name: 13 mm (3/8")

4. Top and bottom edges beveled;

5. Paper Insert Window: 215.9 mm x 279.4 mm (8.5" x 11")
Finger slot cut out for ease of paper insertion and removal.

6. Braille: as per Grade 2 Braille *(Use black raster - white font for visual representation only)*;

7. *Top edge beveled;*

8. 3 mm(1/8") radius corners.

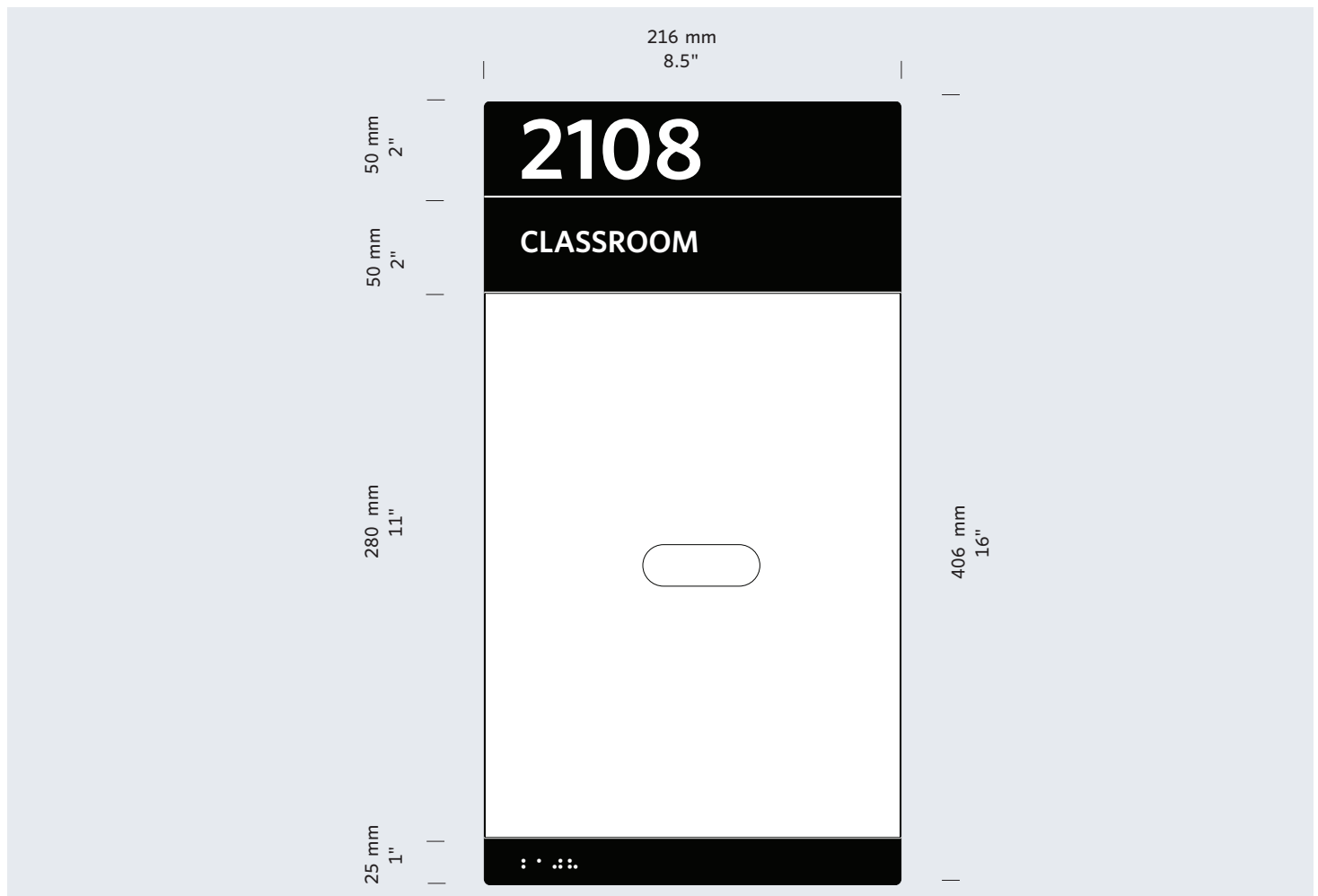** Number, name and Braille characters vertically centered and left aligned.*

Mounting
As per N6b Large Insert Classroom Identification Sign Mounting Detail.

Locations
As per N6b Large Insert Classroom Identification Sign Mounting Detail.

Position
Centerline 1350 mm (53") above finished floor.

216 mm
8.5"

①

50 mm
2"

② 2108

③
④ CLASSROOM

50 mm
2"

280 mm
11"

406 mm
16"

⑤

25 mm
1"

⑦
⑥ ⠃ ⠉ ⠰⠃⠒
⑧

N6b   Large Insert Classroom Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify classrooms. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Layout

1. Encore laser engravable lamacoid "Lasercore" black/ white product #552-229 for all three panels
* Note chamfered edges on select panels only

2. Braille: as per Grade 2 Braille *(Use black raster - white font for visual representation only)*;

3. 19.05 mm (3/4") double-sided masking tape;

4. 1.58 mm (1/16") Non Glare Acrylic (matte side out);

5. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032;

6. 3 mm (3/32") White Sintra® Substrate;

7. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Mounting
See tape patterns below.

Position
Centerline 1350 mm (53")above finished floor.

tape patterns

TAPE PATTERN
FOR SIDE TO WALL
(BACKING PLATE)

TAPE PATTERN
FOR SIDE FACING
NON-GLARE ACRYLIC
(BACKING PLATE)

CRITICAL TAPE LINE
AS PAPER INSERT
WILL REST ON THIS LINE

TAPE PATTERN
FOR BACK OF
ADA SUBSTRATE
(FACEPLATES)

2108

CLASSROOM

section

glazing or wall

N6b Large Insert Classroom Identification Sign Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Locations
- On handle side of door, unless obstacles do not permit
- 50 mm (2") from door or glazing casing

Position
Centerline 1350 mm (53") above finished floor.

N6c Classroom Information Sign (Interior)

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.
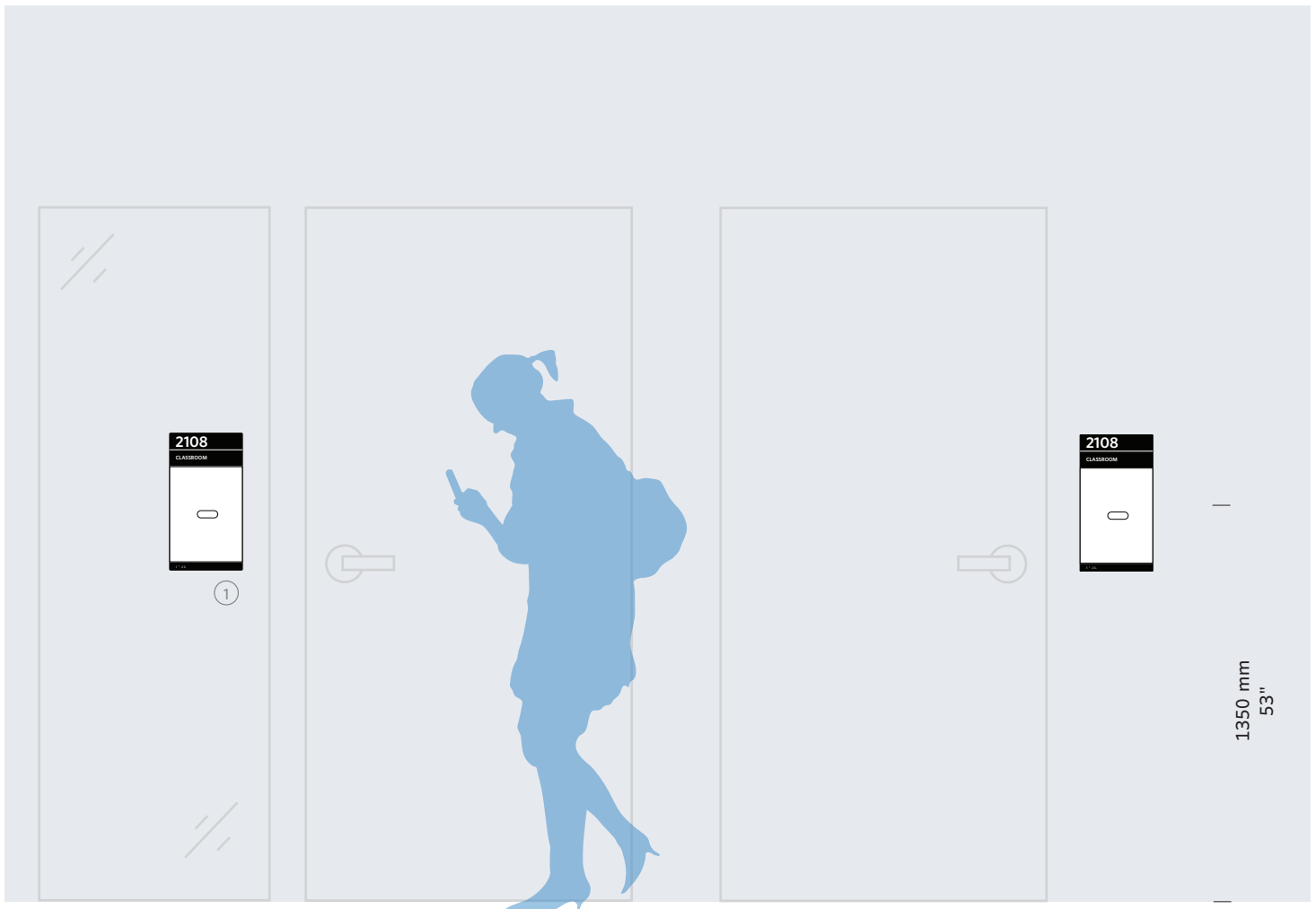
Design Specification

Materials
- Backing plate: White Sintra® 3 mm (1/8")
- Internal layer: 1.6 mm (1/16") clear, non-glare matte finish acrylic
- Information faceplates: 4 separate, Encore Laser Engravable Lamacoid "Lasercore" Black/White product #552-229

Typefaces
- Letter type: Whitney Semibold
- Braille: Grade 2 braille *(Use clear raster - white font for visual representation only)*

Layout
As per N6c Classroom Information Sign Detail

Mounting
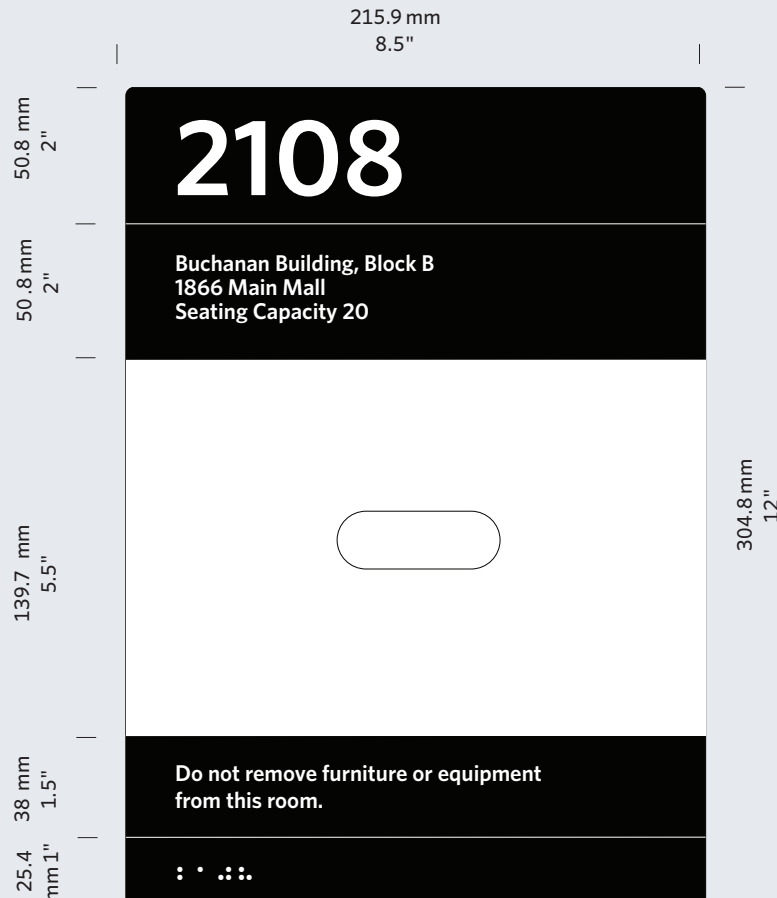As per N6c Classroom Information Sign Mounting Detail.

Locations
As per N6c Classroom Information Sign Mounting Detail

Position
Centerline 1350 mm (53") above finished floor.

215.9 mm
8.5"

50.8 mm
2"

50.8 mm
2"

139.7 mm
5.5"

38 mm
1.5"

25.4 mm 1"

304.8 mm
12"

2108

Buchanan Building, Block B
1866 Main Mall
Seating Capacity 20

Do not remove furniture or equipment from this room.

N6c Classroom Information Sign (Interior)
Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Layout

1. 19 mm (3/4") margin

2. Room Number Height : 31.75 mm (1.25")

3. Engraved name: 6.3 mm (1/4")

4. Paper Insert Window: 215.9 mm x 139.7 mm (8.5" x 5.5")
Finger slot cut out for ease of paper insertion and removal.

5. Engraved name: 6.3 mm (1/4")

6. Braille: as per Grade 2 Braille (*Use black raster - white font for visual representation only*);

7. 3 mm (1/8") radius corners

* Number, name and Braille characters vertically centered and left aligned.

Mounting
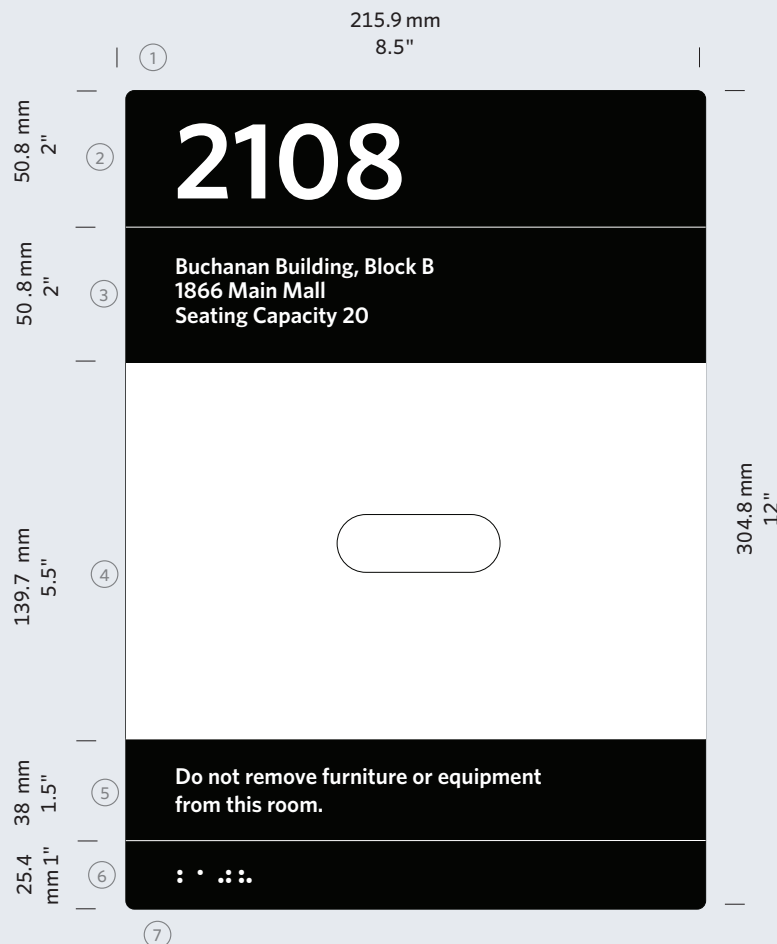As per N6c Classroom Information Sign Mounting Detail.

Locations
As per N6c Classroom Information Sign Mounting Detail

Position
Bottom of sign 1350 mm (53") above finished floor.

215.9 mm
8.5"

50.8 mm
2"

50 .8 mm
2"

139.7 mm
5.5"

38 mm
1.5"

25.4
mm 1"

304.8 mm
12"

2108

Buchanan Building, Block B
1866 Main Mall
Seating Capacity 20

Do not remove furniture or equipment from this room.

N6c Classroom Information (Interior) Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Layout

1. Encore Laser Engravable Lamacoid "Lasercore" Black/ White product #552-229 with 6.3 mm (1/4") engraved characters;
* Note chamfered edges on select panels only

2. Braille: as per Grade 2 Braille *(Use black raster - white font for visual representation only)*;

3. 19 mm (3/4") double-sided masking tape;

4. 1.58 mm (1/16") Non Glare Acrylic (matte side out);

5. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032;
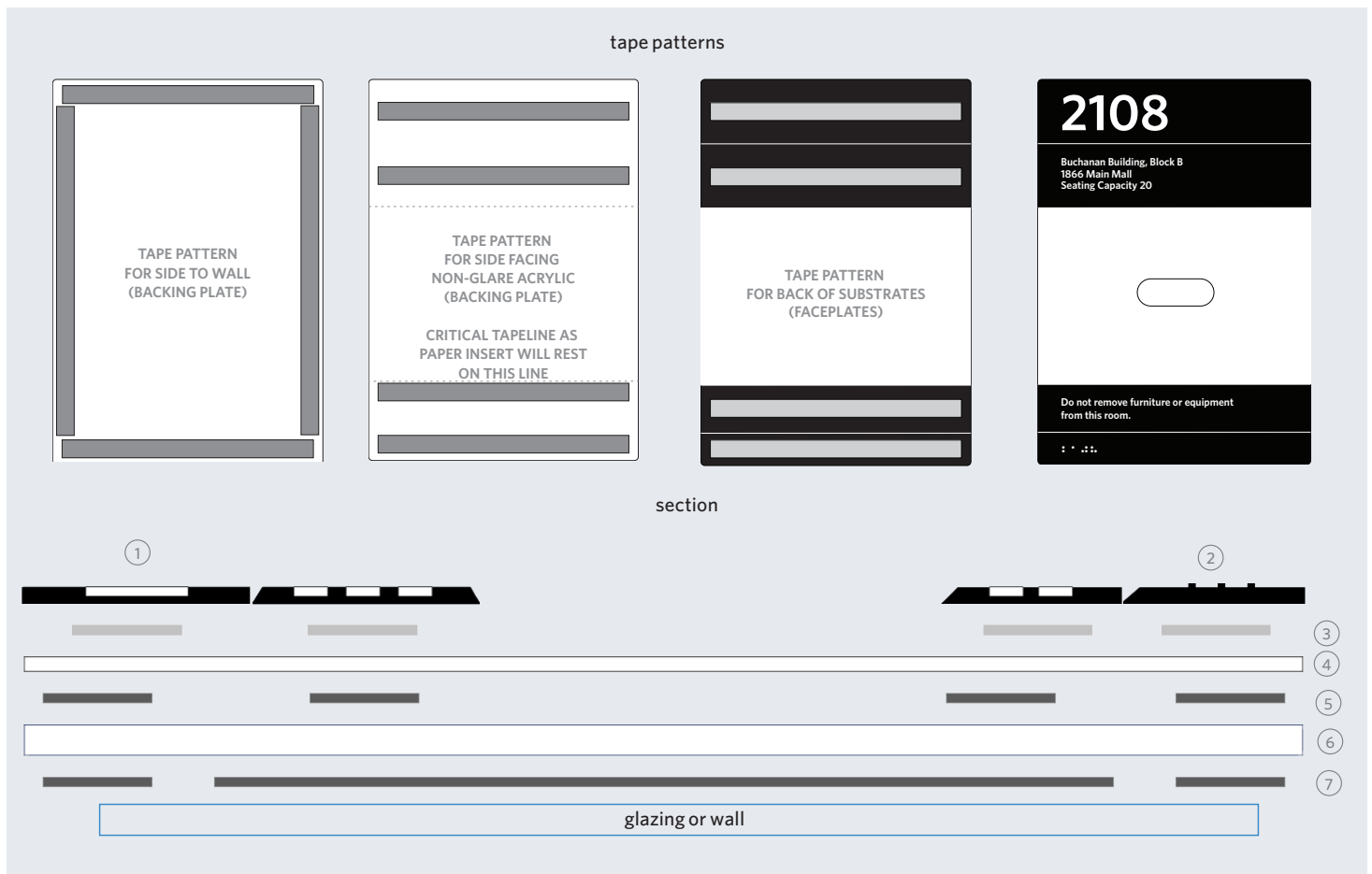
6. 3 mm (3/32") White Sintra® Substrate;

7. 12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Mounting
See tape patterns below.

Position
Centerline 1350 mm (53")above finished floor.

---

tape patterns

TAPE PATTERN
FOR SIDE TO WALL
(BACKING PLATE)

TAPE PATTERN
FOR SIDE FACING
NON-GLARE ACRYLIC
(BACKING PLATE)

CRITICAL TAPELINE AS
PAPER INSERT WILL REST
ON THIS LINE

TAPE PATTERN
FOR BACK OF SUBSTRATES
(FACEPLATES)

2108

Buchanan Building, Block B
1866 Main Mall
Seating Capacity 20

Do not remove furniture or equipment from this room.

section

① ② ③ ④ ⑤ ⑥ ⑦

glazing or wall

N6c Classroom Information (Interior) Mounting Detail

Definition and Intent

These wall-mounted signs identify individual rooms and department offices, and are used where occupants wish to display changing information regarding the room use or its occupants. The sign is intended to conform to principles of classroom specific text.

Sign shall display the room number and room name, where applicable, with raised upper-case characters and the room number with Grade 2 Braille, as per the specifications that follow.

Design Specification

Locations
- On handle side of door, inside of classroom
- 50 mm (2") from door or glazing casing;

* Dotted line indicates: N6b Large Insert Classroom Identification Sign located on the exterior of classroom.

Position
1. Glazing placement:
- Inside classroom in line with N6a or N6b (Shown as dotted line)

2. Alternate wall placement:
- Inside classroom centerline 1350 mm (53") above finished floor near exit door.

interior of classroom

2108

①

1350 mm
53"

N6d

Contact Information Sign

Definition and Intent

These wall-mounted signs provide contact information within classrooms to various UBC departments that support classroom users.

As support models may be unique, please confirm signage information details with FP Learning Spaces (learning.spaces@ubc.ca).

Design Specification

Materials
- Encore Laser Engravable Lamacoid "Lasercore" Black/White product #552-229

Typefaces
- Letter type: Whitney Semibold

Layout
1. Engraved information: 6.3 mm (1/4")

2. 1.6 mm (1/8") radius corners, no chamfered edges
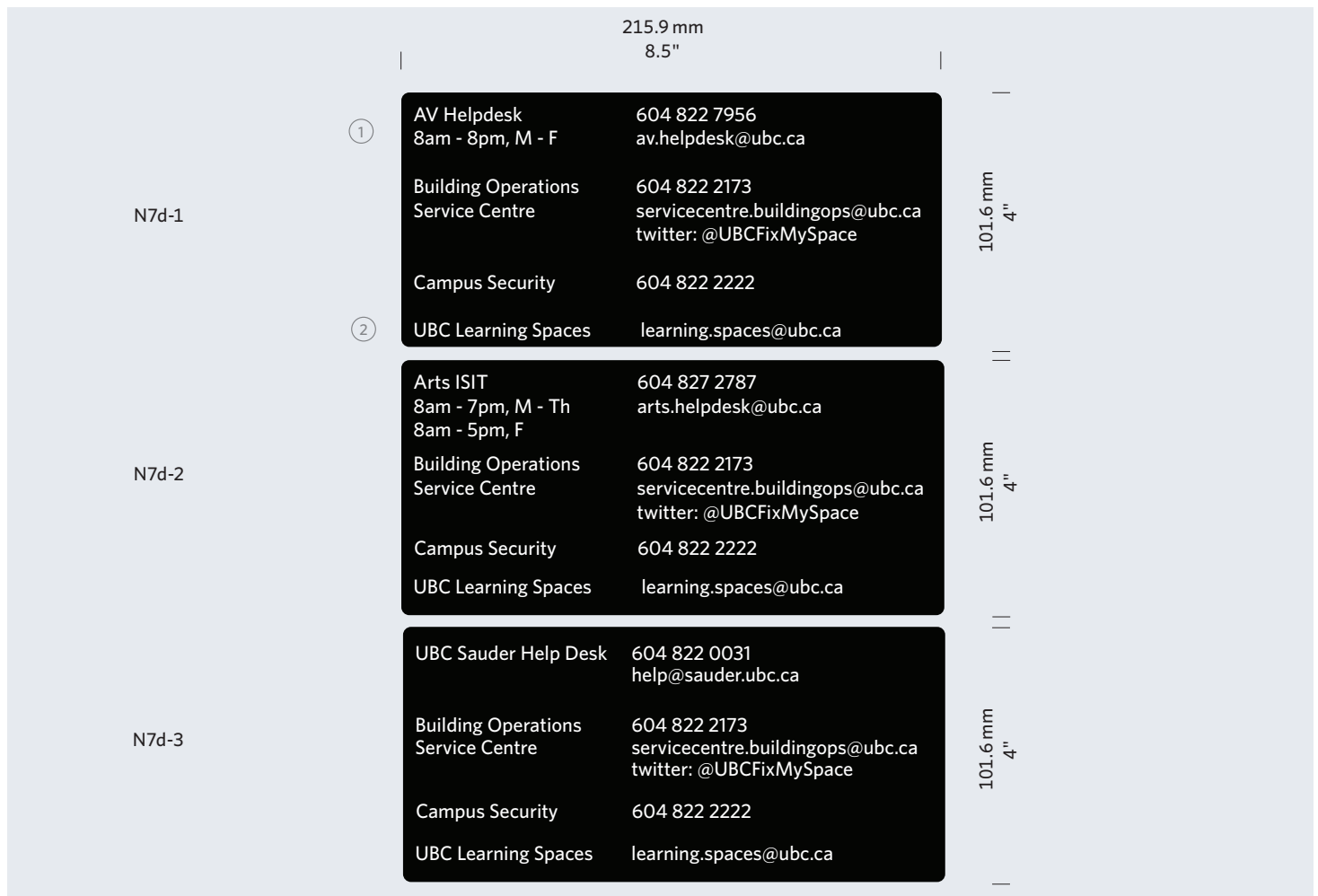
Mounting
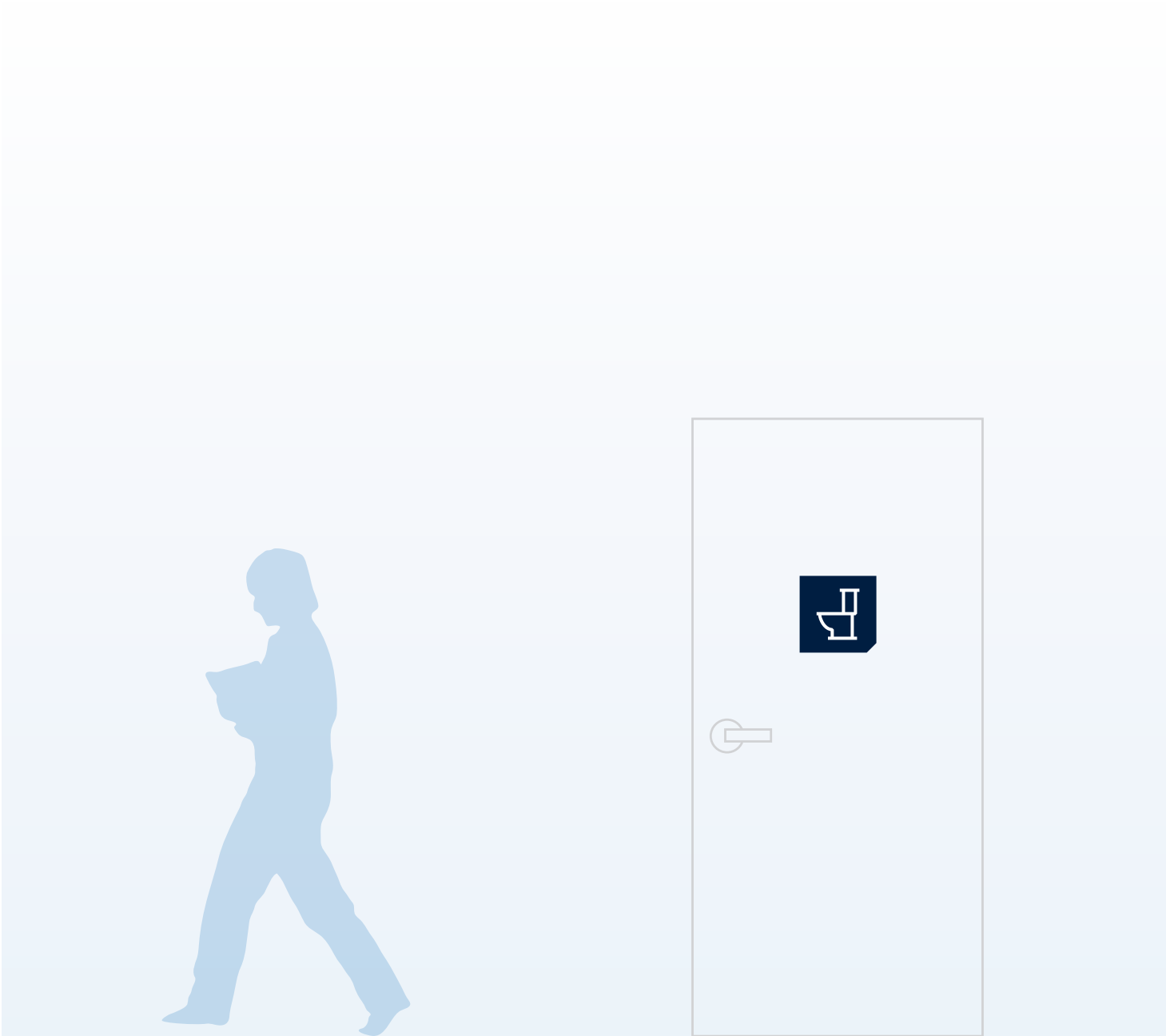Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Front of Classroom near main exit door.

Position
Centerline 1350 mm (53") above finished floor

215.9 mm
8.5"

N7d-1

①
AV Helpdesk	604 822 7956
8am - 8pm, M - F	av.helpdesk@ubc.ca
Building Operations	604 822 2173
Service Centre	servicecentre.buildingops@ubc.ca
	twitter: @UBCFixMySpace
Campus Security	604 822 2222

② UBC Learning Spaces   learning.spaces@ubc.ca

101.6 mm
4"

N7d-2

Arts ISIT	604 827 2787
8am - 7pm, M - Th	arts.helpdesk@ubc.ca
8am - 5pm, F	
Building Operations	604 822 2173
Service Centre	servicecentre.buildingops@ubc.ca
	twitter: @UBCFixMySpace
Campus Security	604 822 2222
UBC Learning Spaces	learning.spaces@ubc.ca

101.6 mm
4"

N7d-3

UBC Sauder Help Desk	604 822 0031
	help@sauder.ubc.ca
Building Operations	604 822 2173
Service Centre	servicecentre.buildingops@ubc.ca
	twitter: @UBCFixMySpace
Campus Security	604 822 2222
UBC Learning Spaces	learning.spaces@ubc.ca

101.6 mm
4"

Washroom Signage

N7a   Men's Non-Accessible Washroom Sign

Definition and Intent

These wall-mounted signs identify all men's washrooms that have no wheelchair accessibility.

Design Specification

Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Braille: Grade 2 braille

Layout
1. Raised Rowmark® Bright White ADA Alternative Appliqué graphics

2. Braille Height for "men toilet": as per Grade 2 Braille *(Use clear raster - white font for visual representation only)*

Mounting
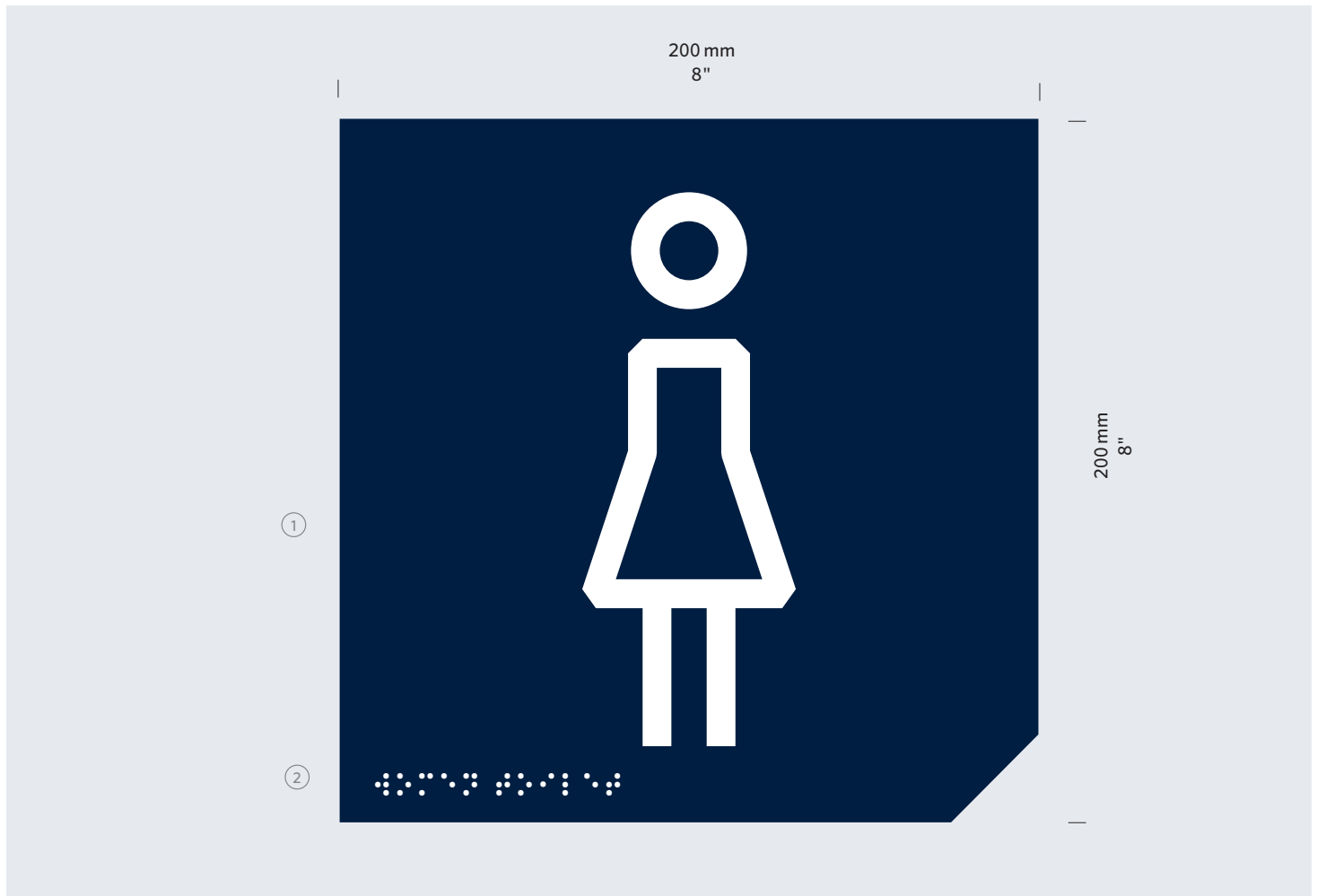Door-mounted with Scapa® high tack double-sided adhesive covering entire back of sign.

Locations
Preferred placement: centered on width of door;

Alternative: 50 mm (2") - 100 mm (4") from door casing.

Position
Centre line 1350 mm (53") above finished floor.

200 mm
8"

200 mm
8"

① ②
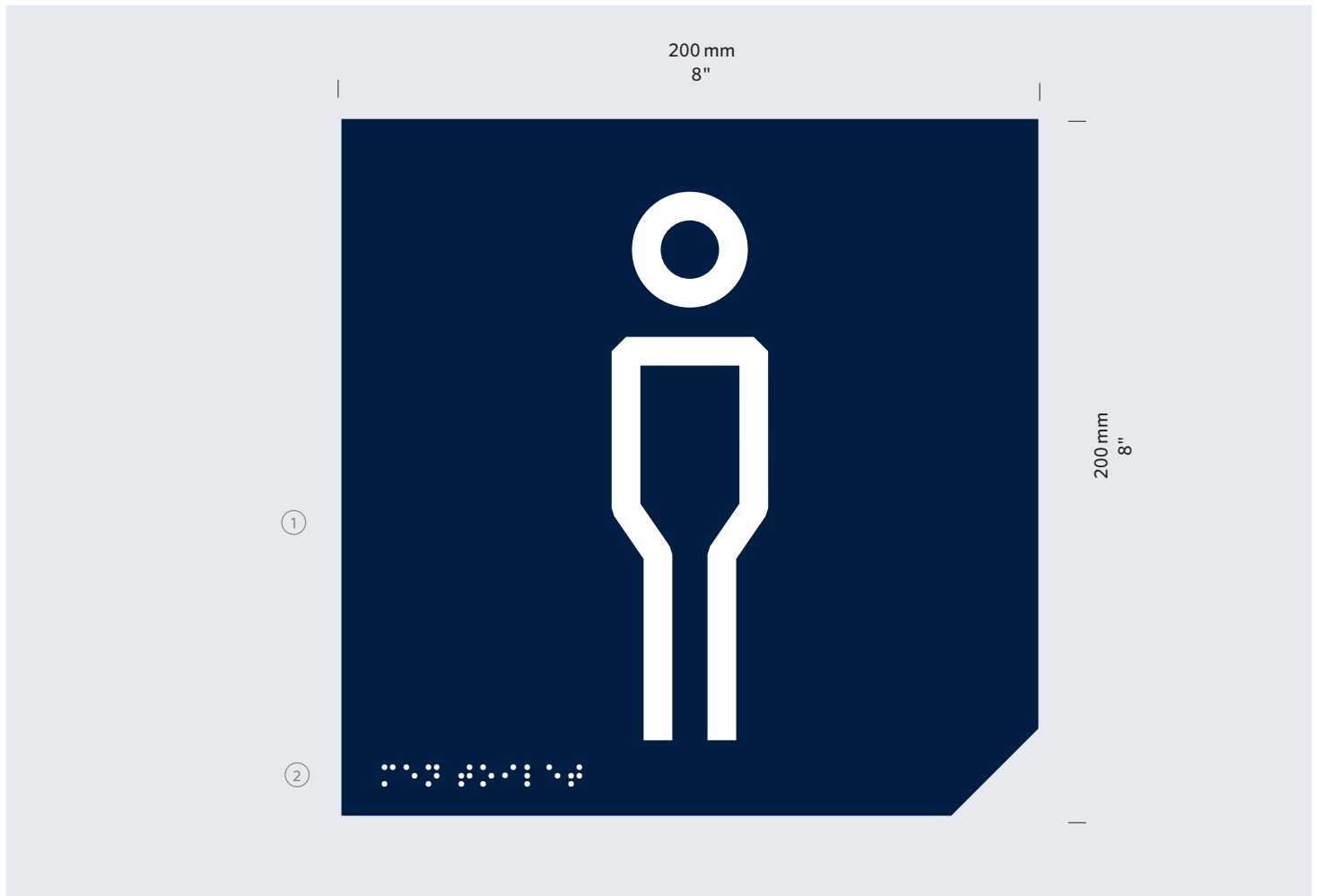
N7b Women's Non-Accessible Washroom Sign

Definition and Intent

These wall-mounted signs identify all women's washrooms that have no wheelchair accessibility.

Design Specification

Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Braille: Grade 2 braille

Layout
1. Raised Rowmark® Bright White ADA Alternative Appliqué graphics

2. Braille Height for "women toilet": as per Grade 2 Braille *(Use clear raster - white font for visual representation only)*

Mounting
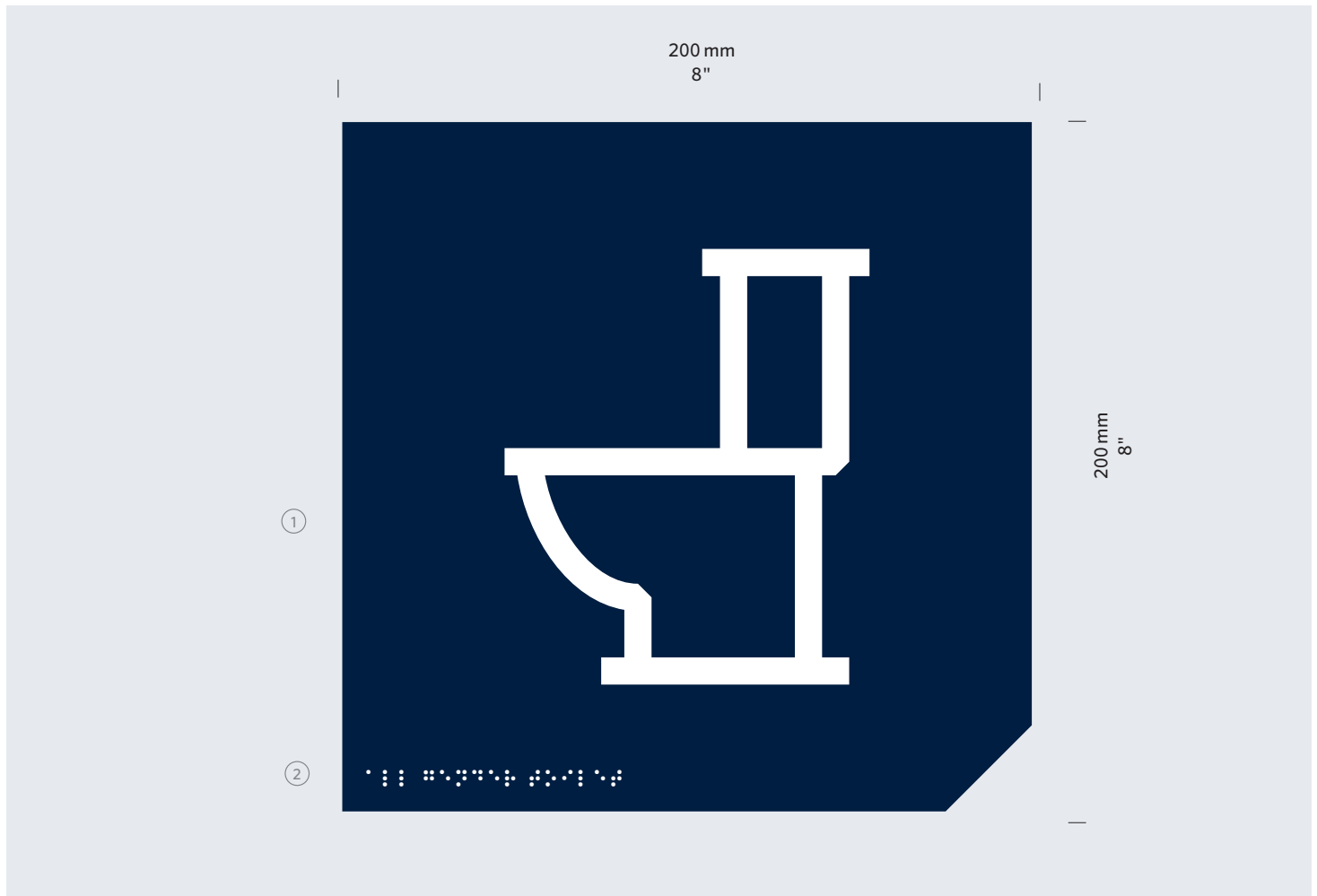Door-mounted with Scapa® high tack double-sided adhesive covering entire back of sign.

Locations
Preferred placement: centered on width of door;

Alternative: 50 mm (2") - 100 mm (4") from door casing.

Position
Centre line 1350 mm (53") above finished floor.

200 mm
8"

200 mm
8"

①

②

N7c   All Gender Non-Accessible Washroom Sign

Definition and Intent
These wall-mounted signs identify all gender washrooms that have no wheelchair accessibility.

Design Specification
Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Braille: Grade 2 braille

Layout
1. Raised Rowmark® Bright White ADA Alternative Appliqué graphics

2. Braille Height for "all gender toilet": as per Grade 2 Braille *(Use clear raster - white font for visual representation only)*

Mounting
Door-mounted with Scapa® high tack double-sided adhesive covering entire back of sign.

Locations
Preferred placement: centered on width of door;

Alternative: 50 mm (2") - 100 mm (4") from door casing.

Position
Centre line 1350 mm (53") above finished floor.

200 mm
8"

200 mm
8"

① ②

N7d

Men's Accessible Washroom Sign

Definition and Intent

These wall-mounted signs identify all men's washrooms that have wheelchair accessibility.

Design Specification

Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Braille: Grade 2 braille

Layout
1. Raised Rowmark® Bright White ADA Alternative Appliqué graphics

2. Braille Height for "men accessible toilet": as per Grade 2 Braille *(Use clear raster - white font for visual representation only)*

Mounting
Door-mounted with Scapa® high tack double-sided adhesive covering entire back of sign.

Locations
Preferred placement: centered on width of door;

Alternative: 50 mm (2") - 100 mm (4") from door casing.

Position
Centre line 1350 mm (53") above finished floor.

254 mm
10"

200 mm
8"

①
②
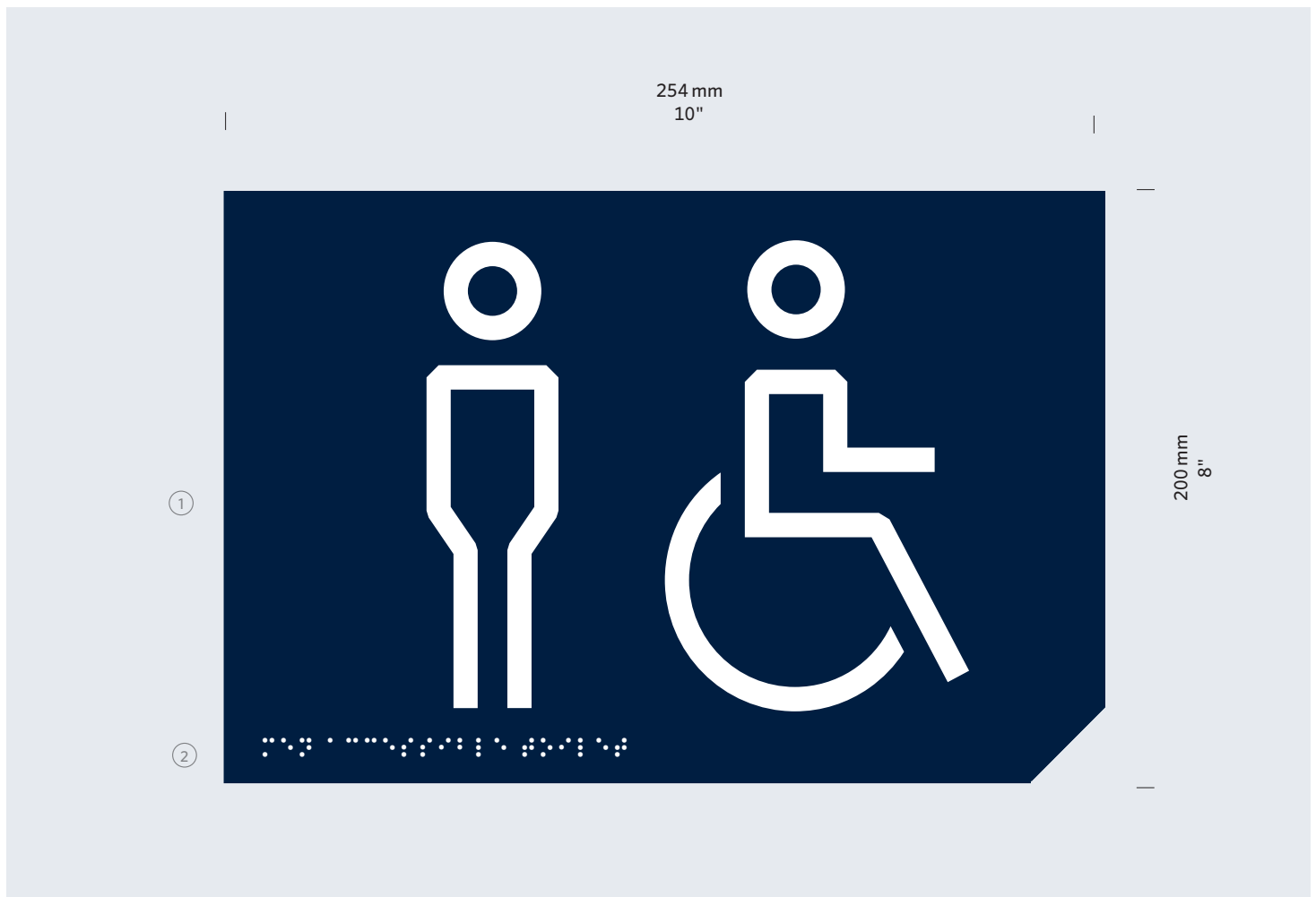
N7e Women's Accessible Washroom Sign

Definition and Intent
These wall-mounted signs identify all women's washrooms that have wheelchair accessibility.

Design Specification
Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Braille: Grade 2

Layout
1. Raised Rowmark® Bright White ADA Alternative Appliqué graphics

2. Braille Height for "women accessible toilet": as per Grade 2 Braille *(Use clear raster - white font for visual representation only)*

Mounting
Door-mounted with Scapa® high tack double-sided adhesive covering entire back of sign.

Locations
Preferred placement: centered on width of door;

Alternative: 50 mm (2") - 100 mm (4") from door casing.

Position
Centre line 1350 mm (53") above finished floor.

254 mm
10"

200 mm
8"

① ②

N7f   All Gender Accessible Washroom Sign

Definition and Intent

These wall-mounted signs identify all gender washrooms that have wheelchair accessibility.

Design Specification

Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Braille: Grade 2

Layout
1. Raised Rowmark® Bright White ADA Alternative Appliqué graphics

2. Braille Height for "accessible toilet": as per Grade 2 Braille *(Use clear raster - white font for visual representation only)*

Mounting
Door-mounted with Scapa® high tack double-sided adhesive covering entire back of sign.

Locations
Preferred placement: centered on width of door;

Alternative: 50 mm (2") - 100 mm (4") from door casing.

Position
Centre line 1350 mm (53") above finished floor.

254 mm
10"

200 mm
8"

① ②

Life Safety Signage

2

EXIT STAIRS
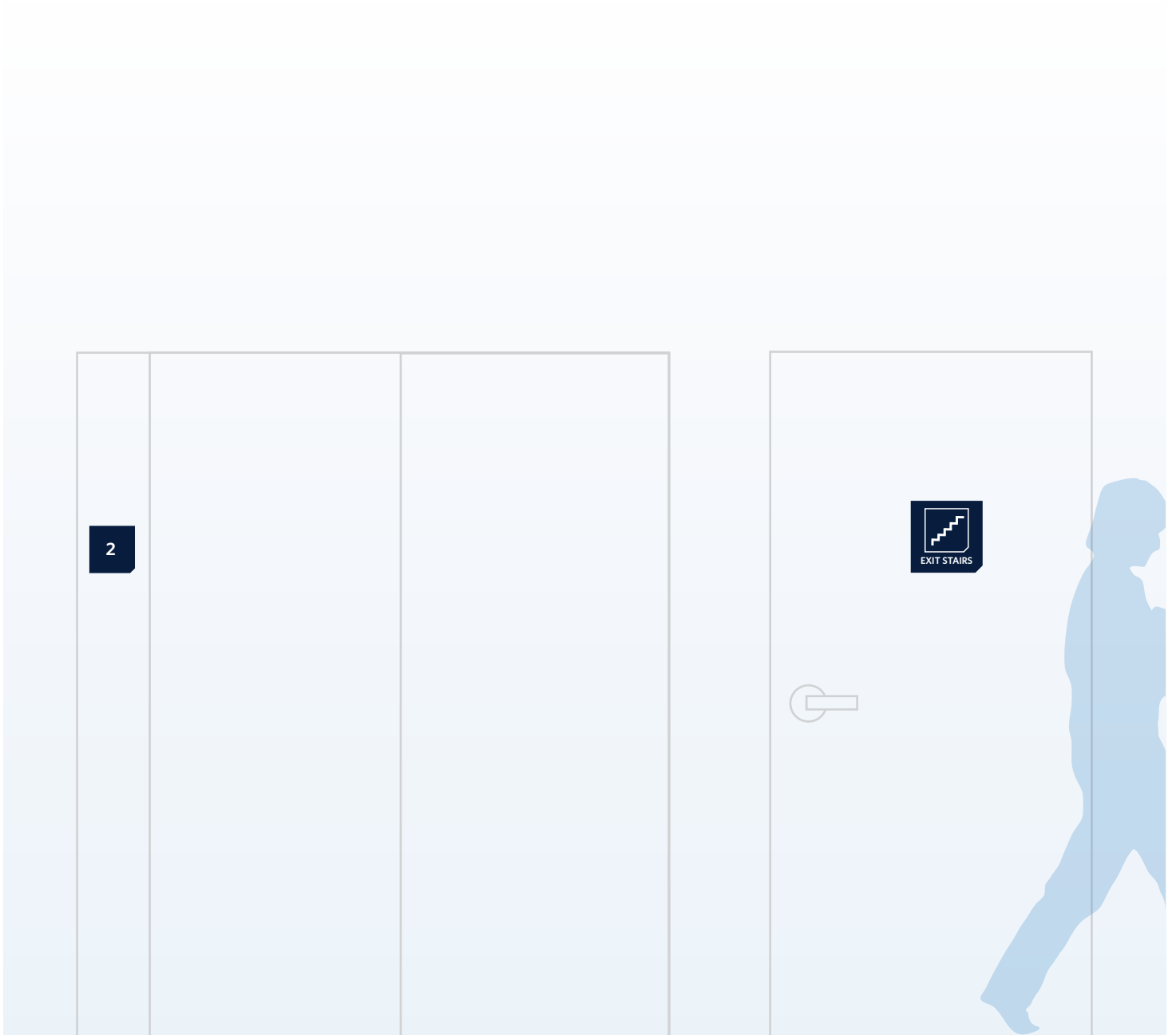
N8a   Floor Identification Sign

Definition and Intent

A sign used on landings in stairwells to identify the floor or level and to supply directional information.

Design Specification

Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Letter Type: Whitney Semibold (Uppercase only)

Layout
1. Letter Height: 19 mm (0.7") (Uppercase only)

2. Number Height: 127 mm (5") (Tactile)

Mounting
Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Signs to be located on latch side of door or centre of landing.

Position
Centre line 1350 mm (53") above finished floor.

254 mm
10"

254 mm
10"

① ②

FLOOR

2

EAST
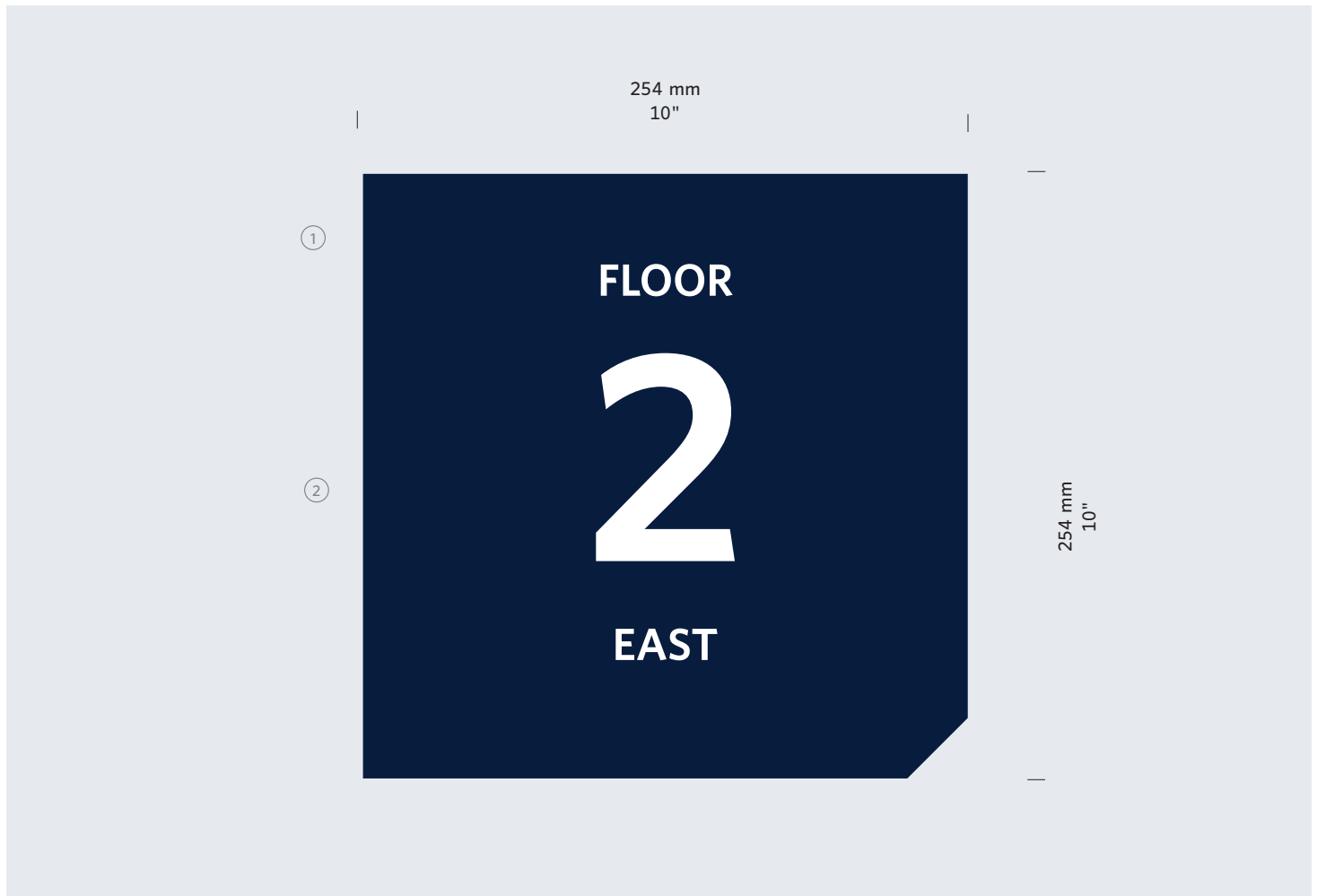
N8b   Elevator Floor Sign

Definition and Intent
This sign is to be placed on both sides of the elevator door jamb to identify the floor.

Design Specification
Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Letter Type: Whitney Semibold (Uppercase only)
Braille: Grade 2 braille

Layout
1. Tactile Room Number Height: 57 mm (2.25")

2. Grade 2 Braille *(Use clear raster - white font for visual representation only)*

Mounting
Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Signs to be located on both sides of the elevator jamb.

Position
Centre line 1524 mm (60") above finished floor.

100 mm
4"

100 mm
4"

① ②

2
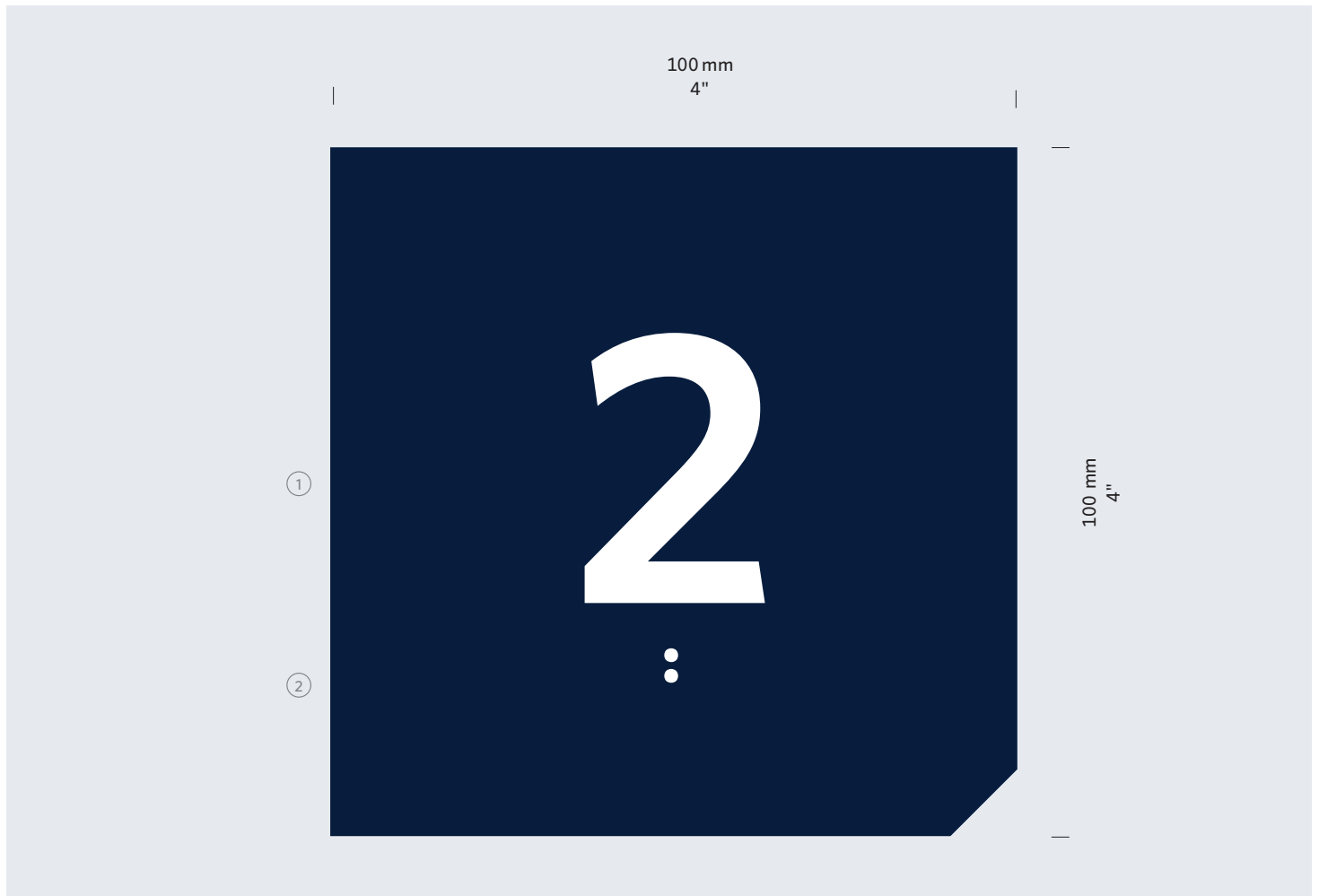
N8c Emergency Procedures Sign

Definition and Intent

Emergency Procedures signs are located on each floor of a building. They show escape routes, muster stations and list procedures to follow for building occupants and are a requirement of the Fire Code.

An Emergency Procedures sign complete with insert shall be located in the lobby or elevator area of each building floor. Insert graphic must be reviewed by UBC Regulatory Services prior to installation.

Design Specification

Materials
- Faceplate: 1.6 mm (1/16") thick, clear non-glare matte-finished acrylic
- Backing plate: 3 mm (1/8 ") Black Sintra®
- Spacer strips: 0.8 mm (1/32") Rowmark® Black Alternative Appliqué

Typefaces
Letter Type: Whitney Semibold (Uppercase only)

Layout
1. Digitally printed red (Pantone 187C) and black vinyl header with white text

2. Letter Height: 19 mm (0.7")

3. 13 mm (0.5") black vinyl header and footer
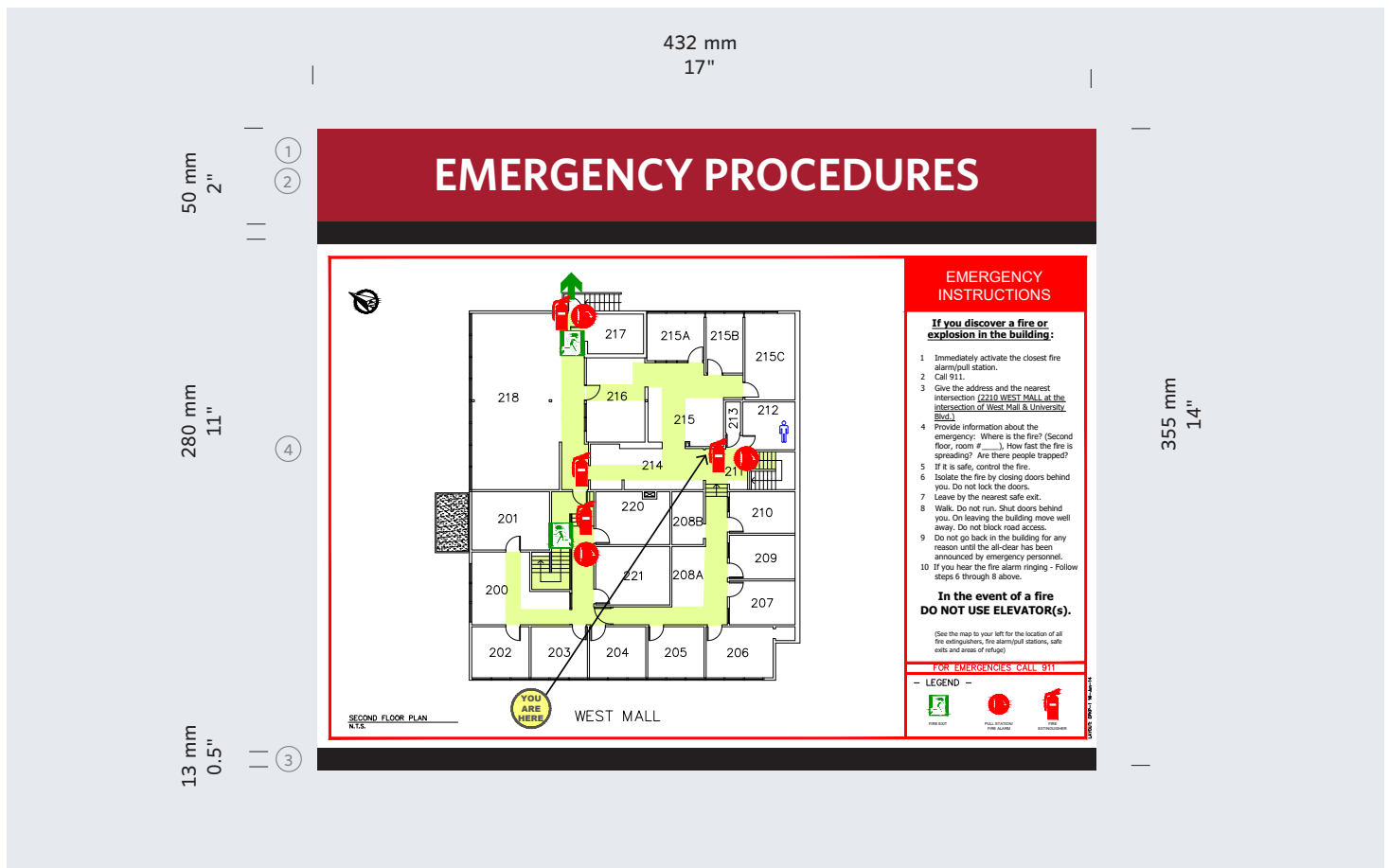
4. Paper insert: Tabloid size paper

Mounting
12.7 mm (1/2") double-sided 3M Scotch® Brand foam tape #4032.

Locations
Signs to be located in the lobby or elevator area of each building floor and as required.

Position
Centre line 1350 mm (53") above finished floor.

N8d   Laboratory Hazard Warning Sign

Definition and Intent

These signs inform Emergency First Responders and users about the hazards located within a room.

For rooms containing hazards, these signs shall display the room number, emergency contact names, any special information and the hazards located within the room.

Design Specification

Materials
- Sign Panel: 3 mm (1/8") White Sintra® backing
- Decals: Digital graphics using Roland colour system finished with matte laminate.

Typefaces
Letter type: Whitney Semibold

Layout
1. Symbols colour and type to match WHMIS (Workplace Hazardous Materials Information System) specifications

2. Five additional hazard labels mount flush to sign

Mounting
Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Signs to be located on the door.

Position
- Centre line 1350 mm (53") above finished floor.

N8e Stairs Sign

Definition and Intent

This sign is to help the visually impaired identify entrances to non fire-rated stairs.

This sign is to be installed at the entrance to non fire-rated stairs only. It is not to be used for fire-rated exit / egress stairs or open stairs along interior or exterior circulation routes (concourse stairs, etc.). Prior to the installation of this sign, the actual life safety classification of the stairways being identified must be verified by Project Services and/or UBC Regulatory Services.

Design Specification

Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Letter type: Whitney Semibold (Uppercase only)

Layout
1. Rowmark® ADA Bright White Appliqué

2. Letter height: 20 mm (0.8")

Mounting
Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Signs to be located on the centre of the door width.

Position
Centre line 1524 mm (60") above finished floor.

N8f   Exit Stairs Sign

Definition and Intent

This sign is to help the visually impaired identify entrances to fire-rated stairs.

This sign is to be installed at the entrance to fire-rated stairs only. It is to be used for fire-rated exit/ egress stairs or open stairs along interior or exterior circulation routes (concourse stairs, etc.) leading directly to the exterior of the building. Prior to the installation of this sign, the actual life safety classification of the stairways being identified must be verified by Project Services and/or UBC Regulatory Services.

Design Specification

Materials
- 1.6 mm (1/16") Rowmark® Air Force Blue ADA alternative substrate
- Rowmark® Bright White ADA Alternative Appliqué graphics

Typefaces
Letter Type: Whitney Semibold (Uppercase only)

Layout
1. Rowmark® ADA Bright White t Appliqué

2. Letter height: 20 mm (0.8")

Mounting
Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Signs to be located on the centre of the door width.

Position
Centre line 1524 mm (60") above finished floor.

150 mm
6"

150 mm
6"

① ②

EXIT STAIRS

N8g   Exit Sign

Definition and Intent

This sign is to help the visually impaired identify entrances to exits.

This sign is to be installed at the entrance to an exit. This includes exits directly to exterior safe areas, and to fire-rated exit corridors which lead directly to exterior safe areas (e.g. entrance vestibules exiting to the exterior). Since the "Exit" sign is not directional, the sign is not intended to identify interior doorways or open corridors leading to an exit doorway (even though they may be identified by overhead "Exit" signs), or crossover floors. Prior to the installation of this sign, the actual life safety classification of the stairways being identified must be verified by Project Services and/or UBC Regulatory Services.

Design Specification

Materials
- Encore Laser Engravable Lamacoid "Lasercore" Red/ White product #602-229

Typefaces
Letter type: Whitney Semibold (Uppercase only)

Layout
1. Letter Height: 38 mm (1.5")

Mounting
Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Signs to be located on the latching side of the door.

Position
- 76 mm (3") from inside edge of door jamb
- Centre line 1350 mm (53") above finished floor.

150 mm
6"

①

EXIT

100 mm
4"

N8h   Keep Fire Door Closed Sign

Definition and Intent
Information signs are used to communicate notices or instructions in word and/or with symbols.

Design Specification

Materials
- Encore Laser Engravable Lamacoid "Lasercore" Red/ White product #602-229

Typeface
Letter type: Whitney Semibold (Centered)

Layout
1. 90° corner

2. Letter Height: 16 mm (5/8")

3. 12.7 mm (1/2") between lines (visually balanced)

Mounting
Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Variable depending on requirements.

Position
Variable depending on requirements.

150 mm (6")

① ② ③

FIRE DOOR KEEP CLOSED

100 mm (4")

N8i   # Perpendicular Fire Extinguisher Sign

Definition and Intent

These perpendicular-mounted signs provide advance notification of Fire Extinguishers. They are designed to be viewed from a distance, typically down a corridor where Fire Extinguishers cannot be seen.

This sign must be provided at all Fire Extinguisher locations where they cannot be seen from a distance.

Design Specification

Materials
- Red Sintra® 3 mm (1/8") matte finish
- White vinyl characters, double-sided
- 12 mm (1/2") double-sided 3M Scotch® Brand Foam tape #4032

Typefaces
Letter type: Whitney Semibold

Layout
- White vinyl characters/ and or graphics (graphics centered on 200 mm x 200 mm (8"x 8") portion of signage)
- Letter Height: 14 mm (9/16")

Mounting
1. Foam tape along folded edge;

2. 90 ° heat bend

Locations
Signs to be located at all Fire Extinguisher/ N8 template locations where they cannot be seen from a distance.

Position
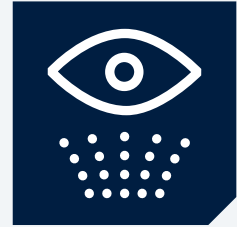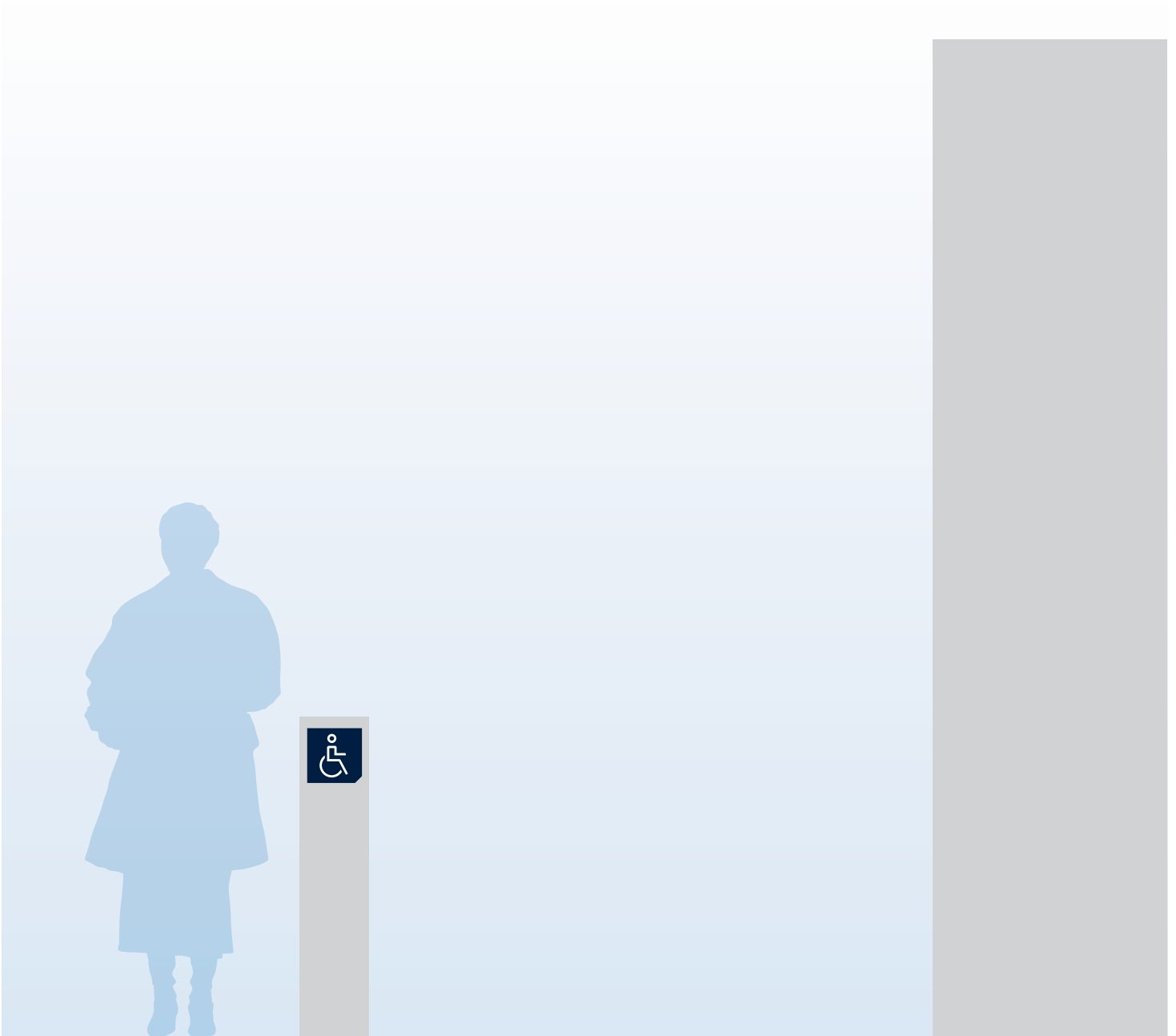Bottom of sign 2133 mm (84") to finish floor.

254 mm
10"

200 mm
8"

FIRE EXTINGUISHER

50.8 mm
2"

200 mm
8"

wall

① ②

top view
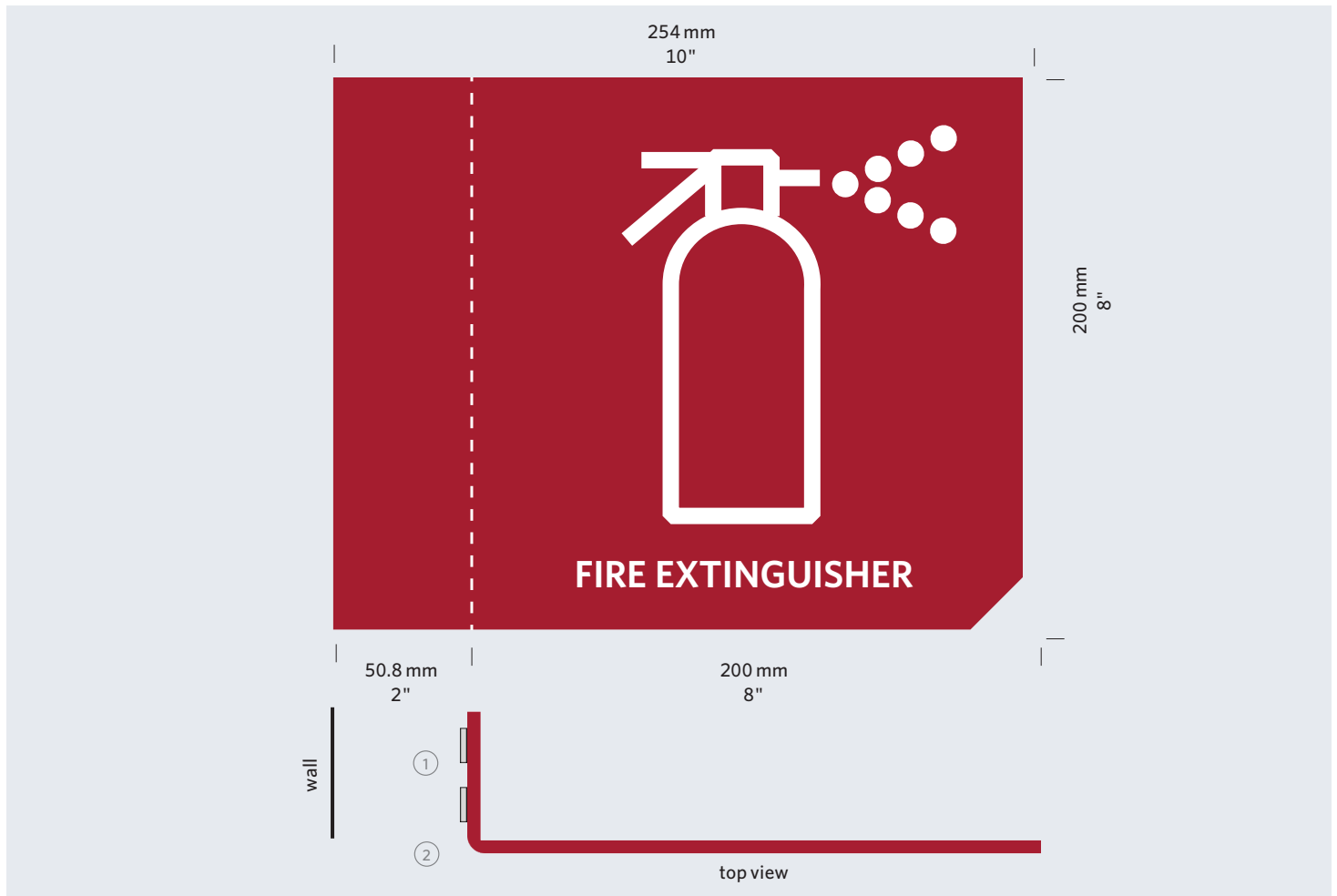
Templates

N8j   **Fire Hose**

N8k   **AED**

N8l   **Eyewash Station**

Accessibility Signage

N9   Area of Refuge Signage

Definition and Intent

Sign identifies an accessible area of refuge.

This sign shall be used to designate Areas of Refuge where these areas of safety have been provided as part of Building Code regulated life safety measures in the original building design.

Design Specification

Materials
- Black Sintra® 3 mm (1/8") matte finish, double-sided
- Bright White vinyl graphics
- Wall-mounted with Scapa® high tack double-sided adhesive.

Typeface
Letter type: Whitney Semibold (Uppercase only)

Layout
1. White vinyl characters and/ or graphics centered on 200 mm x 200 mm (8" x 8") sign face.

2. Letter height: 16 mm (5/8")

Mounting
- Wall-mounted with Scapa® high tack double-sided adhesive.

Locations
Signs to be located within areas designated as areas of refuge and on wall adjacent to doors leading to areas of refuge.

Position
- On wall: Centre line 1350 mm (53") above finished floor

200 mm
8"

200 mm
8"

AREA OF REFUGE
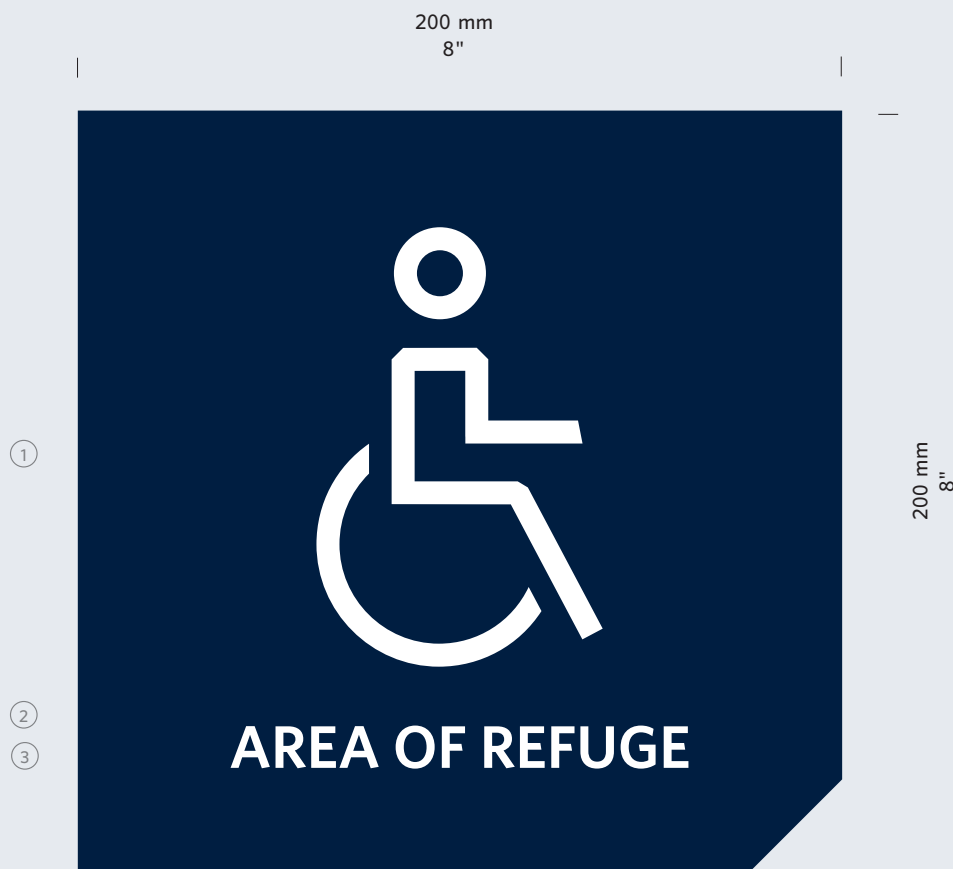
N10a Assistive Listening Device Signage
Text Telephone

Definition and Intent

Assistive Listening Devices signs identify all locations where assistive listening devices are available.

Each sign should include a symbol for the corresponding assistive listening device being Identified. Where a particular listening device is not readily identifiable, the N12c sign (Symbol for Hearing Loss) shall be used.

Design Specification

Materials
- Black Sintra® 3 (1/8") matte finish, double-sided
- Bright White vinyl graphics
- Wall-mounted with 12 mm (1/2") double-sided 3M Scotch® Brand Foam tape #4032

Typeface
Letter type: Whitney Semibold (Uppercase only)

Layout
- White vinyl graphics centered on 200 mm x 200 mm (8" x 8") sign face.
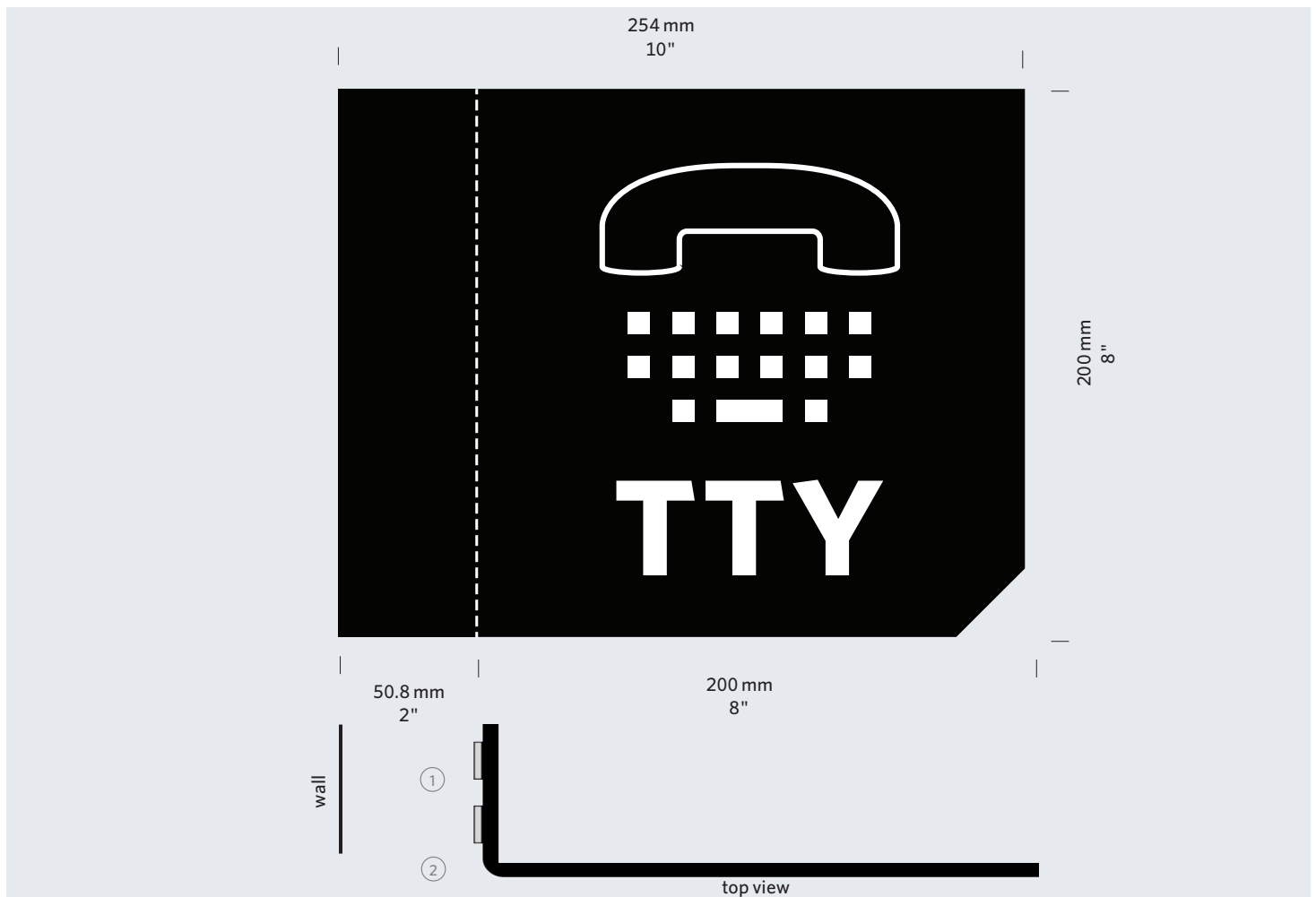- Letter height: 16 mm (5/8")

Mounting
1. Foam tape along folded edge;

2. 90 ° heat bend

Locations
Signs to be located above an assistive listening device

Position
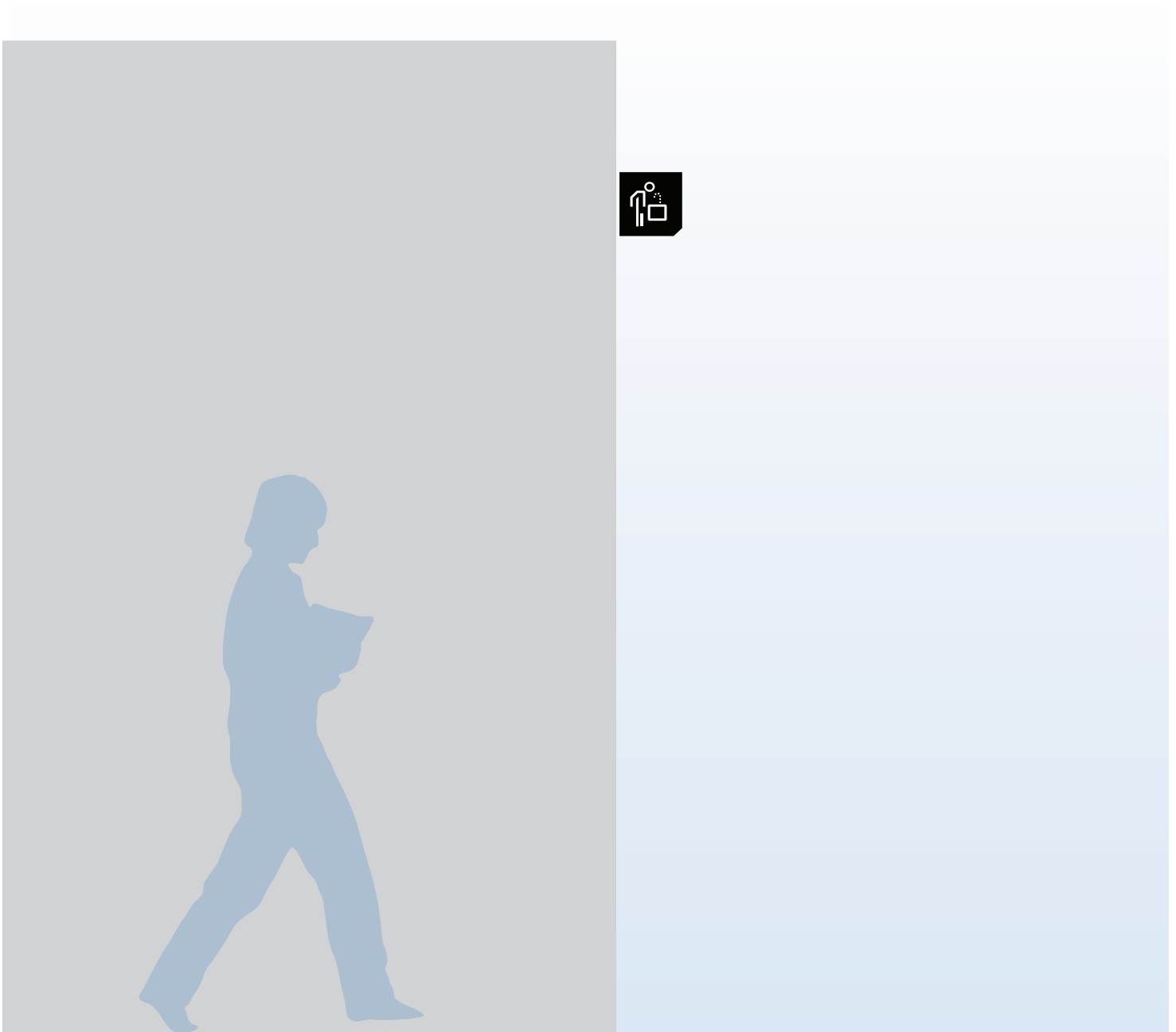Bottom of sign 2100 mm (83") above finished floor

254 mm
10"

200 mm
8"

50.8 mm
2"

200 mm
8"

wall

① ②

top view

Templates

N10b   **Volume Control Telephone**

N10c   **Hearing Loss**

General Information Signage

N11a

Information Signage
Water Fountain

Definition and Intent

Information Signage signs identify all locations where information signages are available.

Design Specification

Materials
- Black Sintra® 3 mm (1/8") matte finish, double-sided
- Bright White vinyl graphics
- Wall-mounted with 12.7mm (1/2") double-sided 3M Scotch® Brand Foam tape #4032

Typeface
Letter type: Whitney Semibold (Uppercase only)

Layout
1. White vinyl graphics (centered on 200 mm x 200 mm (8" x 8") sign face.

Mounting
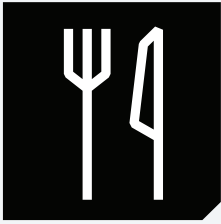1. Foam tape along folded edge;

2. 90 ° heat bend

Locations
Variable depending on requirements.

Position
Bottom of sign 2133 mm (84") to the finished floor

254 mm
10"

200 mm
8"

50.8 mm
2"

200 mm
8"

①

wall

①

②

top view
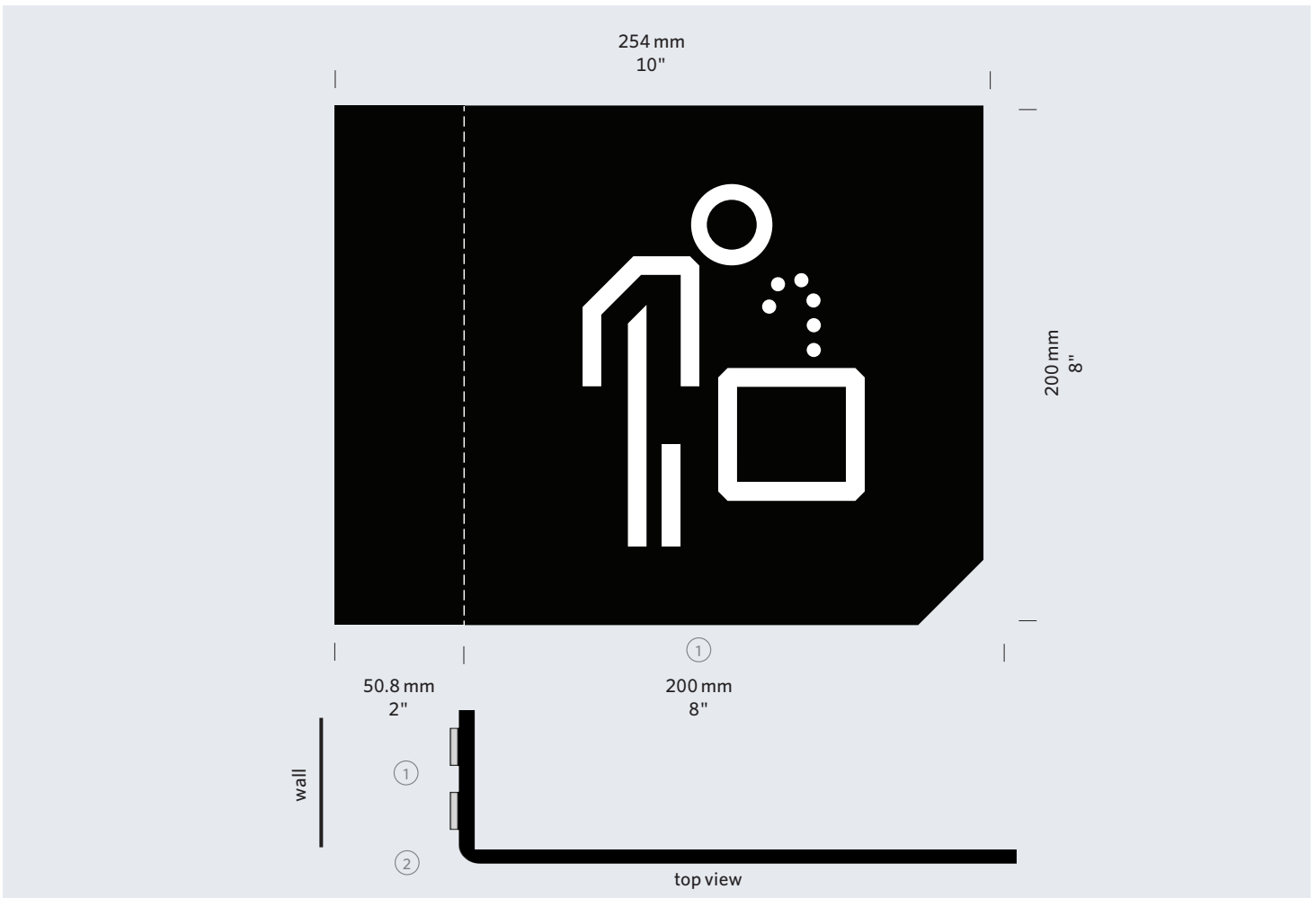
Templates

N11b   **Food Outlet**

N11c   **Coffee Bar**

N11d   **Accessibility**

N11e   **Accessible Lift**

N11f   **Nursing/ Breastfeeding**
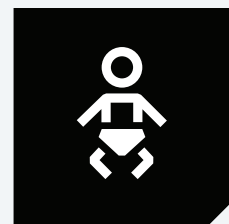
N11g   **Change Tables**
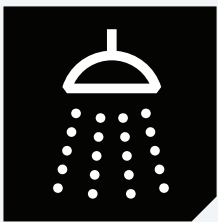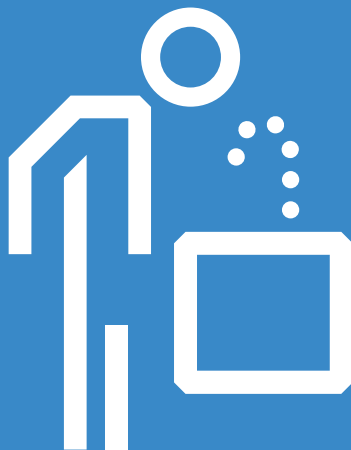
N11h   **Shower**

N11i   **Change Room**

N11j   **Printer**